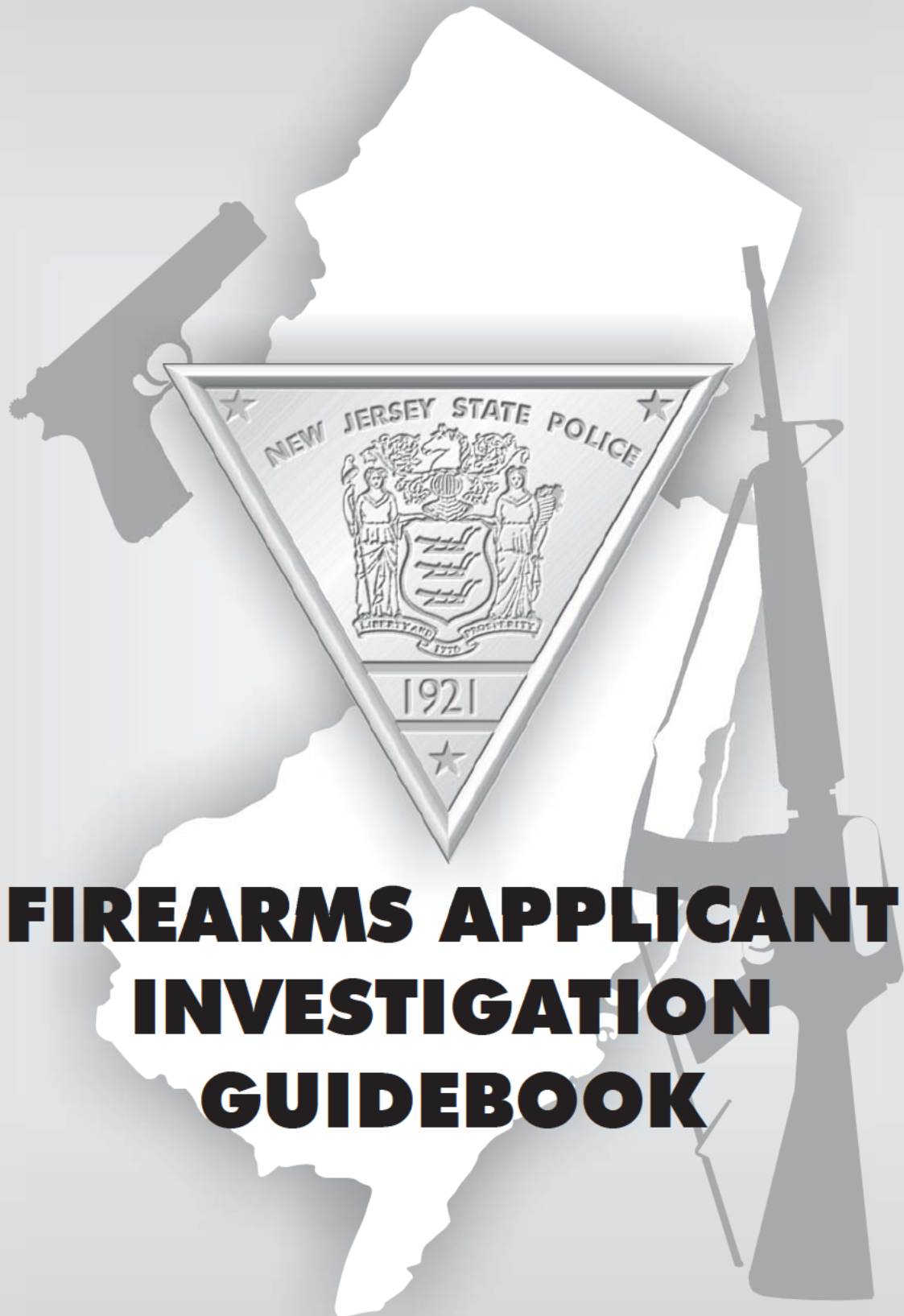


STATE OF NEW JERSEY



**FIREARMS APPLICANT
INVESTIGATION
GUIDEBOOK**

OCTOBER 2014



State of New Jersey

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DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF STATE POLICE
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COLONEL JOSEPH R. FUENTES
Superintendent

October 16, 2014

Dear Member of the Law Enforcement Community:

We are pleased to provide you with an updated New Jersey State Police Firearms Investigation guidebook. This guidebook was prepared by the New Jersey State Police Firearms Investigation Unit to help ensure that firearm regulations in New Jersey are enforced in a standardized manner. The guidebook covers every aspect of the firearms application process, clarifies background investigations, and introduces a uniform report for recording the findings of the investigator. In addition, details regarding the qualifications and procedures necessary for a retired police officer to obtain a Retired Law Enforcement Officer Permit to Carry a Handgun is contained within.

We strongly encourage you and your colleagues to utilize this guidebook. You will find that many of the most common questions regarding the firearms application process are answered clearly and concisely in this reference manual.

As members of New Jersey's law enforcement community, we have a direct responsibility to ensure that the state's firearms laws are enforced in a uniform and judicious manner. To this end, we hope this guidebook will enhance your own agency's efforts in this most important area.

If you have any questions that are not answered in this guidebook, or any other concerns or comments, please do not hesitate to contact a member of the Firearms Investigation Unit at 609-882-2000, extension 2060.

FOR COLONEL JOSEPH R. FUENTES
SUPERINTENDENT

Sincerely,

Captain David Hill
Bureau Chief
Background & Compliance Bureau
Special Investigations Section



"An Internationally Accredited Agency"

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Printed on Recycled Paper and Recyclable



FORWARD

This guide was prepared and distributed by the New Jersey State Police, Firearms Investigation Unit, Background and Compliance Bureau, Special Investigations Section. It is intended to serve as a statewide guide, making uniform the processing and investigating of firearm applicants. Members of the Division of State Police are required to follow all procedures contained herein. Members of the Division of State Police and municipal police agencies are to thoroughly review this guide and to adopt these procedures for processing firearm applicants.

New Jersey Statutes ([N.J.S. 2C: 58-3 et seq.](#)) are the foundation for firearm applicant investigations. These statutes are reinforced by the New Jersey Administrative Code ([N.J.A.C. 13:54-1 et seq.](#)). Authority is vested in the Superintendent of State Police and the Chief of Police of an organized, full-time police department to investigate firearm applicants and to approve or disapprove issuance of permits. The conditions that firearm applicants must meet are outlined in [N.J.S. 2C: 58-3.c.](#)

This guide will discuss and review the procedures for investigating individuals who make application for State of New Jersey Firearms Purchaser Identification Cards and/or Handgun Purchase Permits, including Duplicate Firearms Purchaser Identification Cards and Permits to Carry a Handgun. It will clarify many of the misunderstandings associated with the background investigation process. It will also introduce a uniform report employed for recording the findings of the investigator.

Contained within are samples of forms used to process and investigate firearm applicants. These forms are available to any police department through a request forwarded to the Firearms Investigation Unit at Division Headquarters or through the New Jersey State Police web page, WWW.NJSP.ORG. (Follow the prompts at the top of the page for “SERVICES” drop this menu down and check “FIREARMS” then “FORMS TO DOWNLOAD.”) It should be noted that the State of New Jersey Firearms Applicant Investigation Report is no longer available on the web page. This report is available upon request by contacting the Firearms Investigation Unit at (609) 882-2000, extension 2060.

Both the forms and fee schedule in this guide are based on New Jersey law and the Administrative Code. All Police departments should be aware that [N.J.S. 2C: 58-3.f](#) states, in part, “There **shall be no** conditions or requirements added to the form or content of the application, or required by the licensing authority for the issuance of a permit or identification card, other than those that are specifically set forth in this chapter.” Therefore, applicants cannot be required to submit resumes, photographs (other than for permits to carry), diagrams of their residence(s), or any other information not stipulated by law or code. Applicants cannot be required to complete additional forms, not directly stipulated by law or code. Additionally, they can not be required to pay processing fees, separate fees for the collection of fingerprints (other than the contracted fingerprint vendor processing fee), fees to process the Mental Health Records Search form, or any other fees. However, the courts have maintained that firearm applicants should be thoroughly investigated. If additional information is necessary to conduct a thorough and complete investigation, then the investigating authority should proceed with due diligence and may create and utilize release forms that are specific to the information required. This release form must not be a generalized form, but specific to the type of information necessary to allow the chief law enforcement officer the ability to make an informed decision.

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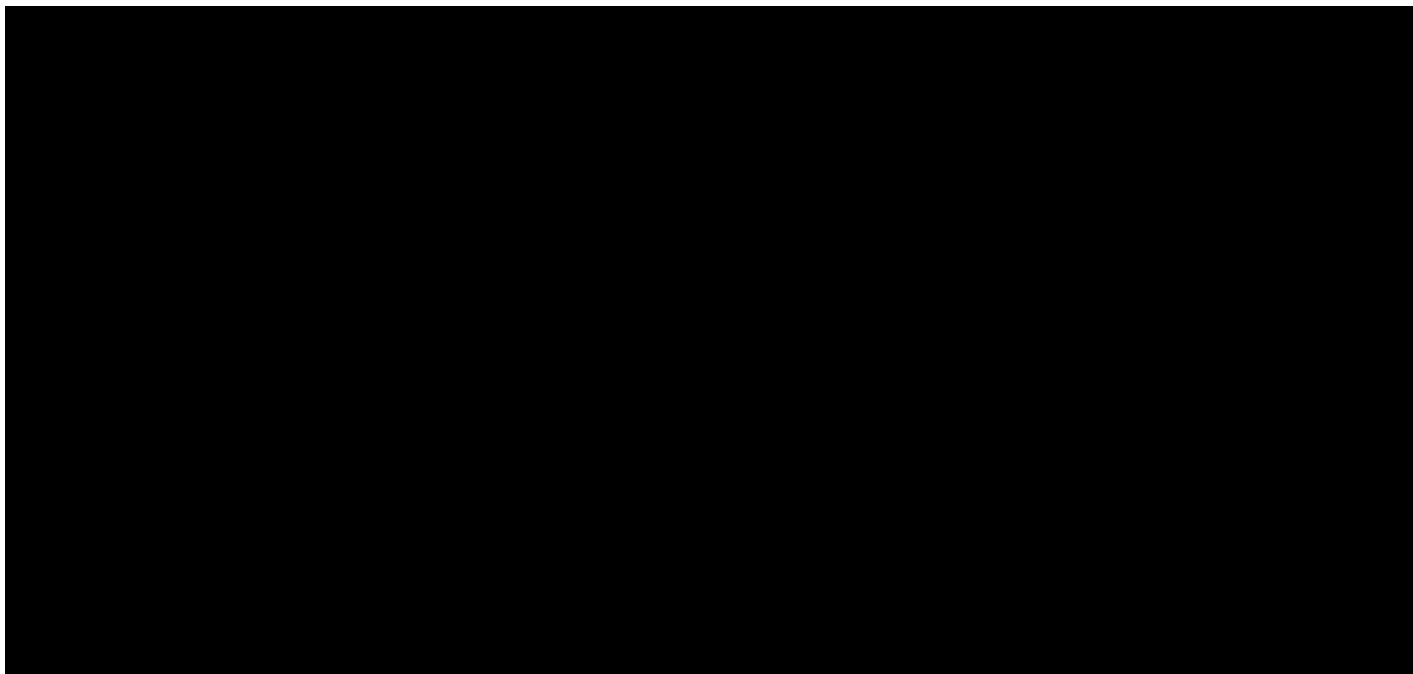
GENERAL INFORMATION

Applications:

1. Applications for a **State of New Jersey Firearms Purchaser Identification Card and/or Permit to Purchase a Handgun and Duplicate Firearms Purchaser Identification Card (STS 033)** may be obtained and filed at the applicant's local police department (or by accessing the State Police website at WWW.NJSP.ORG, and then submitting to the local police department). Applicants who reside in a municipality without an organized full-time municipal police department will obtain and file their applications at their local State Police station. Applicants who reside outside of New Jersey must make application (Firearms Purchaser Identification Card, Duplicate Firearms Purchaser Identification Card, Permit to Carry a Handgun, ONLY) at a State Police station (except toll road stations) located geographically closest to where they reside. New Jersey law enforcement officers can no longer make application with the municipality of employment. They must submit applications to the municipal police department where they reside.
2. Applications for a **State of New Jersey Permit to Carry a Handgun (S.P. 642)** are obtained in the same manner as stated above. Employees of armored car companies and individuals who reside outside of New Jersey, are **required** by law to make application for Permits to Carry a Handgun with the State Police.
3. Applicants for a **State of New Jersey Wholesale and Retail Firearms Dealers License** are required to file their applications for such licenses with the State Police. They should be directed to contact the Firearms Investigation Unit at Division Headquarters at (609) 882-2000, extension 2060.
4. The applicant shall personally complete the application forms with original signature on each application submitted.
5. Investigators should check applications and all forms attached thereto for completeness at the time of submission. All boxes are to be completed and "N/A" utilized when not applicable.
6. The investigator should confirm the applicant's identification to his or her satisfaction.
7. Applicants should be made aware of the "disabilities" as outlined in N.J.S. 2C: 58-3.c that preclude them from obtaining a firearm permit.
8. Applicants should be advised that falsification of any information on an application or related document is a crime of the third degree under N.J.S. 2C: 39-10.c. and is a disability under N.J.S. 2C:58-3c(3).
9. Eligible retiring police officers may obtain an application for a Retired Law Enforcement Officer Permit to Carry a Handgun by accessing the State Police internet website at WWW.NJSP.ORG. (Follow the prompts at the top of the page for "SERVICES" drop this menu down and check "FIREARMS" then "FORMS TO DOWNLOAD.") Renewal applications must be filed yearly and are also available via the above internet website. Instructions regarding the application process for a Retired Law Enforcement Officer Permit to Carry a Handgun are located on this website.

10. Retired police officers are reminded they must submit training qualification records semi-annually to the Firearms Investigation Unit in order to maintain the validity of their retired police officer permit to carry (twice per calendar year as mandated by the Attorney General's guidelines with at least 90 days between each qualification).
11. Applications for Multiple Handgun Purchase Exemptions (S.P. 015, S.P. 015A, S.P. 016, and S.P. 016A) may be obtained by accessing the New Jersey State Police website, WWW.NJSP.ORG. The completed exemption forms are to be submitted by the applicant to the applicant's local police department or State Police station where they reside. These forms will then be forwarded by the police department to the New Jersey State Police Firearms Investigation Unit for review. Once reviewed and approved, two copies of the exemption forms (with raised seals) will be returned to the police department where the applicant resides. One copy of the forms should be maintained by the police department and the other set of forms should be returned to the applicant.

Investigation and Granting of Firearm Permits:



Questions?

Please consult the F.A.Q. section of this guide or access the New Jersey State Police website: WWW.NJSP.ORG. If the question is not answered, contact:

New Jersey State Police
Firearms Investigation Unit
P.O. Box 7068
West Trenton, NJ 08628-0068

Main: (609) 882-2000, extension 2060
Fax: 609-406-9826 (Direct Line)
Ext. 2064 Retired Police Officer (Clerk)

Note: Links to [N.J.S. 2C:39](#); [N.J.S. 2C:58](#); and [N.J.A.C.13:54](#) are located within the website.



**STATE OF NEW JERSEY
FIREARMS PURCHASER
IDENTIFICATION CARD**

STATE OF NEW JERSEY
FIREARMS PURCHASER IDENTIFICATION CARD

The State of New Jersey Firearms Purchaser Identification Card (FID) is required for the purchase/transfer of all “Long Guns”: Including, Rifles, Shotguns, Black Powder Firearms, BB Guns, and Pellet Guns. Additionally, the FID card is one of three permits, including a permit to purchase a handgun or a permit to carry a handgun, which is required to be exhibited when purchasing handgun ammunition, as per N.J.S. 2C:58-3.3.b.

Applicant:

Must not be subject to the disabilities of N.J.S. 2C:58-3c, as identified below:

1. Must be at least 18 years of age for all long guns and 21 years of age for all handguns with the exception of law enforcement as defined under N.J.S. 2C:58-6.1(a).
2. Must be of good character and of good repute in the community in which he or she lives.
3. Can never have been convicted of a **crime** of the first, second, third or fourth degree in this state, or the equivalent in another state or jurisdiction, that has not been expunged or sealed.

A **CRIME** is defined by N.J.S. 2C:1-4; as that for which a sentence of imprisonment in excess of six months is authorized. Although the applicant may not have received more than six months incarceration, this statute is based on what term of imprisonment the applicant *could* have received, not what the applicant actually received. It should be noted that all convictions from other states (Including those that are defined as “Misdemeanors”) need to be checked to determine the possible length of sentence the applicant *could* have received, although he or she may have received a shorter sentence.

4. Must not be a drug dependent person as defined in section 2 of P.L. 1970, c.226 (C.24: 21-2). For purpose of N.J.S. 2C:58-3c(2), a drug dependent person means:

[A] person who is using a controlled dangerous substance and who is in a state of psychic dependence, or both, arising from the use of that controlled dangerous substance on a continual basis. Drug dependence is characterized by behavioral or other responses, including, but not limited to, a strong compulsion to take the substance on a recurring basis in order to experience psychic effects, or to avoid the discomfort of its absence.

5. Must not be **currently** confined (or has ever been) for a mental disorder to a hospital, mental institution or sanitarium.
6. Must not be a habitual drunkard. The courts indicate that the word “presently,” as used in N.J.S. 2C:58-3c(2), does not mean at this hour or on this day, nor does it mean the limited time period within the month. The applicant's entire course of conduct must be examined, and a period of abstention does not negate a finding of habitual drunkenness.
7. Must not suffer from a physical defect or disease that would make it unsafe for him or her to handle firearms.
8. Must not be an alcoholic. (Recovering alcoholics shall answer yes on form STS-033 question #21 “Are you an Alcoholic?” Then follow instructions on line #9 of this page).

9. Persons who do not meet the requirements of items seven and eight above and those who have ever been confined to a mental institution are ineligible to obtain a Firearms Purchaser Identification Card, Permit to Purchase a Handgun, and/or Permit to Carry a Handgun unless such person produces a certificate of a medical doctor or psychiatrist licensed in New Jersey, or other satisfactory proof, documenting he or she is no longer suffering from the particular disability in such a manner that would interfere with or handicap him or her in the handling of firearms.
10. Must not knowingly falsify any information on the application form or any other required document.
11. Must not be subject to a restraining order/court order (active final or active temporary restraining order) issued pursuant to the "Prevention of Domestic Violence Act of 1991," P.L. 1991, c. 261 (C. 2C:25-17 et seq.) prohibiting the applicant from possessing any firearms. Note: As a result of the Lautenberg Amendment to the Federal Domestic Violence Statute (1996), New Jersey amended the domestic violence statutes in 2004. This mandates any individual who has a restraining order pursuant to the domestic violence act not to possess or obtain firearms. Prior to this amendment, a judge would have to indicate the prohibition of firearms within the restraining order. As a result, some individuals may not have had their firearms seized when a restraining order was enacted against them, depending on the judge's order at that time. The amendment did not provide for the grandfathering of individuals with an active final or temporary restraining order and they are now subject to the provisions of the statute.
12. Must not be subject to the issuance of a final restraining order prohibiting the applicant from purchasing, owning, possessing or controlling a firearm and from receiving or retaining a firearms purchaser identification card or permit to purchase a handgun pursuant to N.J.S. 2C:58-3., during the period in which the restraining order is in effect or two years from issuance, whichever is greater, except that this provision shall not apply to any law enforcement officer while actually on duty, or to any member of the Armed Forces of the United States or a member of the National Guard while actually on duty or traveling to or from an authorized place of duty. *Example:* If the FRO was issued one year ago and was recently dismissed, then the applicant would have to wait one year to fulfill the two-year requirement. If the FRO was issued five years ago and was recently dismissed, then the applicant is no longer disqualified under this provision and is able to submit an application.
13. Must not have been convicted of any disorderly persons offense involving an act of domestic violence as defined in section 3 of P.L. 1991,c261 (C.2C:25-19), whether or not armed with or possessing a weapon at the time of such offense.
14. Must not be a person where the issuance of such permit would not be in the interest of the public health, safety or welfare of the citizens of the State of New Jersey.
15. Must not have been adjudicated as a juvenile delinquent for an offense, which if committed by an adult, would constitute a crime *and* the offense involved the unlawful use or possession of a weapon, explosive, or destructive device *or is enumerated* in subsection **d.** of section 2 of P.L. 1997, c. 117 (C. 2C:43-7.2).
16. Must not have had their firearm seized pursuant to the "Prevention of Domestic Violence Act of 1991," P.L. 1991, c. 261 (C. 2C:25-17 et seq.) **and** whose firearm has not been returned.

17. Must not be named on the consolidated Terrorist Watchlist maintained by Terrorist Screening Center administered by the Federal Bureau of Investigation.

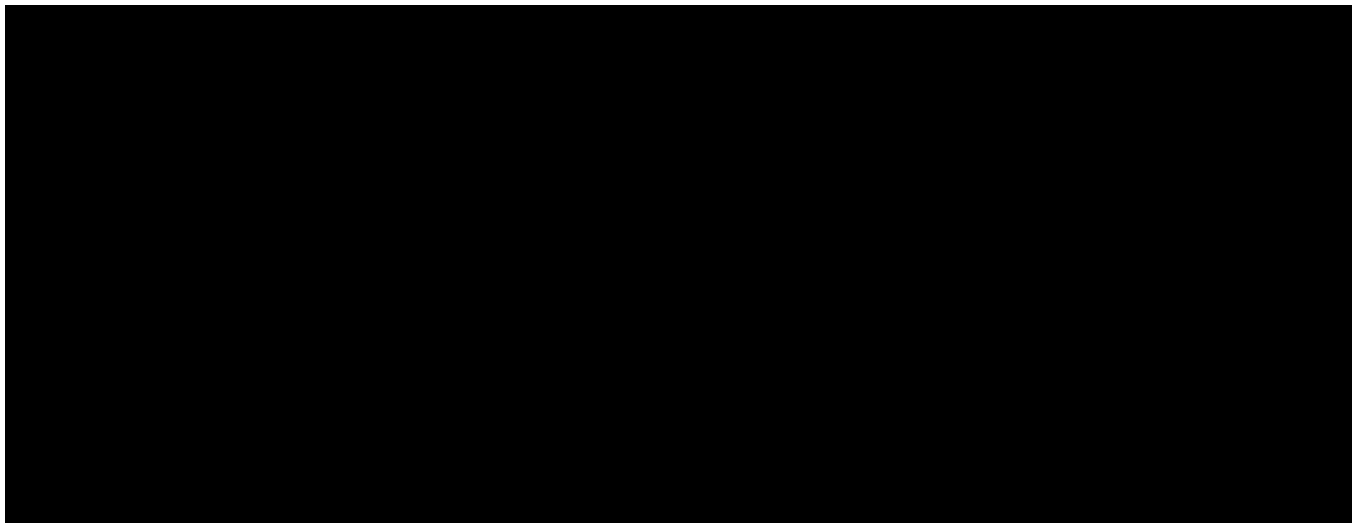
Application Process:

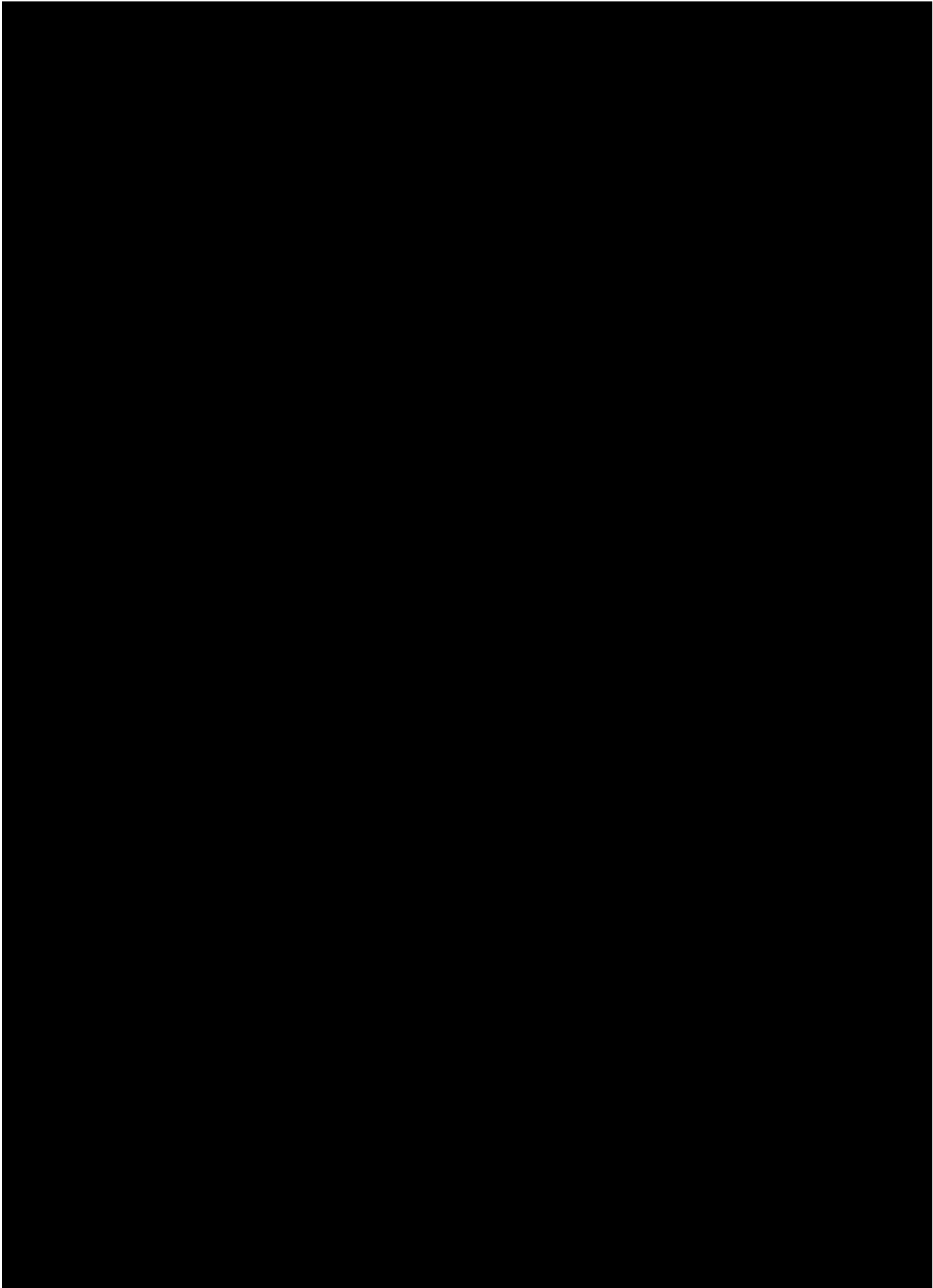
1. The applicant must complete the application (**STS 033**) in its entirety and submit the appropriate fee. Ensure that **all** boxes are filled in or marked.
2. Complete **Part One** of the **Consent for Mental Health Records Search Form (S.P. 066)**. Applicant needs to sign and date this form and be witnessed by another individual who is over the age of 18. Preferably, but not necessarily, the investigating officer or other officer receiving the application. Complete the department information or Station name at the bottom of part one. The applicant should list all residences for the past ten years.
3. If the applicant has **not** previously applied with your agency for a firearms purchaser identification card or handgun purchase permit, then the applicant is to be fingerprinted by the appropriate vendor. Provide applicant with the vendor information sheet and advise to schedule an appointment. **UNLESS:**
 - a. The applicant has been previously issued a handgun purchase permit by your department, **OR** has a valid firearms purchaser identification card, by statute this applicant **need not** be fingerprinted again. The applicant is to complete and submit a "Request for Criminal History Record Information for a Non-Criminal Justice Purpose" form (**SBI 212A**), and submit the appropriate fee. **OR**
 - b. The applicant has been previously issued a handgun purchase permit by another police department in New Jersey, provides satisfactory proof of identity, **OR** has a valid firearms purchaser identification card, the applicant should submit an SBI 212A form with the appropriate fee. This applicant **need not** be fingerprinted again.

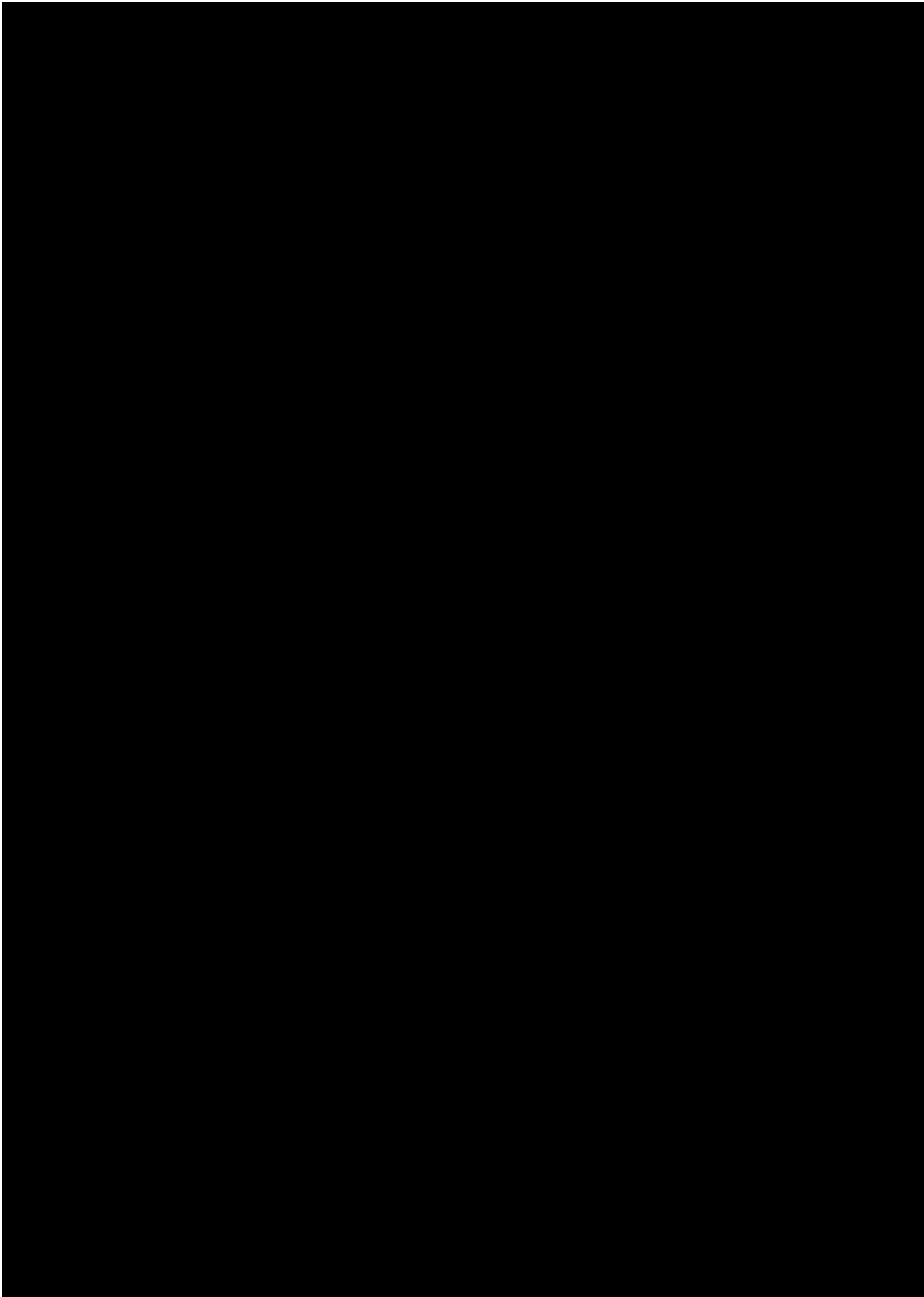
NOTE: The New Jersey State Police, State Bureau of Identification, is phasing out the use of paper 212A forms. All municipalities should be utilizing the electronic on-line website for applicants to submit their request for a New Jersey Criminal Name Check. Once the municipality is on-line and utilizing the electronic 212A process, direct the applicant to the following website: <http://www.njportal.com/njsp/criminalrecords/>

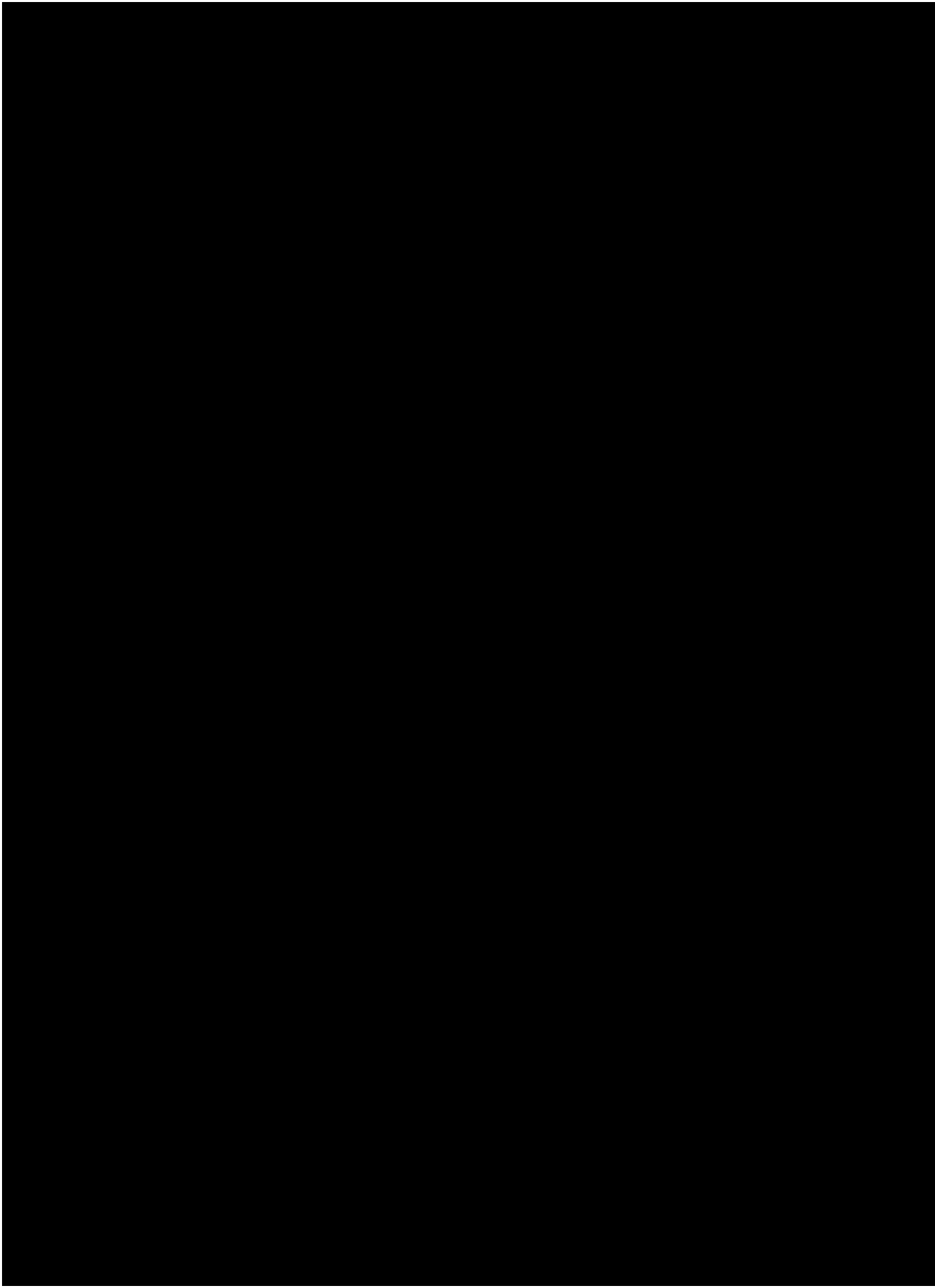
The applicant will need the ORI number of the agency where application is made.

Investigation of the Applicant:











Issuance of the Firearms Purchaser Identification Card:

1. Complete the information required on the Firearms Purchaser Identification Card and accurately record the SBI number on the card. The applicant's SBI number must appear on the Firearms Purchaser Identification Card. If the prints are marked unclassifiable by the SBI, contact the SBI in order to resolve the problem. If you are aware of anyone in your community who does not have his or her SBI number on the Firearms Purchaser Identification Card, encourage him or her to update the card. Firearms Purchaser Identification Cards without valid SBI numbers on them will be voided. If the applicant's SBI number is not classified, then he or she will need to be fingerprinted as they are not in the SBI database as a Firearms Applicant. This will prohibit them from purchasing firearms through a licensed retail dealer as NICS will deny the purchase. (This may have occurred with individuals who were fingerprinted in the 1970s. Contact the New Jersey State Police, Firearms Investigation Unit for more information.)
2. Have the Chief of Police sign the Firearms Purchaser Identification Card. If your agency presently does not have a Chief, then the highest sworn ranking officer is to sign the card. **Departments with a public safety director shall have the highest ranking sworn police officer sign the card.** This is designated in N.J.A.C. 13:54-1.2, Definitions - "Chief of Police" or "Chief Police Officer" means the highest ranking sworn member of a municipal police department.

3. Firearms Purchaser Identification Cards issued by the Division of State Police will be processed at the Firearms Investigation Unit. They will be returned to the investigating station for delivery to the applicant.
4. Contact the applicant to pick up the card. Have the applicant place his or her right index fingerprint on the Firearms Purchaser Identification Card and sign it in the **presence of a police officer**.

Denying Issuance of Firearms Purchaser Identification Card:

1. If your background investigation revealed the applicant is subject to any of the disabilities as set forth under **N.J.S.A. 2C: 58-3.c(1 through 9)**, you **must deny** the issuance of the State of New Jersey Firearms Purchaser Identification Card and/or Permit to Purchase a Handgun, Duplicate Firearms Purchaser Identification Card, or Permit to Carry a Handgun.

As per **N.J.S.A. 2C:58-3.c(5)**, to any person where the issuance would not be in the interest of the public health, safety, or welfare. This disability provides for a broad interpretation and allows law enforcement discretionary latitude. This discretionary latitude should not be taken lightly and should be applied with the interest of the citizens of New Jersey as the central core. It should be noted that the circumstances surrounding all contacts with the applicant (Including previous arrests of the applicant that may have been dismissed, received PTI or Diversion, or acquitted during a trial) may be taken into account as to the character of the applicant. The applicant's character may be called into question as to how it affects the citizens of New Jersey, and should then be considered as to the approval or disapproval of any firearms application. The investigator should provide specific facts within the investigation report as well as additional documentation to clarify any disapproval under this disability.

2. As per **Weston v. State**, 60 N.J. 36, 43-44 (1972), the applicant should be afforded the opportunity to discuss the matter, “to be informed of the reasons for the denial and to offer any pertinent explanation or information for the purpose of meeting the objections being raised.”
3. Have your Chief of Police, or highest-ranking sworn officer as the case may be, indicate on the application it is disapproved and the reason for the disapproval in the appropriate category under the “Reason for Disapproval.”
4. Notify the applicant by registered mail that their application was disapproved and indicate within your letter the reason for the denial as well as how to appeal same. Indicate in your letter that, by statute **N.J.S. 2C: 58-3.d**, he or she has thirty days to appeal the denial by writing to the Superior Court in the county in which they reside and request a hearing.

The following is taken directly from statute:

Pursuant to **N.J.S. 2C:58-3d**: Any person aggrieved by the denial of a permit to purchase a handgun or identification card may request a hearing in the Superior Court of the county in which he resides if he is a resident of New Jersey or in the Superior Court of the county in which his application was filed if he is a nonresident. The request for a hearing shall be made in writing within 30 days of the denial of the application for a permit or identification card. The applicant shall serve a copy of his

- request for a hearing upon the chief of police of the municipality in which he resides, if he is a resident of New Jersey, and upon the Superintendent of State Police in all cases.
5. Save the return on the registered letter as proof the letter was received. This letter may also be hand delivered to the applicant, but the investigator should obtain a signed receipt.

Retention and Disposition of Applications/Support Documents:

STATE POLICE:

1. The Firearms Investigation Unit maintains all *original* records of the application and investigation report, submitting them to be digitalized and subsequently placed on microfilm. The original application, consent for mental health records search form, and all associated documents (Including the appropriate fees see attachment) related to the application will be forwarded by interoffice mail to the Firearms Investigation Unit **within ten working days from the date the application is accepted at the station.**
2. Submit the Investigation Report (S.P. 407 Rev. 03/06), utilizing RMS, to the Firearms Investigation Unit after review and first approval at the station level. Forward all documents (S.P. 033, S.P. 066, S.P. 407, S.P. 642, and all other reports received) to the Firearms Investigation Unit for review and final approval. This includes the criminal history and/or 212A form, as well as any related reports concerning arrests or derogatory information uncovered during the investigation.
3. Include all documents or letters necessary to verify or explain positive responses listed on the application.

NOTE: DO NOT USE STAPLES TO SECURE DOCUMENTS.

4. Stations shall maintain a *copy* of the application, investigation report, and any other ledgers or records associated with the Firearms Application. (Master Name Index will be updated via RMS according to the appropriate S.O.P.) Make a complete photocopy of the entire application package including the 212A form, money orders, and checks. The copy of the application package will be retained at the station level.

MUNICIPAL POLICE:

1. Municipal departments are encouraged to maintain copies of the application and investigation report, as well as any supporting documents. This will aid in future investigations of the same applicant.
2. Upon completion of the investigation and issuance or denial of the Firearms Purchaser Identification Card and/or Permit to Purchase a Handgun, Duplicate Firearms Purchaser Identification Card, or Permit to Carry a Handgun, forward the following form to the New Jersey State Police Data Reduction Unit.
 - a. Original Application (STS 033 or S.P. 642).

Please do not use staples with documents sent to the State Police.

If any of the above-listed permits were denied by your agency, do not forward the STS 033/S.P. 642 form until all court action has been completed, or until more than thirty days has elapsed from the time you notified the applicant of his or her denial. **If the denial was upheld in court,**

or if the denial is overturned, forward a copy of the court order along with the original application to the NJSP Data Reduction Unit.

In all cases regardless of outcome, the original application shall be forwarded to the State Police, Data Reduction Unit.

3. As per CJIS policy, once the Criminal History Return is no longer being utilized, it is to be destroyed.



**STATE OF NEW JERSEY
PERMIT TO PURCHASE
A HANDGUN**

STATE OF NEW JERSEY PERMIT TO PURCHASE A HANDGUN

The State of New Jersey Permit to Purchase a Handgun is required for the purchase/transfer of **all** Handguns, including Black Powder Firearms, BB Guns, Pellet Guns, and antique handguns. A valid Permit to Purchase a Handgun is another type of permit that can be exhibited when purchasing handgun ammunition. Note: a valid purchase permit is one that has not expired and has not been previously executed.

Applicant:

Must not be subject to the disabilities of N.J.S. 2C:58-3c, as identified below:

1. Must be at least 18 years of age for all long guns and 21 years of age for all handguns with the exception of law enforcement as defined under N.J.S. 2C:58-6.1(a).
2. Must be of good character and of good repute in the community in which he or she lives.
3. Can never have been convicted of a **crime** of the first, second, third or fourth degree in this state, or the equivalent in another state or jurisdiction, that has not been expunged or sealed.

A **CRIME** is defined by N.J.S. 2C:1-4; as that for which a sentence of imprisonment in excess of six months is authorized. Although the applicant may not have received more than six months incarceration, this statute is based on what term of imprisonment the applicant *could* have received, not what the applicant actually received. It should be noted that all convictions from other states (Including those that are defined as “Misdemeanors”) need to be checked to determine the possible length of sentence the applicant *could* have received, although he or she may have received a shorter sentence.

4. Must not be a drug dependent person as defined in section 2 of P.L. 1970, c.226 (C.24: 21-2). For purpose of N.J.S. 2C:58-3c(2) a drug dependent person means:

[A] person who is using a controlled dangerous substance and who is in a state of psychic dependence, or both, arising from the use of that controlled dangerous substance on a continual basis. Drug dependence is characterized by behavioral or other responses, including but not limited to, a strong compulsion to take the substance on a recurring basis in order to experience psychic effects, or to avoid the discomfort of its absence.

5. Must not be **currently** confined (or has ever been) for a mental disorder to a hospital, mental institution or sanitarium.
6. Must not be a habitual drunkard. The courts indicate that the word “presently,” as used in N.J.S. 2C:58-3c(2), does not mean at this hour or on this day, nor does it mean the limited time period within the month. The applicant’s entire course of conduct must be examined, and a period of abstention does not negate a finding of habitual drunkenness.
7. Must not suffer from a physical defect or disease that would make it unsafe for him or her to handle firearms.
8. Must not be an alcoholic. (Recovering alcoholics shall answer yes on form STS 033 question #21 “Are you an Alcoholic?” Then follow instructions on line #9 of this page).

9. Persons who do not meet the requirements of items seven and eight above and those who have ever been confined to a mental institution are ineligible to obtain a Firearms Purchaser Identification Card, Permit to Purchase a Handgun, and/or Permit to Carry a Handgun unless such person produces a certificate of a medical doctor or psychiatrist licensed in New Jersey, or other satisfactory proof, documenting he or she is no longer suffering from the particular disability in such a manner that would interfere with or handicap him or her in the handling of firearms.
10. Must not knowingly falsify any information on the application form or any other required document.
11. Must not be subject to a restraining order/court order (active final or active temporary restraining order) issued pursuant to the "Prevention of Domestic Violence Act of 1991," P.L. 1991, c. 261 (C.2C:25-17 et seq.) prohibiting the applicant from possessing any firearms. Note: As a result of the Lautenberg Amendment to the Federal Domestic Violence Statute (1996), New Jersey amended the domestic violence statutes in 2004. This mandates any individual who has a restraining order pursuant to the domestic violence act not to possess or obtain firearms. Prior to this amendment, a judge would have to indicate the prohibition of firearms within the restraining order. As a result, some individuals may not have had their firearms seized when a restraining order was enacted against them, depending on the judge's order at that time. The amendment did not provide for the grandfathering of individuals with an active final or temporary restraining order and they are now subject to the provisions of the statute.
12. Must not be subject to the issuance of a final restraining order prohibiting the applicant from purchasing, owning, possessing or controlling a firearm and from receiving or retaining a firearms purchaser identification card or permit to purchase a handgun pursuant to N.J.S. 2C:58-3, during the period in which the restraining order is in effect or two years from issuance, whichever is greater, except that this provision shall not apply to any law enforcement officer while actually on duty, or to any member of the Armed Forces of the United States or a member of the National Guard while actually on duty or traveling to or from an authorized place of duty. *Example:* If the FRO was issued one year ago and was recently dismissed, then the applicant would have to wait one year to fulfill the two-year requirement. If the FRO was issued five years ago and was recently dismissed, then the applicant is no longer disqualified under this provision and is able to submit an application.
13. Must not have been convicted of any disorderly persons offense involving an act of domestic violence as defined in section 3 of P.L. 1991,c261 (C.2C:25-19), whether or not armed with or possessing a weapon at the time of such offense.
14. Must not be a person where the issuance of such permit would not be in the interest of the public health, safety or welfare of the citizens of the State of New Jersey.
15. Must not have been adjudicated as a juvenile delinquent for an offense, which if committed by an adult, would constitute a crime *and* the offense involved the unlawful use or possession of a weapon, explosive, or destructive device *or is enumerated* in subsection **d.** of section 2 of P.L. 1997, c. 117 (C. 2C:43-7.2).
16. Must not have had their firearm seized pursuant to the "Prevention of Domestic Violence Act of 1991," P.L. 1991, c. 261 (C. 2C:25-17 et seq.) **and** whose firearm has not been returned.

17. Must not be named on the consolidated Terrorist Watchlist maintained by Terrorist Screening Center administered by the Federal Bureau of Investigation.

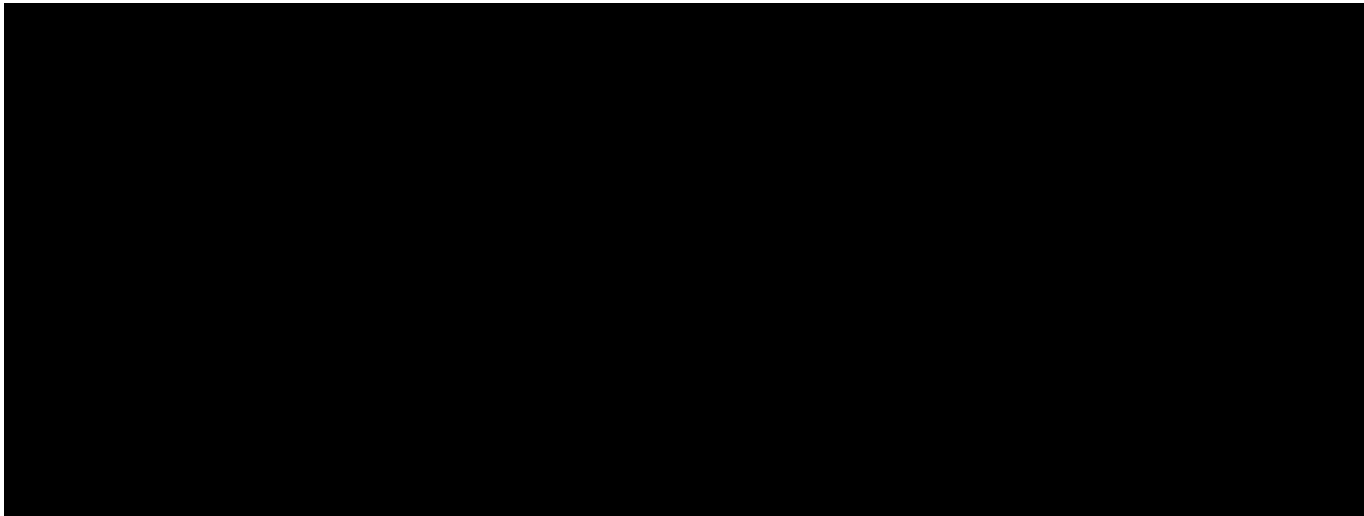
Application Process:

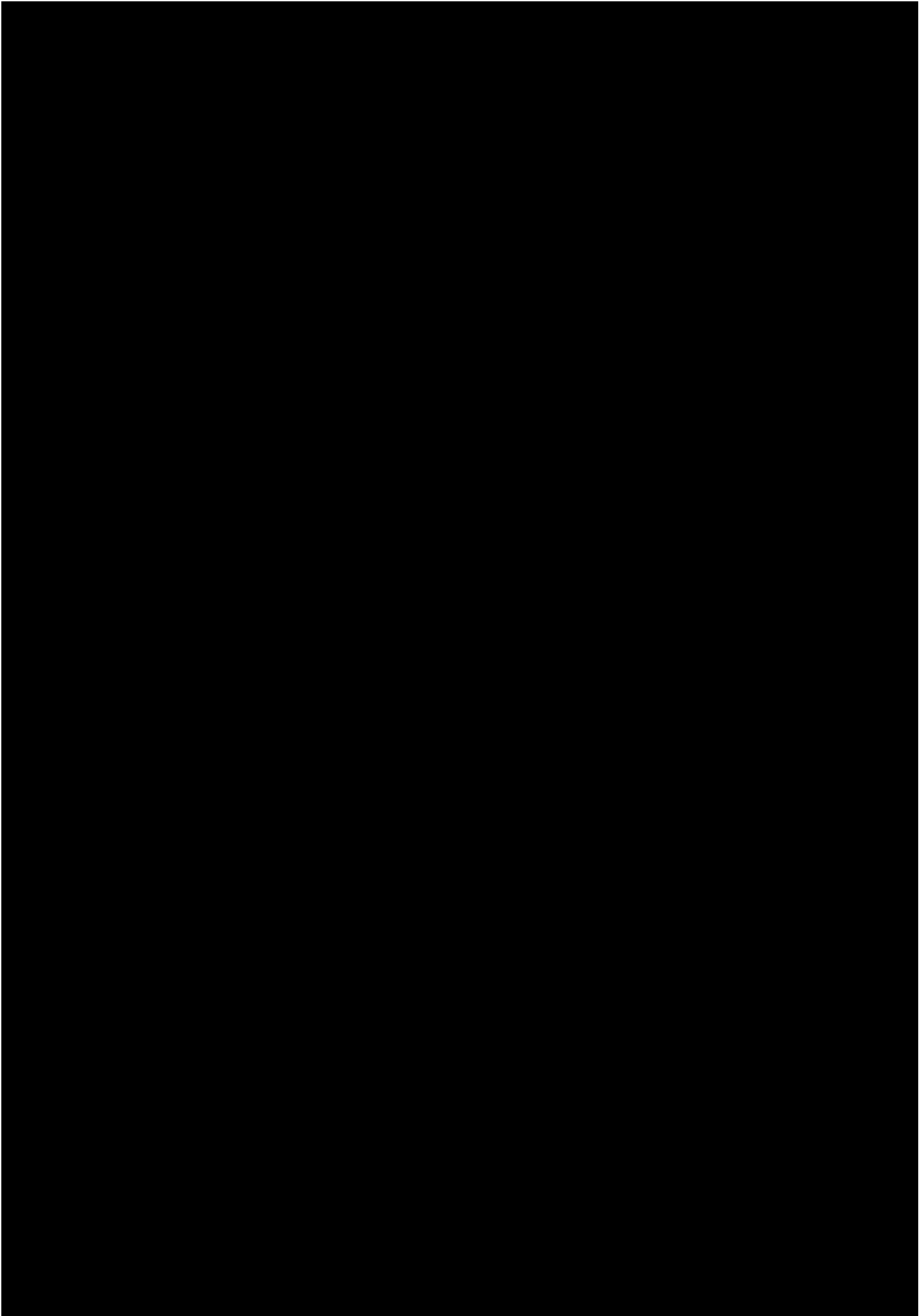
1. The applicant must complete the application (**STS 033**) in its entirety and submit the appropriate fee. Ensure that **all** boxes are filled in or marked.
2. Complete **Part One** of the **Consent for Mental Health Records Search Form (S.P. 066)**. Applicant needs to sign and date this form and be witnessed by another individual who is over the age of 18. Preferably, but not necessarily, the investigating officer or other officer receiving the application. Complete the department information or Station name at the bottom of part one. The applicant should list all residences for the past ten years.
3. If the applicant has **not** previously applied with your agency for a firearms purchaser identification card or handgun purchase permit, then the applicant is to be fingerprinted by the appropriate vendor. Provide applicant with the vendor information sheet and advise to schedule an appointment. **UNLESS:**
 - a. The applicant has been previously issued a handgun purchase permit by your department, **OR** has a valid firearms purchaser identification card, by statute this applicant **need not** be fingerprinted again. The applicant is to complete and submit a "Request for Criminal History Record Information for a Non-Criminal Justice Purpose" form (**SBI 212A**), and submit the appropriate fee. **OR**
 - b. The applicant has been previously issued a handgun purchase permit by another police department in New Jersey, provides satisfactory proof of identity, **OR** has a valid firearms purchaser identification card, the applicant should submit an SBI 212A form with the appropriate fee. This applicant **need not** be fingerprinted again.

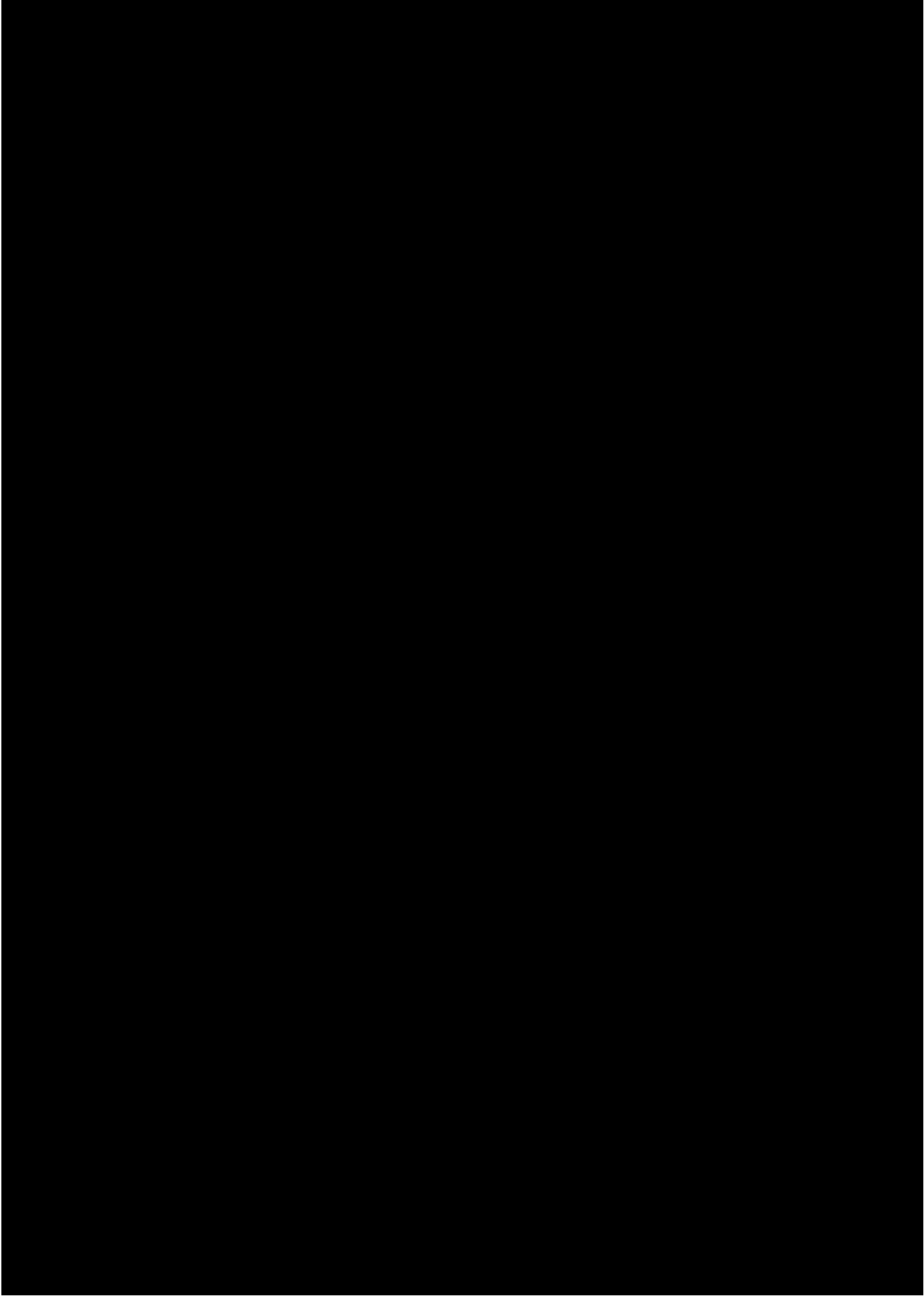
NOTE: The New Jersey State Police, State Bureau of Identification, is phasing out the use of paper 212A forms. All municipalities should be utilizing the electronic on-line website for applicants to submit their request for a New Jersey Criminal Name Check. Once the municipality is on-line and utilizing the electronic 212A process, direct the applicant to the following website: <http://www.njportal.com/njsp/criminalrecords/>

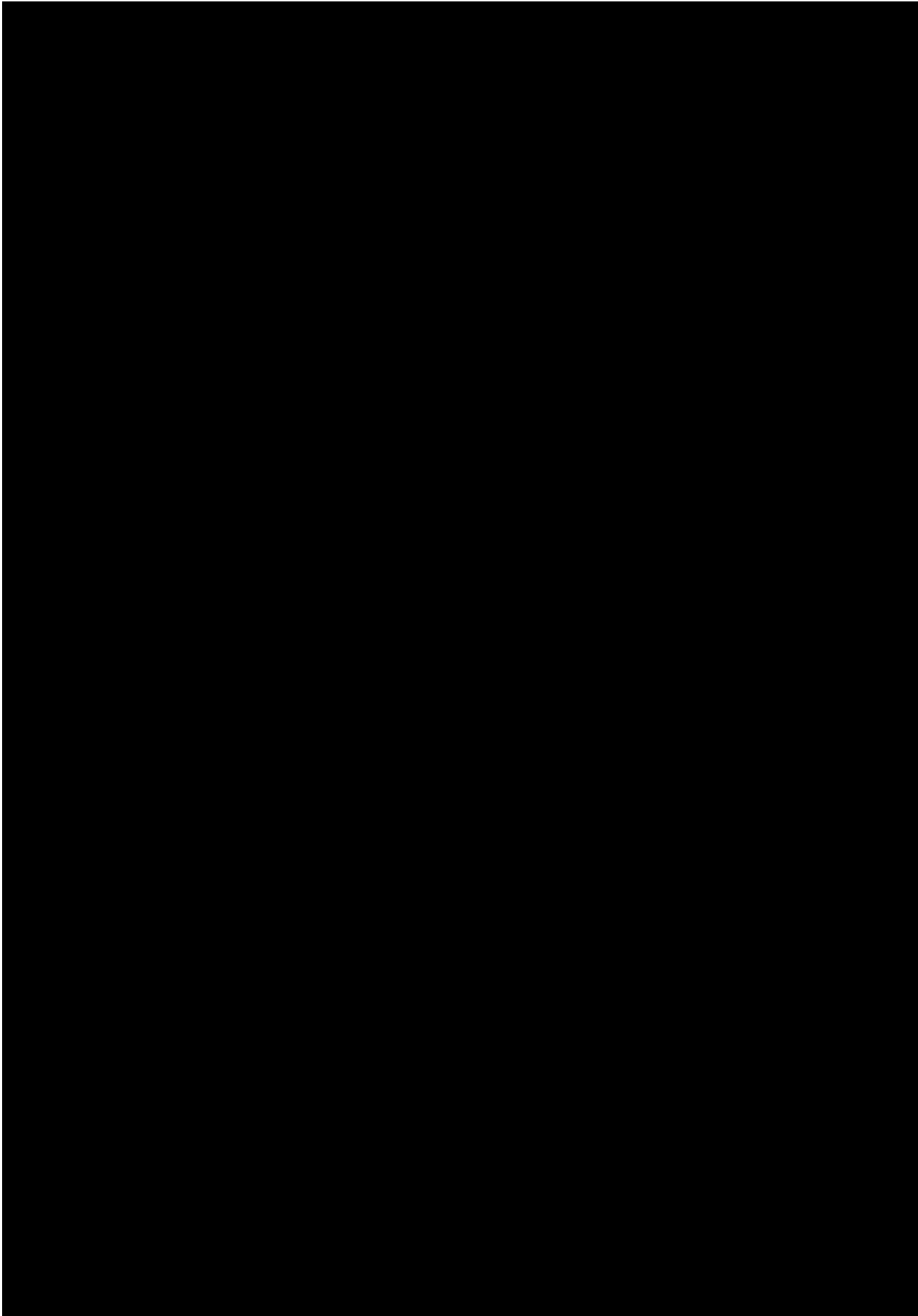
The applicant will need the ORI number of the agency where application is made.

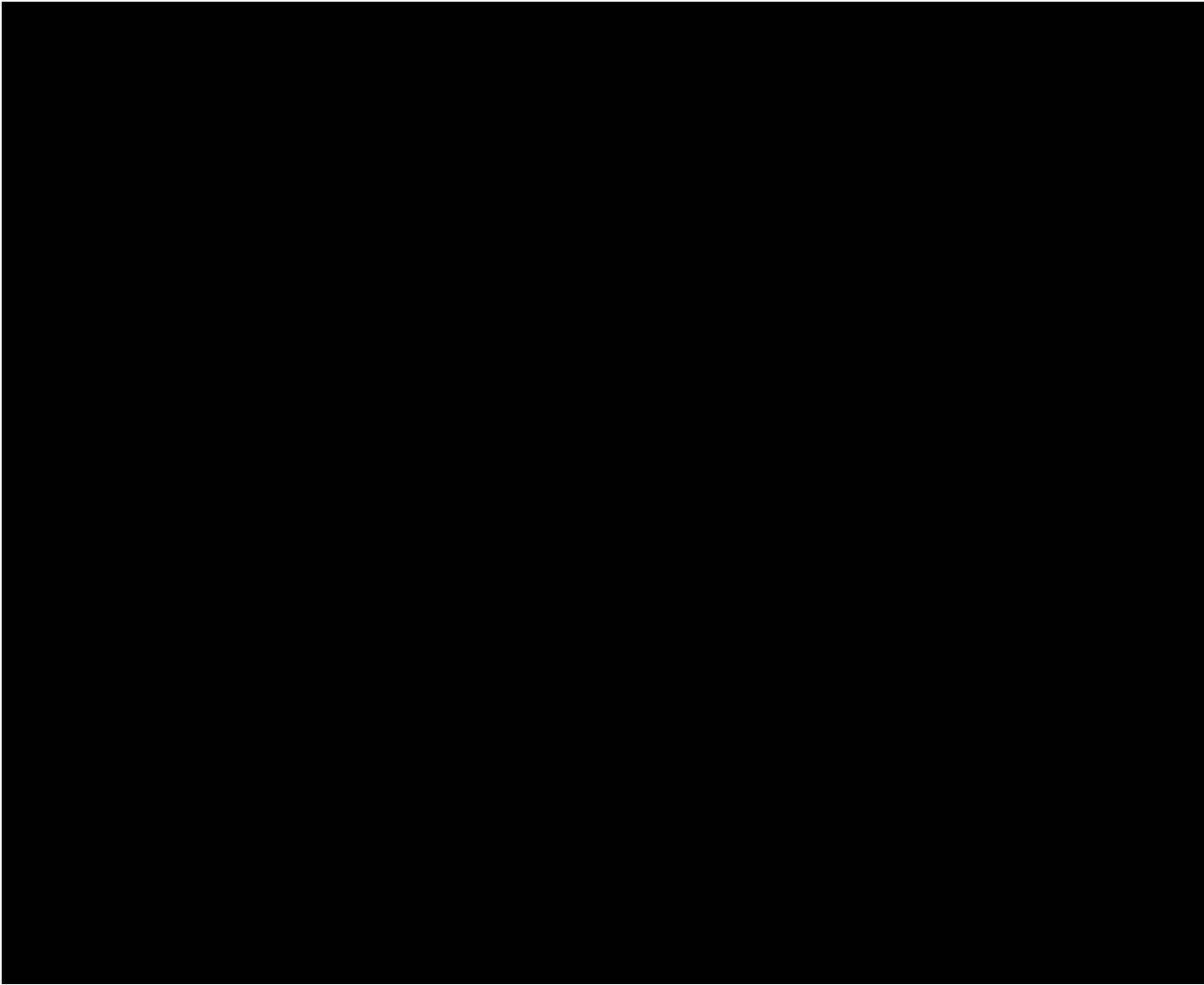
Investigation of the Applicant:











Issuance of the Permit to Purchase a Handgun & Form of Register:

1. Complete the information required on the Permit to Purchase a Handgun & Form of Register and accurately record the SBI number on the permit. All information concerning the applicant should be listed in the appropriate boxes of the permit with **NO** boxes left blank (except “Date of Renewal” if applicable). Retail dealers cannot accept incomplete permits and have been advised not to accept permits with omitted information.
2. Have the Chief of Police sign the permit. If your agency presently does not have a Chief, then the highest ranking sworn officer is to sign the permit. **Departments with a public safety director shall have the highest ranking sworn police officer sign the permit.** Have this officer place his Title of Office in the space provided and indicate the approval date in the appropriate box.
3. Insert the permit number in the space provided. (This is your department’s internal tracking number for the permit).

4. Permits to Purchase issued by the Division of State Police will be processed at the Firearms Investigation Unit. They will be returned to the investigating station for delivery to the applicant.
5. Contact the applicant and have them pick up their permit. Have the applicant **sign** the permit in your presence in the space provided.

Denying Issuance of Permit to Purchase a Handgun:

1. If your background investigation revealed the applicant is subject to any of the disabilities as set forth under **N.J.S.A. 2C: 58-3.c(1 through 9)**, you **must deny** the issuance of the State of New Jersey Firearms Purchaser Identification Card and/or Permit to Purchase a Handgun, Duplicate Firearms Purchaser Identification Card, or Permit to Carry a Handgun.

As per **N.J.S.A. 2C:58-3.c(5)**, To any person where the issuance would not be in the interest of the public health, safety, or welfare. This disability provides for a broad interpretation and allows law enforcement discretionary latitude. This discretionary latitude should not be taken lightly and should be applied with the interest of the citizens of New Jersey as the central core. It should be noted that the circumstances surrounding all contacts with the applicant (Including previous arrests of the applicant that may have been dismissed, received PTI or Diversion, or acquitted during a trial) may be taken into account as to the character of the applicant. The applicant's character may be called into question as to how it affects the citizens of New Jersey, and should then be considered as to the approval or disapproval of any firearms application. The investigator should provide specific facts within the investigation report as well as additional documentation to clarify any disapproval under this disability.

2. As per **Weston v. State**, 60 N.J. 36, 43-44 (1972), the applicant should be afforded the opportunity to discuss the matter, "to be informed of the reasons for the denial and to offer any pertinent explanation or information for the purpose of meeting the objections being raised."
3. Have your Chief of Police, or highest-ranking sworn officer as the case may be, indicate on the application it is disapproved and the reason for the disapproval in the appropriate category under the "Reason for Disapproval."
4. Notify the applicant by registered mail that their application was disapproved and indicate within a letter the reason for the denial as well as how to appeal same. Indicate in your letter that by statute, **N.J.S. 2C: 58-3.d**, he or she has thirty days to appeal the denial by writing to the Superior Court in the county in which they reside and request a hearing.

The following is taken directly from statute:

Pursuant to **N.J.S. 2C:58-3d**: Any person aggrieved by the denial of a permit to purchase a handgun or identification card may request a hearing in the Superior Court of the county in which he resides if he is a resident of New Jersey or in the Superior Court of the county in which his application was filed if he is a nonresident. The request for a hearing shall be made in writing within 30 days of the denial of the application for a permit or identification card. The applicant shall serve a copy of his request for a hearing upon the chief of police of the municipality in which he resides, if he is a resident of New Jersey, and upon the Superintendent of State Police in all cases.

5. Save the return on the registered letter as proof the letter was received. This letter may also be hand delivered to the applicant, but the investigator should obtain a signed receipt.

Retention and Disposition of Applications/Support Documents:

STATE POLICE:

1. The Firearms Investigation Unit maintains all *original* records of the application and investigation report, submitting them to be digitalized and subsequently placed on microfilm. The original application, consent for mental health records search form, and all associated documents (including the appropriate fees see attachment) related to the application will be forwarded by interoffice mail to the Firearms Investigation Unit **within ten working days from the date the application is accepted at the station.**
2. Submit the Investigation Report (S.P. 407 Rev. 03/06) utilizing RMS, to the Firearms Investigation Unit after review and first approval at the station level. Forward all documents (S.P. 033, S.P. 066, S.P. 407, S.P. 642, and all other reports received) to the Firearms Investigation Unit for review and final approval. This includes the criminal history and/or 212A form, as well as any related reports concerning arrests or derogatory information uncovered during the investigation.
3. Include all documents or letters necessary to verify or explain positive responses listed on the application.

NOTE: DO NOT USE STAPLES TO SECURE DOCUMENTS.

4. Stations shall maintain a *copy* of the application, investigation report, and any other ledgers or records associated with the Firearms Application. (Master Name Index will be updated via RMS according to the appropriate S.O.P.) Make a complete photocopy of the entire application package including the 212A form, money orders, and checks. The copy of the application package will be retained at the station level.

MUNICIPAL POLICE:

1. Municipal departments are encouraged to maintain copies of the application and investigation report, as well as any supporting documents. This will aid in future investigations of the same applicant.
2. Upon completion of the investigation and issuance or denial of the Firearms Purchaser Identification Card and/or Permit to Purchase a Handgun, Duplicate Firearms Purchaser Identification Card, or Permit to Carry a Handgun, forward the following form to the New Jersey State Police Data Reduction Unit.
 - a. Original Application (STS 033 or S.P. 642).

Please do not use staples with documents sent to the State Police.

If any of the above-listed permits were denied by your agency, do not forward the STS 033/S.P. 642 form until all court action has been completed, or until more than thirty days has elapsed from the time you notified the applicant of his or her denial. **If the denial was upheld in court, or if the denial is overturned, forward a copy of the court order along with the original application to the NJSP Data Reduction Unit.**

In all cases regardless of outcome, the original application shall be forwarded to the State Police, Data Reduction Unit.

3. As per CJIS policy, once the Criminal History Return is no longer being utilized, it is to be destroyed.



**STATE OF NEW JERSEY
DUPLICATE
FIREARMS PURCHASER
IDENTIFICATION CARD**

STATE OF NEW JERSEY DUPLICATE FIREARMS PURCHASER IDENTIFICATION CARD

Applicant:

If the applicant is applying for a **Duplicate Firearms Purchaser Identification Card**, he or she:

1. Must have previously been issued a Firearms Purchaser Identification Card by an organized full-time police department within the State of New Jersey or by the New Jersey State Police.
2. Must not have had his or her State of New Jersey Firearms Purchaser Identification Card revoked by a Superior Court in the State of New Jersey, **unless a court order exists authorizing the applicant to obtain a duplicate Firearms Purchaser Identification Card.** Applicant may have had his or her State of New Jersey Firearms Purchaser Identification Card revoked or voluntarily surrendered based on being susceptible to one of the disabilities as per N.J.S. 2C:58-3c, however, is now eligible to be issued a duplicate card.

For example:

Applicant may have had a Domestic Violence Final Restraining Order, but same has been dismissed and has passed the two-year period.

Applicant may have had a criminal conviction, however, same has been expunged.

These examples may no longer have the applicant automatically disqualified as per N.J.S. 2C:58-3c, however, the circumstances involving the incidents in question may be indicators as to the applicant's character as well as how his or her actions may effect the public health, safety, or welfare of the citizens of the State of New Jersey.

3. The applicant must present proper identification to the investigating officer's satisfaction. If the applicant cannot or does not present adequate identification, then the applicant will have to submit fingerprints via the vendor along with the appropriate fee.
4. Applicants who present satisfactory identification may be processed on an SBI 212A form, provided that the investigating officer is able to verify the applicant has a valid SBI number.
5. Applicants must submit fingerprints along with the appropriate fee if their SBI number cannot be verified.

Must not be subject to the disabilities of N.J.S. 2C:58-3c, as identified below:

6. Must be of good character and of good repute in the community in which he or she lives.
7. Can never have been convicted of a **crime** of the first, second, third or fourth degree in this state, or the equivalent in another state or jurisdiction, that has not been expunged or sealed.

A **CRIME** is defined by N.J.S. 2C:1-4 as that for which a sentence of imprisonment in excess of six months is authorized. Although the applicant may not have received more than six months incarceration, this statute is based on what term of imprisonment the applicant *could* have received, not what the applicant actually received. It should be noted that all convictions from other states (including those that are defined as "Misdemeanors") need to be checked to determine the possible length of sentence the applicant *could* have received, although he or she may have received a shorter sentence.

8. Must not be a drug dependent person as defined in section 2 of P.L. 1970, c.226 (C.24: 21-2). For purpose of N.J.S. 2C:58-3c(2), a drug dependent person means:

[A] person who is using a controlled dangerous substance and who is in a state of psychic dependence, or both, arising from the use of that controlled dangerous substance on a continual basis. Drug dependence is characterized by behavioral or other responses, including but not limited to, a strong compulsion to take the substance on a recurring basis in order to experience psychic effects, or to avoid the discomfort of its absence.
9. Must not be **currently** confined (or has ever been) for a mental disorder to a hospital, mental institution or sanitarium.
10. Must not be a habitual drunkard. The courts indicate that the word “presently,” as used in N.J.S. 2C:58-3c(2), does not mean at this hour or on this day, nor does it mean the limited time period within the month. The applicant's entire course of conduct must be examined, and a period of abstention does not negate a finding of habitual drunkenness.
11. Must not suffer from a physical defect or disease that would make it unsafe for him or her to handle firearms.
12. Must not be an alcoholic. Recovering alcoholics shall answer yes on form STS 033 question #21 “Are you an Alcoholic?”
13. Persons who do not meet the requirements of items 8 through 12 above and those who have ever been confined to a mental institution are ineligible to obtain a Firearms Purchaser Identification Card, Permit to Purchase a Handgun, and/or Permit to Carry a Handgun unless such person produces a certificate of a medical doctor or psychiatrist licensed in New Jersey, or other satisfactory proof, documenting he or she is no longer suffering from the particular disability in such a manner that would interfere with or handicap him or her in the handling of firearms.
14. Must not knowingly falsify any information on the application form or any other required document.
15. Must not be subject to a restraining order/court order (active final or active temporary restraining order) issued pursuant to the “Prevention of Domestic Violence Act of 1991,” P.L. 1991, c. 261 (C.2C:25-17 et seq.) prohibiting the applicant from possessing any firearms. Note: As a result of the Lautenberg Amendment to the Federal Domestic Violence Statute (1996), New Jersey amended the domestic violence statutes in 2004. This mandates any individual who has a restraining order pursuant to the domestic violence act not to possess or obtain firearms. Prior to this amendment, a judge would have to indicate the prohibition of firearms within the restraining order. As a result, some individuals may not have had their firearms seized when a restraining order was enacted against them, depending on the judge’s order at that time. The amendment did not provide for the grandfathering of individuals with an active final or temporary restraining order and they are now subject to the provisions of the statute.
16. Must not be subject to the issuance of a final restraining order prohibiting the applicant from purchasing, owning, possessing or controlling a firearm and from receiving or retaining a firearms purchaser identification card or permit to purchase a handgun pursuant to N.J.S. 2C:58-3., during the period in which the restraining order is in effect or two years from

issuance, whichever is greater, except that this provision shall not apply to any law enforcement officer while actually on duty, or to any member of the Armed Forces of the United States or a member of the National Guard while actually on duty or traveling to or from an authorized place of duty. **Example:** If the FRO was issued one year ago and was recently dismissed, then the applicant would have to wait one year to fulfill the two-year requirement. If the FRO was issued five years ago and was recently dismissed, then the applicant is no longer disqualified under this provision and is able to submit an application.

17. Must not have been convicted of any disorderly persons offense involving an act of domestic violence as defined in section 3 of P.L. 1991,c261 (C.2C:25-19), whether or not armed with or possessing a weapon at the time of such offense.
18. Must not be a person where the issuance of such permit would not be in the interest of the public health, safety or welfare of the citizens of the State of New Jersey.
19. Must not have been adjudicated as a juvenile delinquent for an offense, which if committed by an adult, would constitute a crime **and** the offense involved the unlawful use or possession of a weapon, explosive, or destructive device **or is enumerated** in subsection **d.** of section 2 of P.L. 1997, c. 117 (C. 2C:43-7.2).
20. Must not have had their firearm seized pursuant to the “Prevention of Domestic Violence Act of 1991,” P.L. 1991, c. 261 (C. 2C:25-17 et seq.) **and** whose firearm has not been returned.
21. Must not be named on the consolidated Terrorist Watchlist maintained by Terrorist Screening Center administered by the Federal Bureau of Investigation.

Application Process:

1. The applicant must complete the application (**STS 033**) in its entirety and submit the appropriate fee if also requesting any handgun purchase permits. (There is no fee for a duplicate FID card.) Ensure that **all** boxes are filled in or marked.
2. Complete **Part One** of the **Consent for Mental Health Records Search Form (S.P. 066)**. Applicant needs to sign and date this form and be witnessed by another individual who is over the age of 18. Preferably, but not necessarily, the investigating officer or other officer receiving the application. Complete the department information or Station name at the bottom of part one. The applicant should list all residences for the past ten years.
3. If the applicant has **not** previously applied with your agency for a firearms purchaser identification card and/or handgun purchase permit, or cannot provide satisfactory identification, then the applicant is to be fingerprinted by the appropriate vendor. Provide applicant with the vendor information sheet and advise to schedule an appointment.

UNLESS:

- a. The applicant has been previously issued a handgun purchase permit by your department, **OR** has a valid firearms purchaser identification card, by statute this applicant **need not** be fingerprinted again. The applicant is to complete and submit a “Request for Criminal History Record Information for a Non-Criminal Justice Purpose” form (**SBI 212A**), and submit the appropriate fee. **OR**
- b. The applicant has been previously issued a handgun purchase permit by another police department in New Jersey, provides satisfactory proof of identity, **OR** has a

valid firearms purchaser identification card, the applicant should submit an SBI 212A form with the appropriate fee. This applicant **need not** be fingerprinted again.

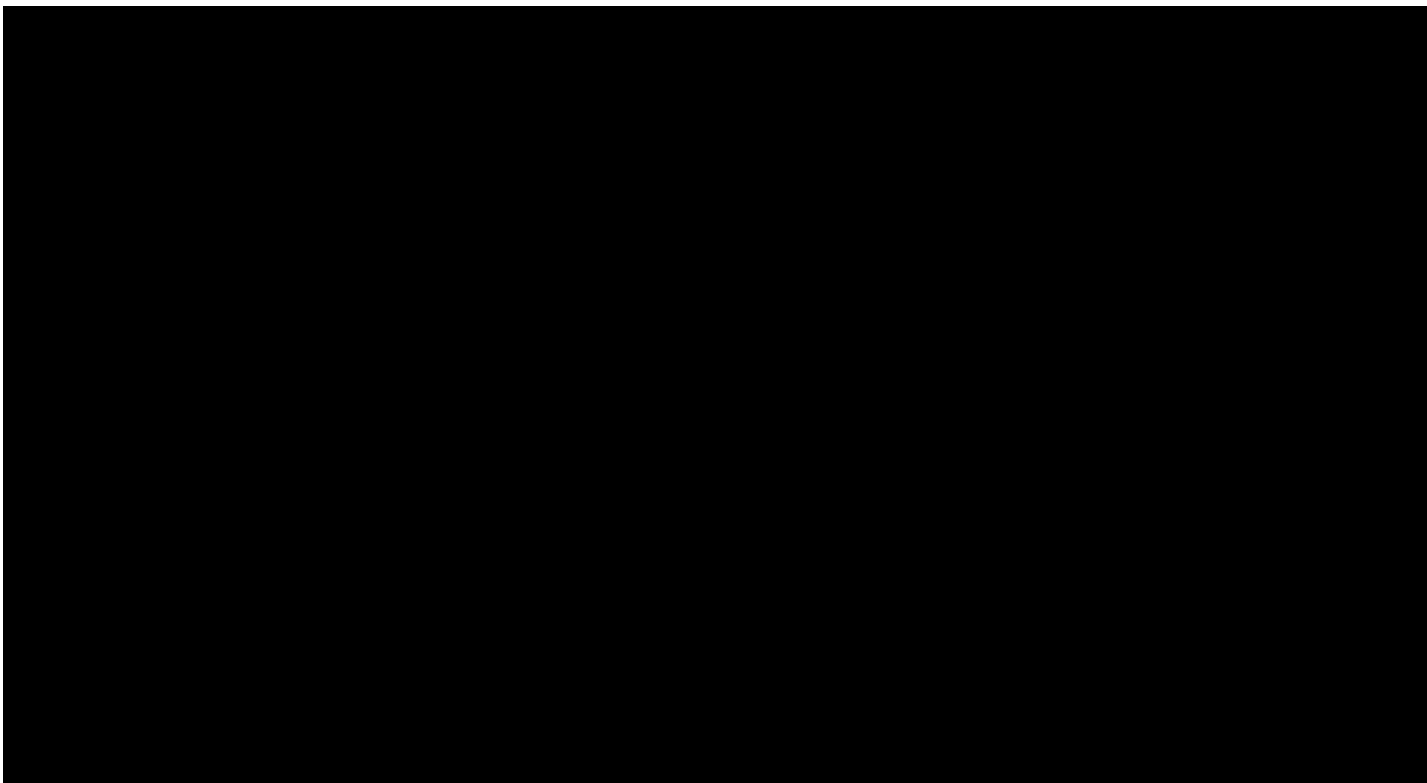
NOTE: The New Jersey State Police, State Bureau of Identification, is phasing out the use of paper 212A forms. All municipalities should be utilizing the electronic on-line website for applicants to submit their request for a New Jersey Criminal Name Check. Once the municipality is on-line and utilizing the electronic 212A process, direct the applicant to the following website: <http://www.njportal.com/njsp/criminalrecords/>

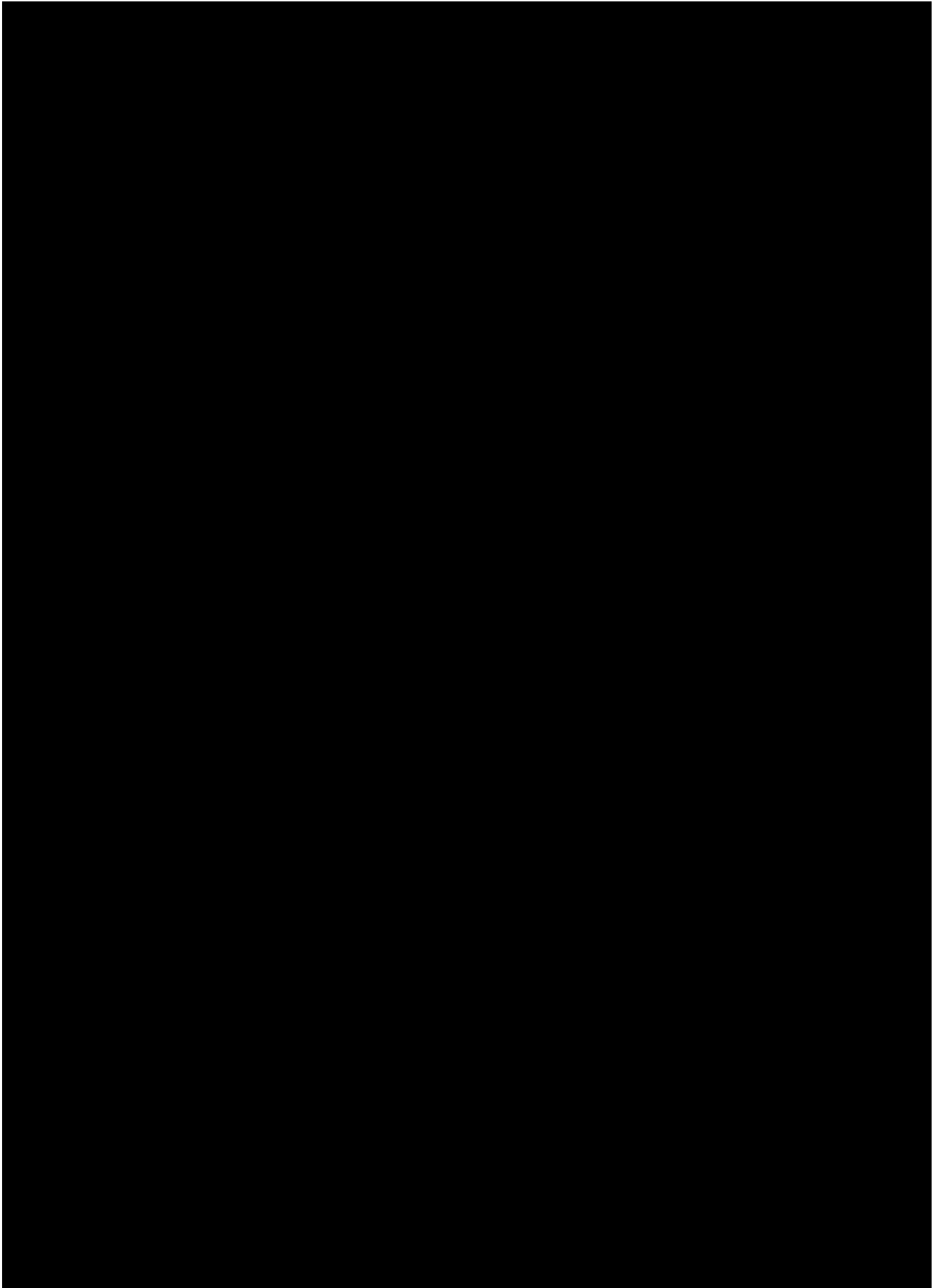
The applicant will need the ORI number of the agency where application is made.

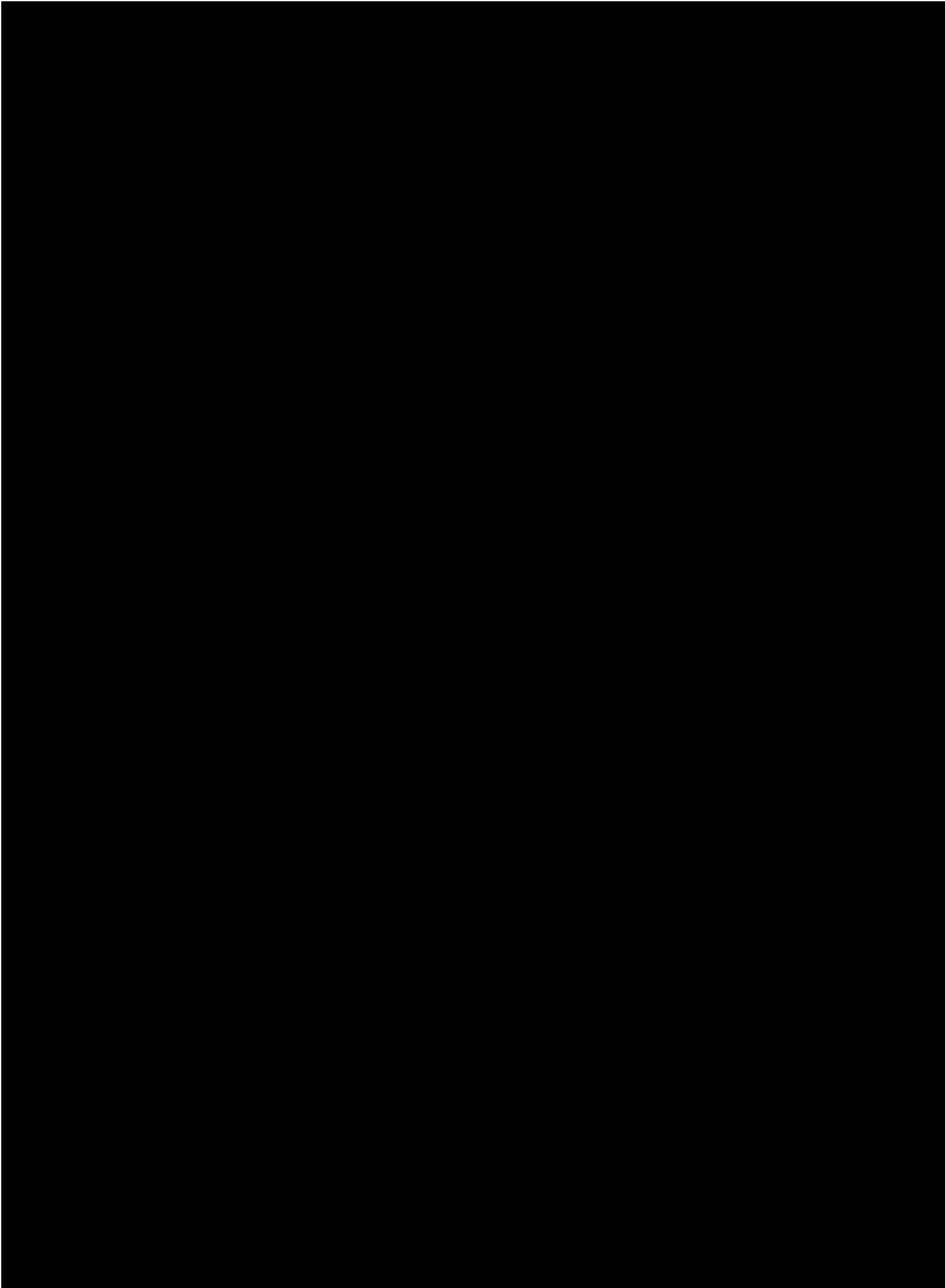
Scope & Purpose regarding Duplicate Firearms Purchaser Identification Card:

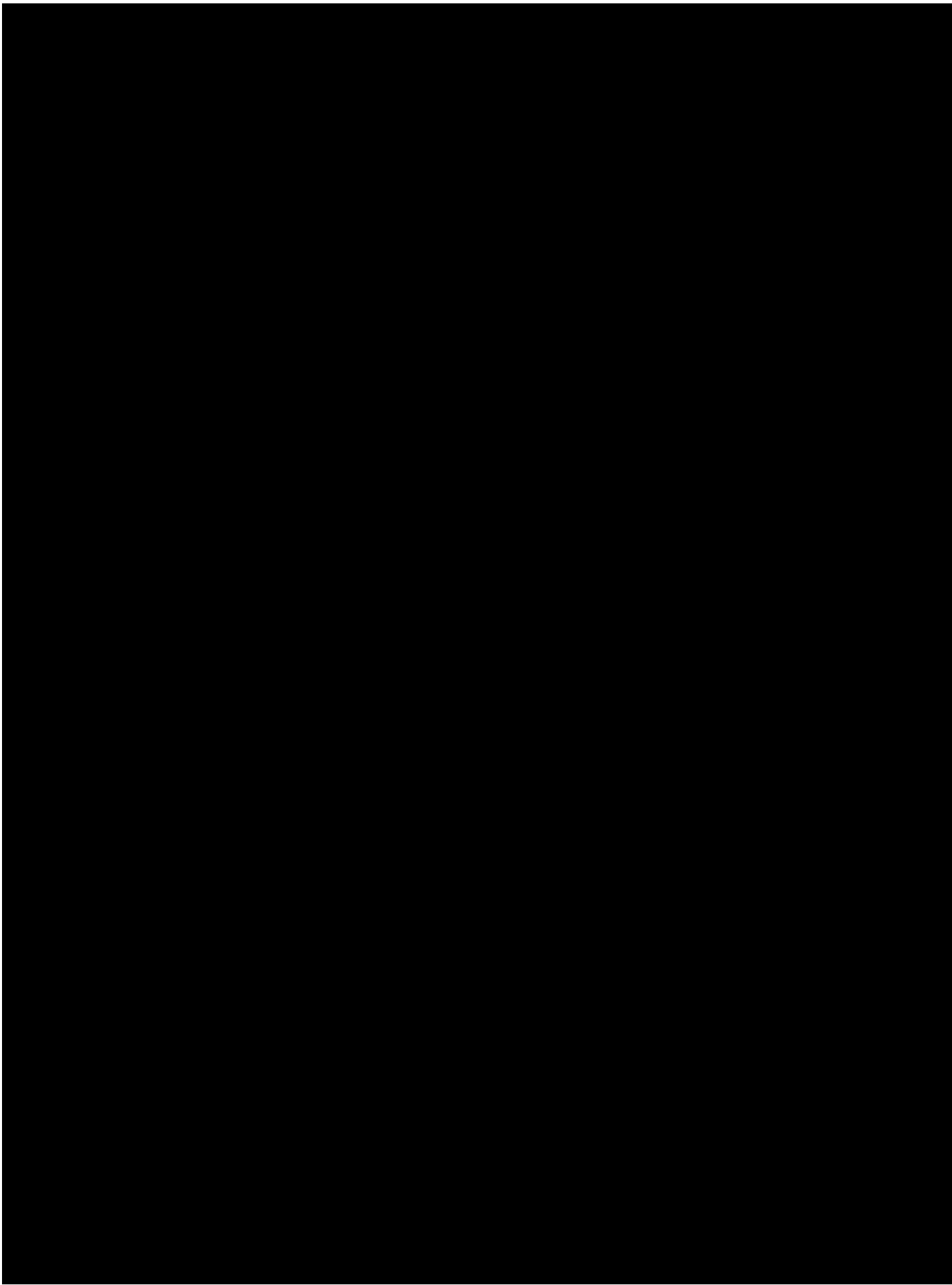
1. An application for Duplicate Firearms Purchaser Identification Card will be accepted from an applicant who:
 - a. Has lost his or her Firearms Purchaser Identification Card or whose card has been stolen.
 - b. Has a mutilated card.
 1. Old card will be surrendered and destroyed once new card is issued.
 - c. Has a Change of Name, Address or Sex
 1. Old card will be surrendered and destroyed once new card is issued.
 2. A copy of the court order or marriage certificate will accompany all requests for change of name.
2. “DUPLICATE” must be checked on the upper right corner of the new identification card.

Investigation of the Applicant:











Issuance of the Duplicate Firearms Purchaser Identification Card:

1. Complete the information required on the Firearms Purchaser Identification Card and accurately record the SBI number on the card. “Duplicate” must be checked on the upper right corner of all duplicate identification cards. The applicant's SBI number must appear on the Firearms Purchaser Identification Card. Firearms Purchaser Identification Cards without a valid SBI number on them will be voided.
2. Have the Chief of Police sign the Duplicate Firearms Purchaser Identification Card. If your agency presently does not have a Chief, then the highest ranking sworn officer is to sign the card. **Departments with a public safety director shall have the highest ranking police officer sign the card.**
3. Duplicate Firearms Purchaser Identification Cards issued by the Division of State Police will be processed at the Firearms Investigation Unit. They will be returned to the investigating station for delivery to the applicant.
4. Contact the applicant to pick up the card. Have the applicant place his or her right index fingerprint on the Duplicate Firearms Purchaser Identification Card and sign it in the presence of a police officer.

Denying Issuance of a Duplicate Firearms Purchaser Identification Card:

1. If your background investigation revealed the applicant is subject to any of the disabilities as set forth under **N.J.S.A. 2C: 58-3.c (1 through 9)**, you **must deny** the issuance of the State of New Jersey Firearms Purchaser Identification Card and/or Permit to Purchase a Handgun, Duplicate Firearms Purchaser Identification Card, or Permit to Carry a Handgun.

As per **N.J.S.A. 2C:58-3.c(5)**, to any person where the issuance would not be in the interest of the public health, safety, or welfare. This disability provides for a broad interpretation and allows law enforcement discretionary latitude. This discretionary latitude should not be taken lightly and should be applied with the interest of the citizens

of New Jersey as the central core. It should be noted that the circumstances surrounding all contacts with the applicant (Including previous arrests of the applicant that may have been dismissed, received PTI or Diversion, or acquitted during a trial) may be taken into account as to the character of the applicant. The applicant's character may be called into question as to how it affects the citizens of New Jersey, and should then be considered as to the approval or disapproval of any firearms application. The investigator should provide specific facts within the investigation report as well as additional documentation to clarify any disapproval under this disability.

2. As per Weston v. State, 60 N.J. 36, 43-44 (1972), the applicant should be afforded the opportunity to discuss the matter, “to be informed of the reasons for the denial and to offer any pertinent explanation or information for the purpose of meeting the objections being raised.”
3. Have your Chief of Police, or highest-ranking sworn officer as the case may be, indicate on the application it is disapproved and the reason for the disapproval in the appropriate category under the “Reason for Disapproval.”
4. Notify the applicant by registered mail that their application was disapproved and indicate within a letter the reason for the denial as well as how to appeal same. Indicate in your letter that by statute, N.J.S. 2C: 58-3.d, he or she has thirty days to appeal the denial by writing to the Superior Court in the county in which they reside and request a hearing.

The following is taken directly from statute:

Pursuant to N.J.S. 2C:58-3d: Any person aggrieved by the denial of a permit to purchase a handgun or identification card may request a hearing in the Superior Court of the county in which he resides if he is a resident of New Jersey or in the Superior Court of the county in which his application was filed if he is a nonresident. The request for a hearing shall be made in writing within 30 days of the denial of the application for a permit or identification card. The applicant shall serve a copy of his request for a hearing upon the chief of police of the municipality in which he resides, if he is a resident of New Jersey, and upon the Superintendent of State Police in all cases.

5. In some cases, the Chief of Police, or Superintendent as the case may be, may approve the application for a permit to carry a handgun and the Superior Court where it was forwarded to may deny it. In these instances, you should also notify the applicant by registered mail his or her Permit to Carry a Handgun was denied by the court and explain the appeal process as described above. (In most cases, their appeal will be heard by the same judge who denied the permit.)
6. Save the return on the registered letter as proof the letter was received. This letter may also be hand delivered to the applicant, but the investigator should obtain a signed receipt.

Retention and Disposition of Applications/Support Documents:

STATE POLICE

1. The Firearms Investigation Unit maintains all *original* records of the application and investigation report, submitting them to be digitalized and subsequently placed on microfilm. The original application, consent for mental health records search form, and all associated

documents (Including the appropriate fees see attachment) related to the application will be forwarded by interoffice mail to the Firearms Investigation Unit **within ten working days from the date the application is accepted at the station.**

2. Submit the Investigation Report (S.P. 407 Rev. 03/06), utilizing RMS, to the Firearms Investigation Unit after review and first approval at the station level. Forward all documents (S.P. 033, S.P. 066, S.P. 407, S.P. 642, and all other reports received) to the Firearms Investigation Unit for review and final approval. This includes the criminal history and/or 212A form, as well as any related reports concerning arrests or derogatory information uncovered during the investigation.
3. Include all documents or letters necessary to verify or explain positive responses listed on the application.

NOTE: DO NOT USE STAPLES TO SECURE DOCUMENTS.

4. Stations shall maintain a *copy* of the application, investigation report, and any other ledgers or records associated with the Firearms Application. (Master Name Index will be updated via RMS according to the appropriate S.O.P.) Make a complete photocopy of the entire application package including the 212A form, money orders, and checks. The copy of the application package will be retained at the station level.

MUNICIPAL POLICE

1. Municipal departments are encouraged to maintain copies of the application and investigation report, as well as any supporting documents. This will aid in future investigations of the same applicant.
2. Upon completion of the investigation and issuance or denial of the Firearms Purchaser Identification Card and/or Permit to Purchase a Handgun, Duplicate Firearms Purchaser Identification Card, or Permit to Carry a Handgun, forward the following form to the New Jersey State Police - Data Reduction Unit.
 - a. Original Application (STS 033 or S.P. 642).

Please do not use staples with documents sent to the State Police.

If any of the above-listed permits were denied by your agency, do not forward the STS 033/S.P. 642 form until all court action has been completed, or until more than thirty days has elapsed from the time you notified the applicant of his or her denial. **If the denial was upheld in court, or if the denial is overturned, forward a copy of the court order along with the original application to the NJSP Data Reduction Unit.**

In all cases regardless of outcome, the original application shall be forwarded to the State Police, Data Reduction Unit.

3. As per CJIS policy, once the Criminal History Return is no longer being utilized, it is to be destroyed.



STATE OF NEW JERSEY
PERMIT TO
CARRY A HANDGUN

STATE OF NEW JERSEY PERMIT TO CARRY A HANDGUN

The State of New Jersey Permit to Carry a Handgun may be issued to residents and non-residents of New Jersey. Each application shall be submitted to the chief police officer of the municipality in which the applicant resides, or to the superintendent if: (1) the applicant is an employee of an armored car company; or (2) there is no chief police officer in the municipality where the applicant resides; or (3) the applicant does not reside in this State.

Applicant:

Must not be subject to the disabilities of N.J.S. 2C:58-3c, as identified below:

1. Must be at least 18 years of age for all long guns and 21 years of age for all handguns with the exception of law enforcement as defined under N.J.S. 2C:58-6.1(a). As such, an applicant for a permit to carry a handgun must be 21 years of age.
2. Must be of good character and of good repute in the community in which he or she lives.
3. Can never have been convicted of a **crime** of the first, second, third or fourth degree in this state, or the equivalent in another state or jurisdiction, that has not been expunged or sealed.

A **CRIME** is defined by N.J.S. 2C:1-4 as that for which a sentence of imprisonment in excess of six months is authorized. Although the applicant may not have received more than six months incarceration, this statute is based on what term of imprisonment the applicant *could* have received, not what the applicant actually received. It should be noted that all convictions from other states (Including those that are defined as “Misdemeanors”) need to be checked to determine the possible length of sentence the applicant *could* have received, although he or she may have received a shorter sentence.

4. Must not be a drug dependent person as defined in section 2 of P.L. 1970, c.226 (C.24: 21-2). For purpose of N.J.S. 2C:58-3c(2), a drug dependent person means:

[A] person who is using a controlled dangerous substance and who is in a state of psychic dependence, or both, arising from the use of that controlled dangerous substance on a continual basis. Drug dependence is characterized by behavioral or other responses, including but not limited to, a strong compulsion to take the substance on a recurring basis in order to experience psychic effects, or to avoid the discomfort of its absence.

5. Must not be **currently** confined (or has ever been) for a mental disorder to a hospital, mental institution or sanitarium.
6. Must not be a habitual drunkard. The courts indicate that the word “presently,” as used in N.J.S. 2C:58-3c(2), does not mean at this hour or on this day, nor does it mean the limited time period within the month. The applicant’s entire course of conduct must be examined, and a period of abstention does not negate a finding of habitual drunkenness.
7. Must not suffer from a physical defect or disease that would make it unsafe for him or her to handle firearms.

8. Must not be an alcoholic. (Recovering alcoholics shall answer yes on form STS-033 question #21 "Are you an Alcoholic?" Then follow instructions on line #9 of this page.)
9. Persons who do not meet the requirements of items seven and eight above and those who have ever been confined to a mental institution are ineligible to obtain a Firearms Purchaser Identification Card, Permit to Purchase a Handgun, and/or Permit to Carry a Handgun unless such person produces a certificate of a medical doctor or psychiatrist licensed in New Jersey, or other satisfactory proof, documenting he or she is no longer suffering from the particular disability in such a manner that would interfere with or handicap him or her in the handling of firearms.
10. Must not knowingly falsify any information on the application form or any other required document.
11. Must not be subject to a restraining order/court order (active final or active temporary restraining order) issued pursuant to the "Prevention of Domestic Violence Act of 1991," P.L. 1991, c. 261 (C.2C:25-17 et seq.) prohibiting the applicant from possessing any firearms. Note: As a result of the Lautenberg Amendment to the Federal Domestic Violence Statute (1996), New Jersey amended the domestic violence statutes in 2004. This mandates any individual who has a restraining order pursuant to the domestic violence act not to possess or obtain firearms. Prior to this amendment, a judge would have to indicate the prohibition of firearms within the restraining order. As a result, some individuals may not have had their firearms seized when a restraining order was enacted against them, depending on the judge's order at that time. The amendment did not provide for the grandfathering of individuals with an active final or temporary restraining order and they are now subject to the provisions of the statute.
12. Must not be subject to the issuance of a final restraining order prohibiting the applicant from purchasing, owning, possessing or controlling a firearm and from receiving or retaining a firearms purchaser identification card or permit to purchase a handgun pursuant to N.J.S. 2C:58-3., during the period in which the restraining order is in effect or two years from issuance, whichever is greater, except that this provision shall not apply to any law enforcement officer while actually on duty, or to any member of the Armed Forces of the United States or a member of the National Guard while actually on duty or traveling to or from an authorized place of duty. **Example:** If the FRO was issued one year ago and was recently dismissed, then the applicant would have to wait one year to fulfill the two-year requirement. If the FRO was issued five years ago and was recently dismissed, then the applicant is no longer disqualified under this provision and is able to submit an application.
13. Must not have been convicted of any disorderly persons offense involving an act of domestic violence as defined in section 3 of P.L. 1991,c261 (C.2C:25-19), whether or not armed with or possessing a weapon at the time of such offense.
14. Must not be a person where the issuance of such permit would not be in the interest of the public health, safety or welfare of the citizens of the State of New Jersey.
15. Must not have been adjudicated as a juvenile delinquent for an offense, which if committed by an adult, would constitute a crime **and** the offense involved the unlawful use or possession of a weapon, explosive, or destructive device **or is enumerated** in subsection **d.** of section 2 of P.L. 1997, c. 117 (C. 2C:43-7.2).

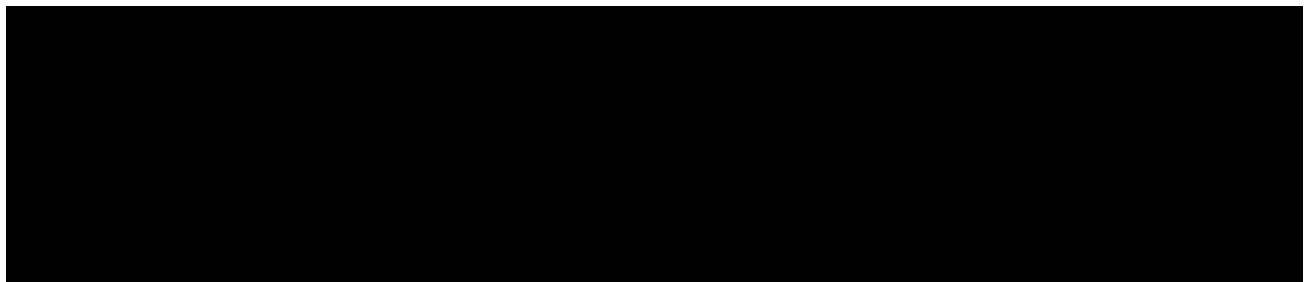
16. Must not have had their firearm seized pursuant to the “Prevention of Domestic Violence Act of 1991,” P.L. 1991, c. 261 (C. 2C:25-17 et seq.) **and** whose firearm has not been returned.
17. Must not be named on the consolidated Terrorist Watchlist maintained by Terrorist Screening Center administered by the Federal Bureau of Investigation.

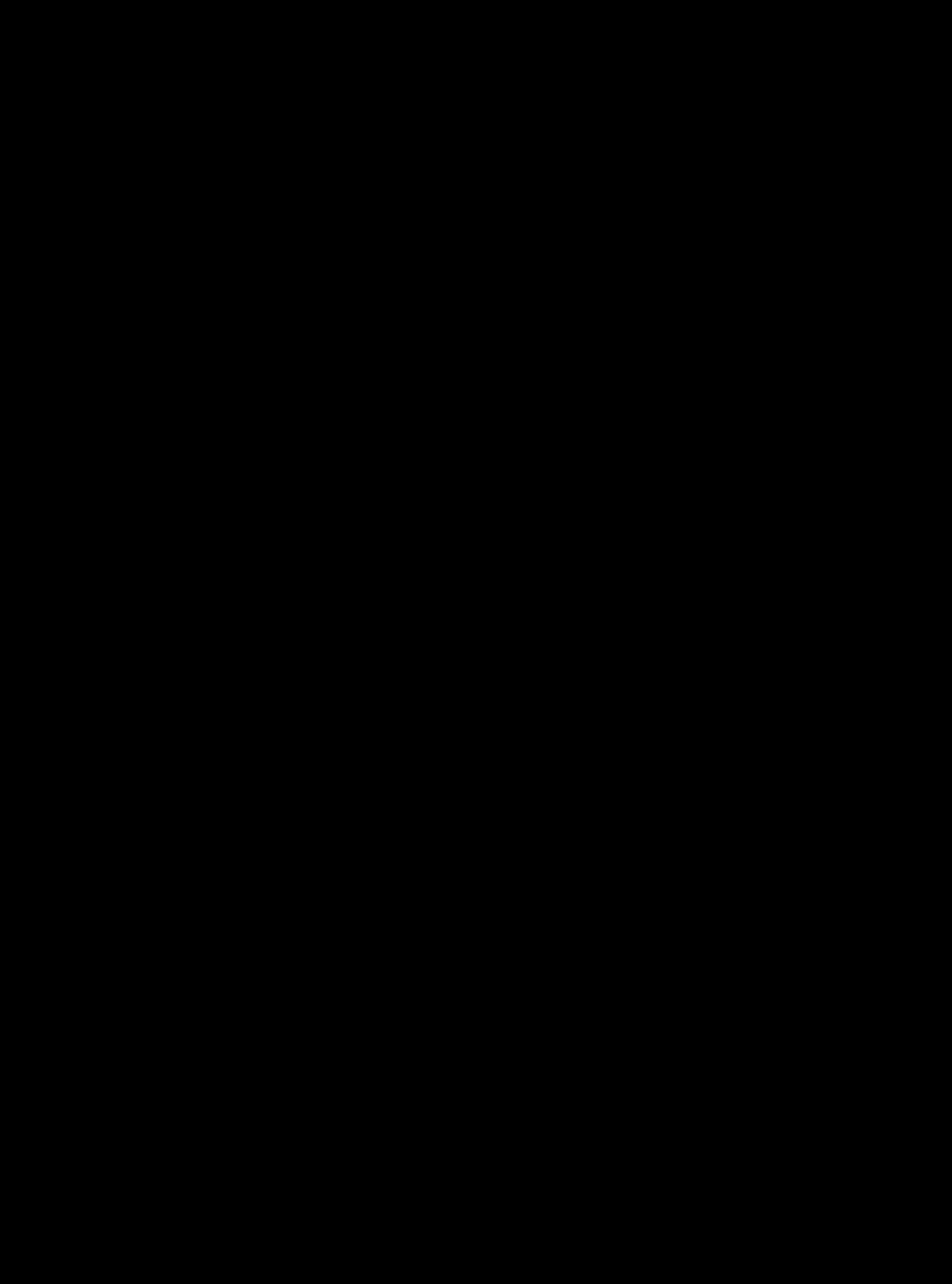
Application Process:

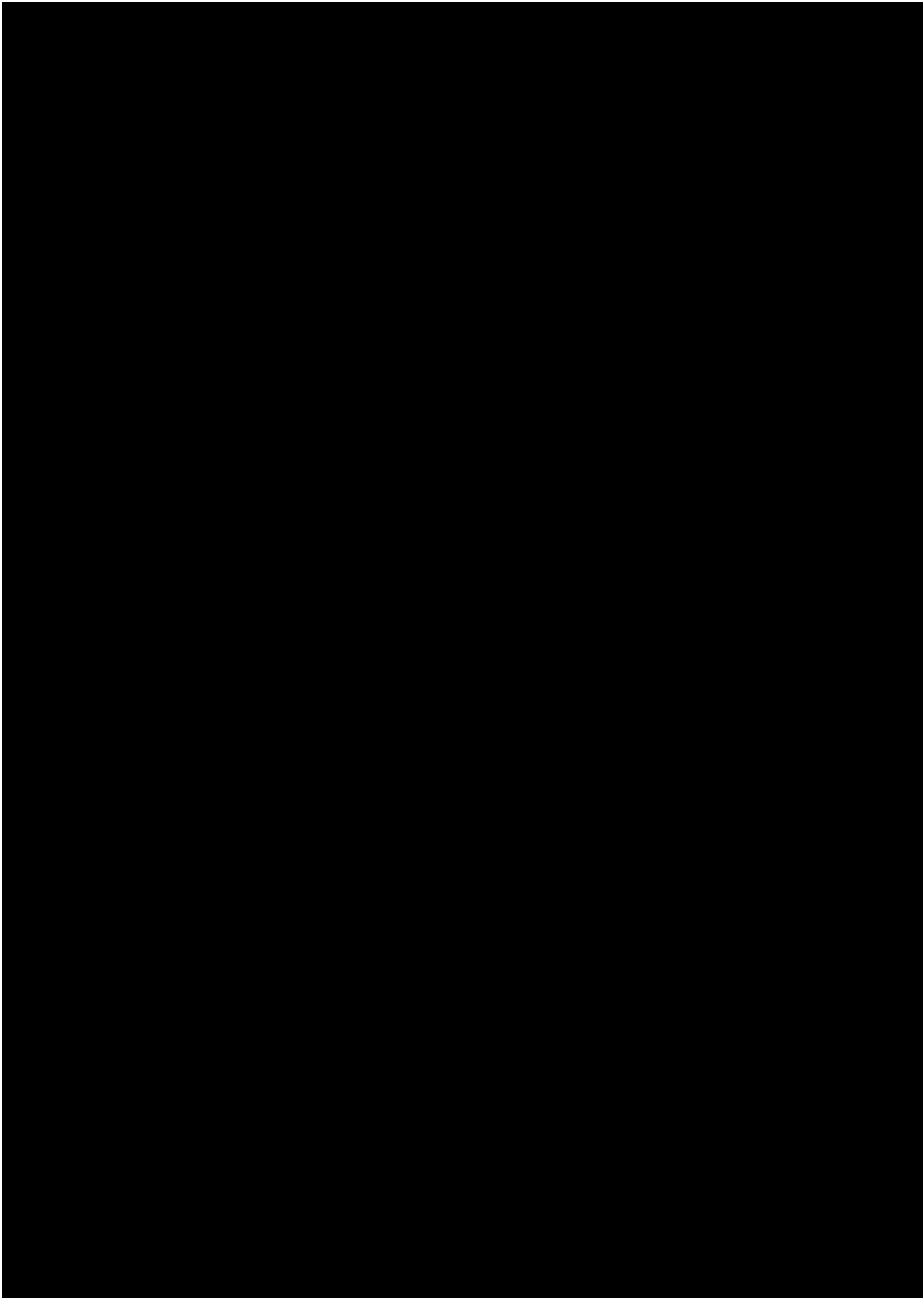
1. The applicant needs to complete the application (**S.P. 642**) in its entirety and in triplicate. Complete three original applications front and back for each application on same page. Each application needs to be notarized. Submit with the appropriate fee. (See fee schedule.)
2. Applicant must be 21 years of age or older.
3. The applicant must submit four current and clear photographs (1½ x 1½ inches square, passport size). The photographs should have the name of the applicant printed on the back.
4. The applicant needs to complete **Part One** of the **Consent for Mental Health Records Search Form (S.P. 066)**. Applicant needs to sign and date this form and be witnessed by another individual who is over the age of 18 preferably, but not necessarily, the investigating officer or other officer receiving the application. Complete the department information or Station name at the bottom of part one. The applicant should list all residences for the past ten years.
5. The applicant (all new and renewal applications) ***must*** be fingerprinted by the appropriate vendor. Provide applicant with the vendor information sheet and advise to schedule an appointment.
6. **Applicants employed by an armored car company shall submit their applications to the New Jersey State Police.**
7. The applicant must submit a notarized certification (letter) of need, specific in content, under oath, which:
 - a. In the case of a private citizen, the applicant shall specify in detail the urgent necessity for self-protection, as evidenced by specific threats or previous attacks which demonstrate a special danger to the applicant’s life that cannot be avoided by means other than by issuance of a permit to carry a handgun. Where possible, the applicant shall corroborate the existence of any specific threats or previous attacks by reference to reports of such incidents to the appropriate law enforcement agencies. (As established through Case Law, specifically, In Siccardi v. State, 59 N.J. 545, 557, 284 A.2d 533, 540 (1971); also, Preis, supra 118 N.J. at 571, 573 A.2d at 152.)
or
 - b. In the case of employees of private detective agencies, armored car companies and private security companies:
 - i. In the course of performing statutorily authorized duties, the applicant is subject to a substantial threat of serious bodily harm; and
 - ii. Carrying a handgun by the applicant is necessary to reduce the threat of unjustifiable serious bodily harm to any person.

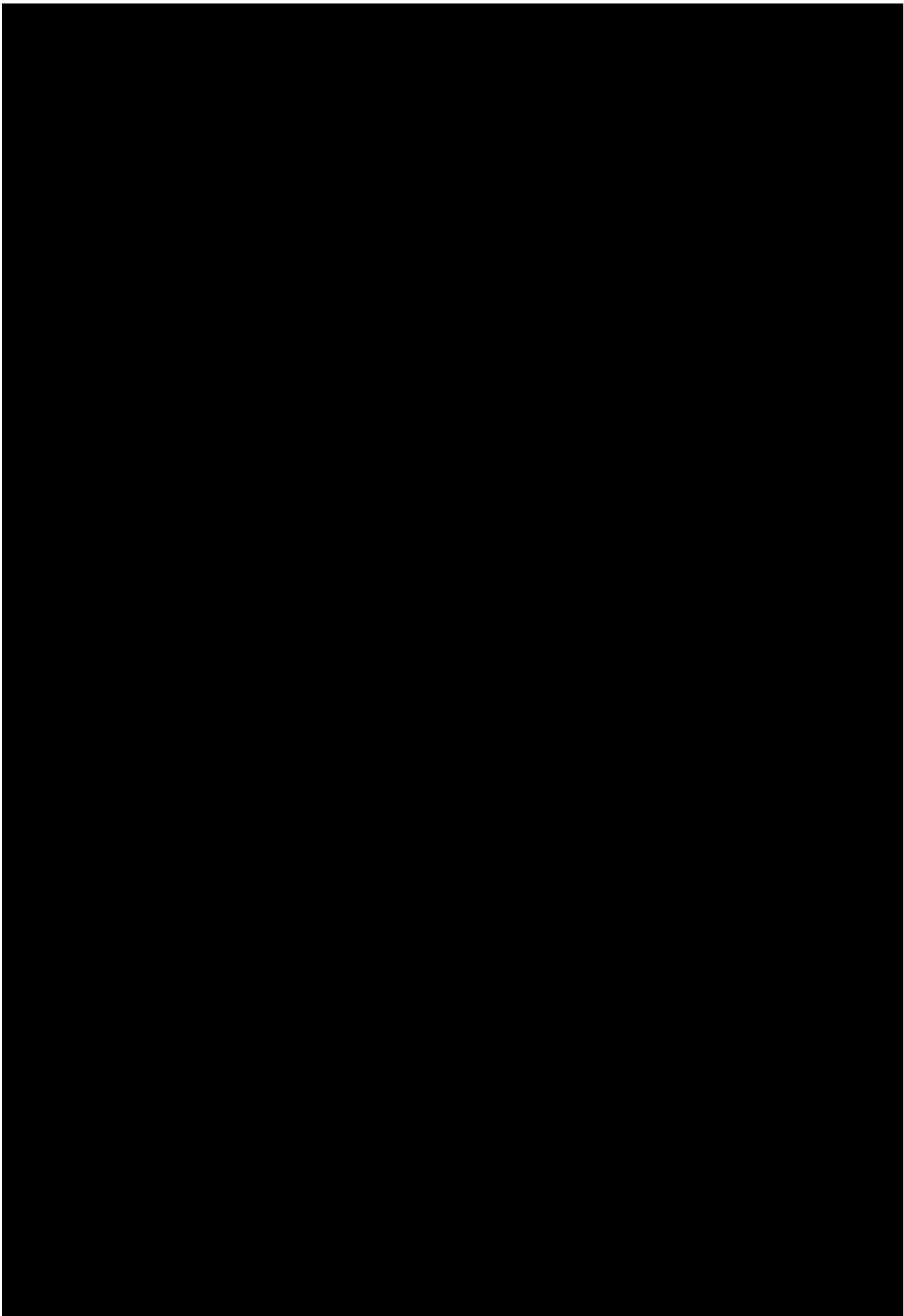
8. If the applicant is an employee of an armored car company, his or her application shall be accompanied by a letter from the chief executive officer of the armored car company verifying employment of the applicant; endorsing approval of the application and agreeing to notify the Superintendent within five days of the termination of an employee to whom any permit is issued, and agreeing to obtain from that employee the permit, which shall be immediately surrendered to the Superintendent. However, it should be noted that the company has no authority to force the surrender of this card.
9. The applicant must submit a complete list of each gun he or she intends to carry.
10. The applicant must produce evidence he or she is thoroughly familiar with the safe handling and use of handguns. This may be evidenced in one of several ways:
 - a. Completion of a firearms training course substantially equivalent to the firearms training approved by the Police Training Commission as described by N.J.S. 2C: 39-6.j;
 - b. Submission of an applicant's most recent handgun qualification scores utilizing the handgun(s) he or she intends to carry as evidenced by test firings administered by a certified firearms instructor of a police academy, a certified firearms instructor of the National Rifle Association, or any other recognized certified firearms instructor;
 - c. Completion of a course or test in the safe handling of a handgun administered by a certified firearms instructor of a police academy, a certified firearms instructor of the National Rifle Association, or any other recognized certified firearms instructor; **or**
 - d. Passage of any test in this State's laws governing the use of force administered by a certified instructor of a police academy, a certified instructor of the National Rifle Association, or any other recognized certified instructor.
11. Where available, the information in (10) above shall be accompanied and validated by certifications of the appropriate instructor(s). In the absence of, or in addition to (10) (a) through (d) above, the applicant shall provide any other available and accurate information which may evidence his or her proficiency in the safe handling and use of firearms, including most recent handgun qualification scores and whether he or she utilized the handgun(s) he or she intends to carry, courses attended in the safe handling and use of firearms, and extent of knowledge, however gained, of this State's laws pertaining to the use of force in the defense of person and property.
12. The applicant must have his or her application endorsed by three reputable persons who have known the applicant for at least three (3) years preceding the date of the application, and who shall certify the applicant is a person of good moral character and behavior.
13. This process shall be the same for *initial* applicants, as well as *renewal* applicants.

Investigation of the Applicant:











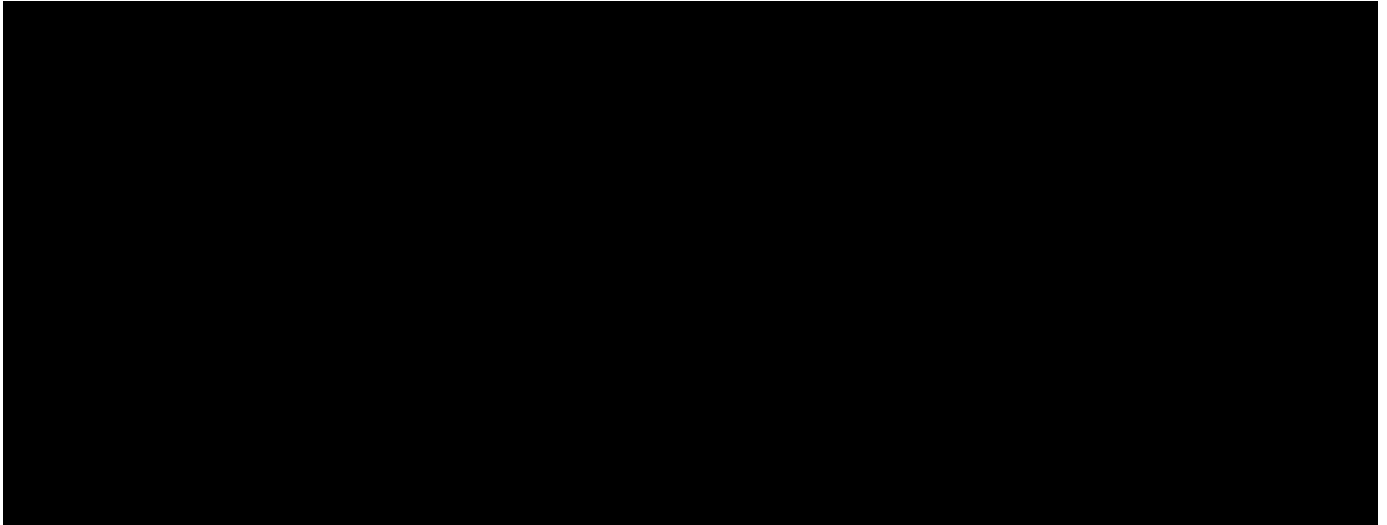
Issuance of the Permit to Carry a Handgun:

Upon approval of the Chief of Police or the Superintendent:

1. Complete the information required on the Application for Permit to Carry Handgun.
2. Place the applicant's photographs on the applications in the space provided. The fourth picture is for the Court to insert on the permit card.
3. Forward the following to the Superior Court in the county of the investigating authority:
 - a. Original Applications with fee.
 - b. Consent for Mental Health Records Search form completed by appropriate county adjuster's office and/or out-of-state agency where the applicant previously resided that is responsible for information pertaining to mental health inquiries.
 - c. Applicant's fingerprint returns, both state and federal (CCH).
 - d. Applicant's letter of need or letter from employer if applicable.
 - e. Applicant's proof of safe handling and use of handguns.
 - f. Applicants complete list of guns he or she intends to carry.
 - g. NJSP Firearms Applicant Investigation Report (S.P. 407 Rev. 03/06) or the investigating police department's investigation report indicating any derogatory information uncovered concerning the applicant.
 - h. All pertinent paperwork concerning the investigation of the firearms applicant to support your findings.

4. Municipal Police Departments are encouraged to photocopy the completed package prior to forwarding it to the court.
5. Once issued by the Superior Court, keep a complete file of the application and support documents for your records.

Note - Permit to Carry a Handgun



Denying Issuance of a Permit to Carry a Handgun:

1. If your background investigation revealed the applicant is subject to any of the disabilities as set forth under N.J.S. 2C: 58-3.c (1 through 8), you must deny the issuance of the State of New Jersey Firearms Purchaser Identification Card and/or Permit to Purchase a Handgun, Duplicate Firearms Purchaser Identification Card, or Permit to Carry a Handgun.
 - a. If the applicant of a Permit to Carry a Handgun failed to satisfactorily justify his or her need to carry a handgun, or if the applicant failed to satisfactorily demonstrate that he or she is thoroughly familiar with the safe use and handling of handguns, you must deny the application. Note: the minimum passing requirement for the NRA firearms qualification course is 80%.
 - b. As per N.J.S. 2C:58-3.c(5), to any person where the issuance would not be in the interest of the public health, safety, or welfare. This disability provides for a broad interpretation and allows law enforcement discretionary latitude. This discretionary latitude should not be taken lightly and should be applied with the interest of the citizens of New Jersey as the central core. It should be noted that the circumstances surrounding all contacts with the applicant (including previous arrests of the applicant that may have been dismissed, received PTI or Diversion, or acquitted during a trial) may be taken into account as to the character of the applicant. The applicant's character may be called into question as to how it affects the citizens of New Jersey, and should then be considered as to the approval or disapproval of any firearms application. The investigator should provide specific facts within the investigation report as well as additional documentation to clarify any disapproval under this disability.

2. As per Weston v. State, 60 N.J. 36, 43-44 (1972), the applicant should be afforded the opportunity to discuss the matter, “to be informed of the reasons for the denial and to offer any pertinent explanation or information for the purpose of meeting the objections being raised.”
3. Have your Chief of Police, or highest ranking sworn officer as the case may be, indicate on the application it is disapproved and the reason for the disapproval in the appropriate category under the “Reason for Disapproval.”
4. Notify the applicant by registered mail that their application was disapproved and indicate within a letter the reason for the denial as well as how to appeal same. Indicate in your letter that by statute, **N.J.S. 2C:58-4e**, he or she has thirty days to appeal the denial by writing to the Superior Court in the county in which they reside and request a hearing on the denial. OR in the case of an employee of an armored car company OR an out of state resident, they may appeal in writing to the Superior Court in the county in which the applicant intended to carry the firearm.

The following is taken directly from statute:

Pursuant to **N.J.S. 2C:58-4e**: Any person aggrieved by the denial by the chief police officer or the Superintendent of approval for a permit to carry a handgun may request a hearing in the Superior Court of the county in which he resides or in any county in which he intends to carry a handgun, in the case of a nonresident, by filing a written request for such a hearing within 30 days of the denial. Copies of the request shall be served upon the superintendent, the county prosecutor and the chief police officer of the municipality where the applicant resides, if he is a resident of this State.

5. In some cases, the Chief of Police, or Superintendent as the case may be, may approve the application for a permit to carry a handgun and the Superior Court where it was forwarded to may deny it. In these instances you should also notify the applicant by registered mail his or her Permit to Carry a Handgun was denied by the court and explain the appeal process as described above. (In most cases, their appeal will be heard by the same judge who denied the permit.)
6. Save the return on the registered letter as proof the letter was received. This letter may also be hand delivered to the applicant, but the investigator should obtain a signed receipt.

Retention and Disposition of Applications/Support Documents:

STATE POLICE:

1. The Firearms Investigation Unit maintains all *original* records of the application and investigation report, submitting them to be digitalized and subsequently placed on microfilm. The original application, consent for mental health records search form, and all associated documents (Including the appropriate fees see attachment) related to the application will be forwarded by interoffice mail to the Firearms Investigation Unit **within ten working days from the date the application is accepted at the station.**
2. Submit the Investigation Report (S.P. 407 Rev. 03/06), utilizing RMS, to the Firearms Investigation Unit after review and first approval at the station level. Forward all documents (S.P. 033, S.P. 066, S.P. 407, S.P. 642, and all other reports received) to the Firearms

Investigation Unit for review and final approval. This includes the criminal history and/or 212A form, as well as any related reports concerning arrests or derogatory information uncovered during the investigation.

3. Include all documents or letters necessary to verify or explain positive responses listed on the application.

NOTE: DO NOT USE STAPLES TO SECURE DOCUMENTS.

4. Stations shall maintain a *copy* of the application, investigation report, and any other ledgers or records associated with the Firearms Application. (Master Name Index will be updated via RMS according to the appropriate S.O.P.) Make a complete photocopy of the entire application package including the 212A form, money orders, and checks. The copy of the application package will be retained at the station level.

MUNICIPAL POLICE:

1. Municipal departments are encouraged to maintain copies of the application and investigation report, as well as any supporting documents. This will aid in future investigations of the same applicant.
2. Upon completion of the investigation and issuance or denial of the Firearms Purchaser Identification Card and/or Permit to Purchase a Handgun, Duplicate Firearms Purchaser Identification Card, or Permit to Carry a Handgun, forward the following form to the New Jersey State Police - Data Reduction Unit.
 - a. Original Application (STS 033 or S.P. 642).

Please do not use staples with documents sent to the State Police.

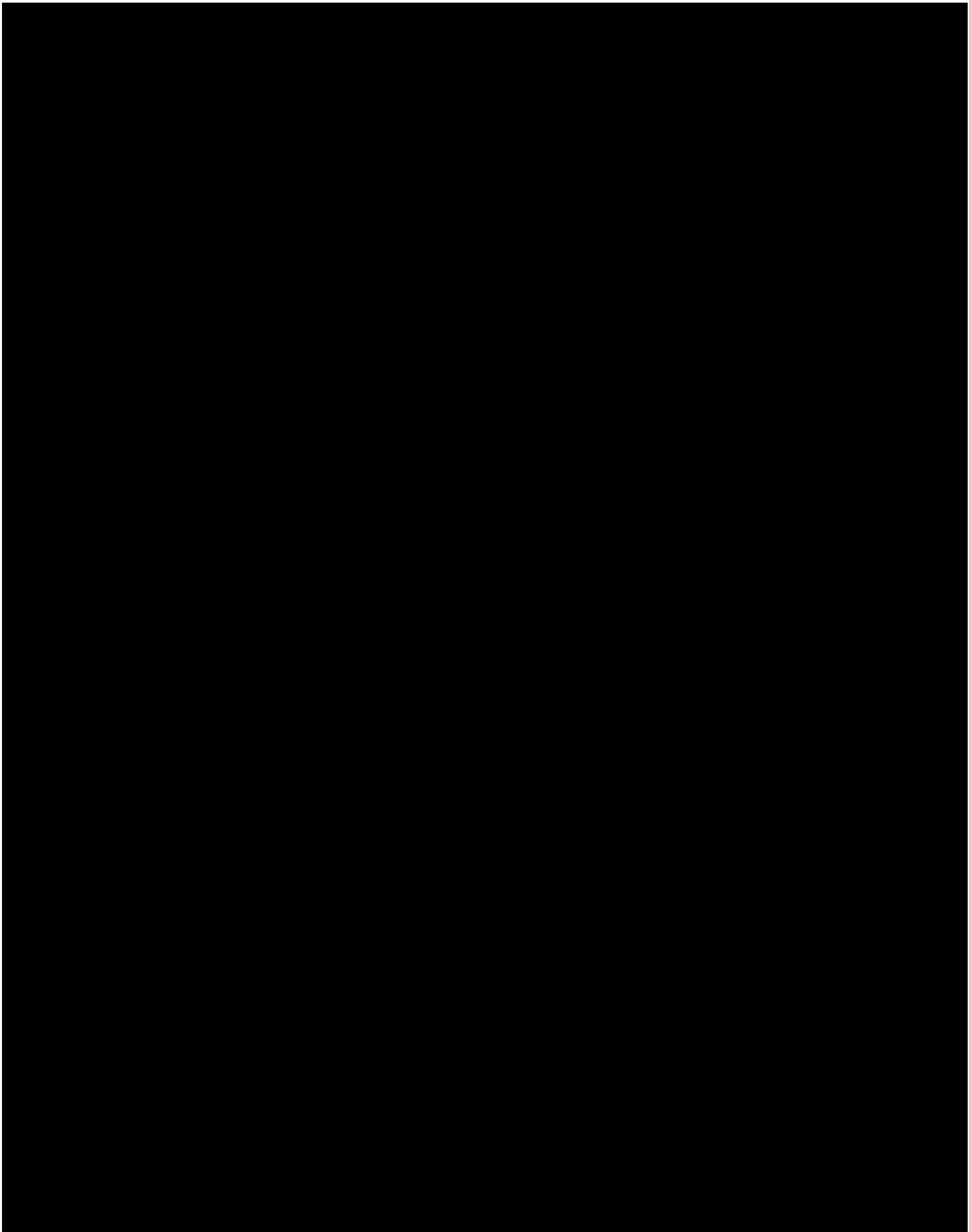
If any of the above-listed permits were denied by your agency, do not forward the STS 033/S.P. 642 form until all court action has been completed, or until more than thirty days has elapsed from the time you notified the applicant of his or her denial. **If the denial was upheld in court, or if the denial is overturned, forward a copy of the court order along with the original application to the NJSP Data Reduction Unit.**

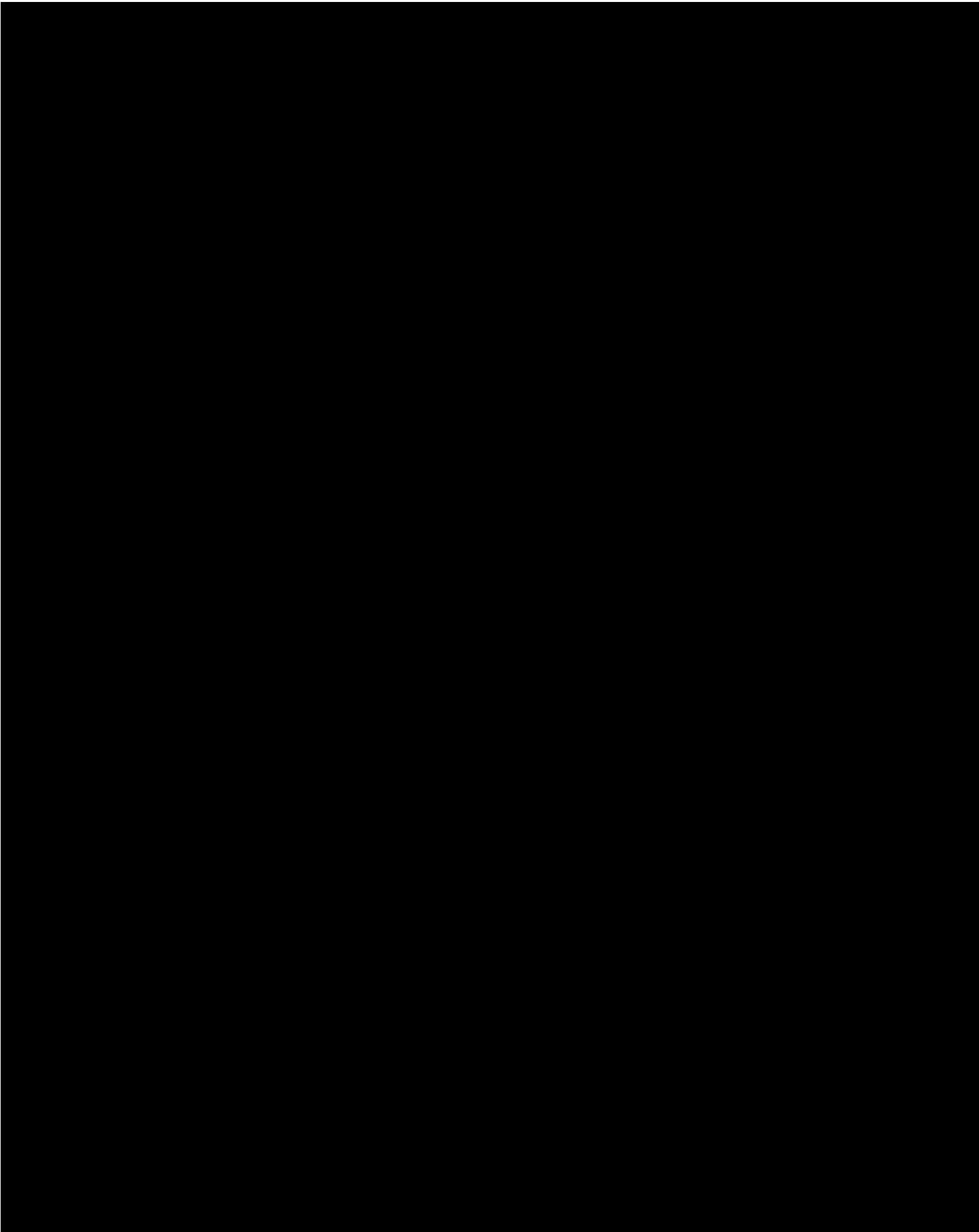
In all cases regardless of outcome, the original application shall be forwarded to the State Police, Data Reduction Unit.

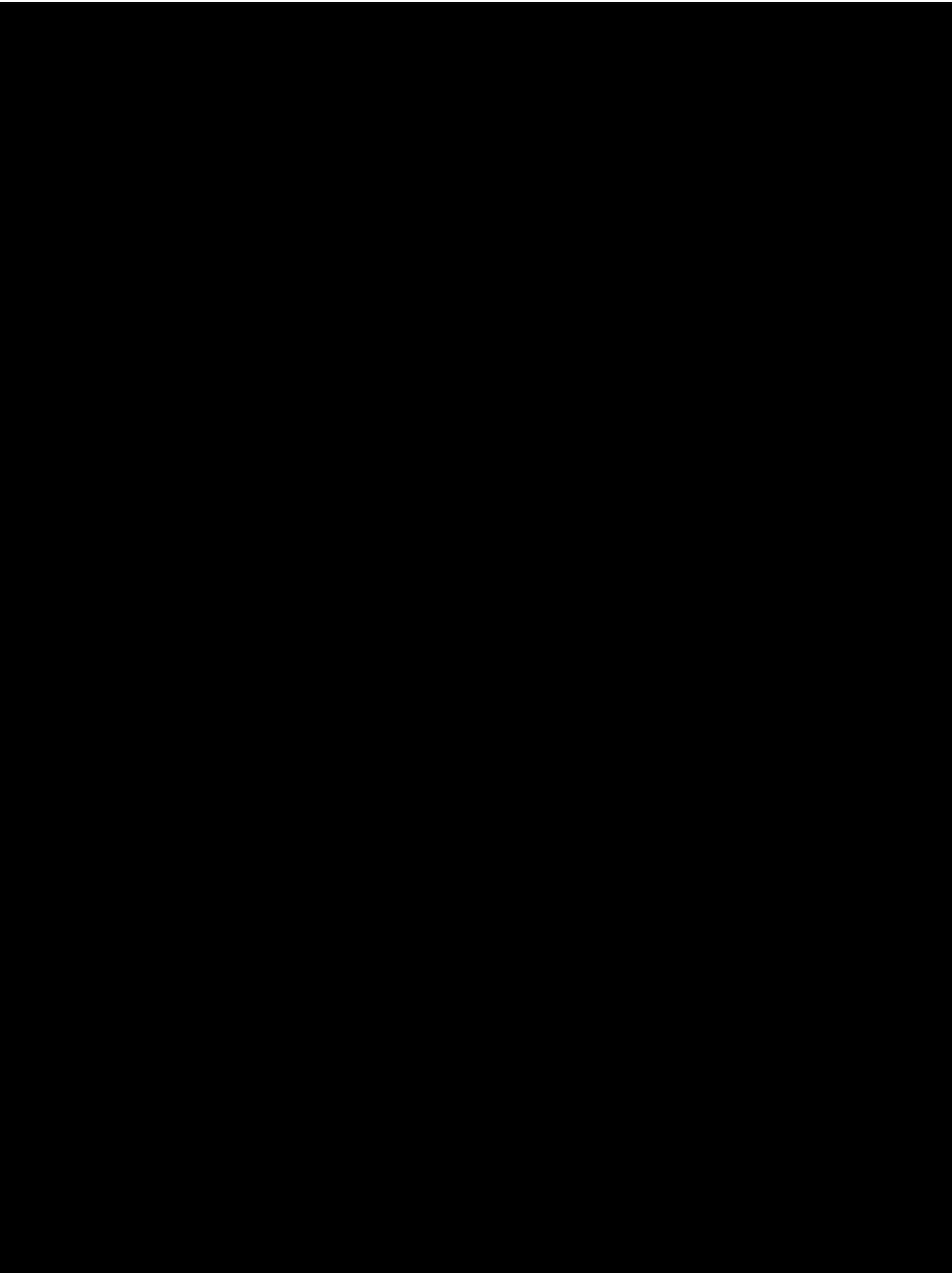


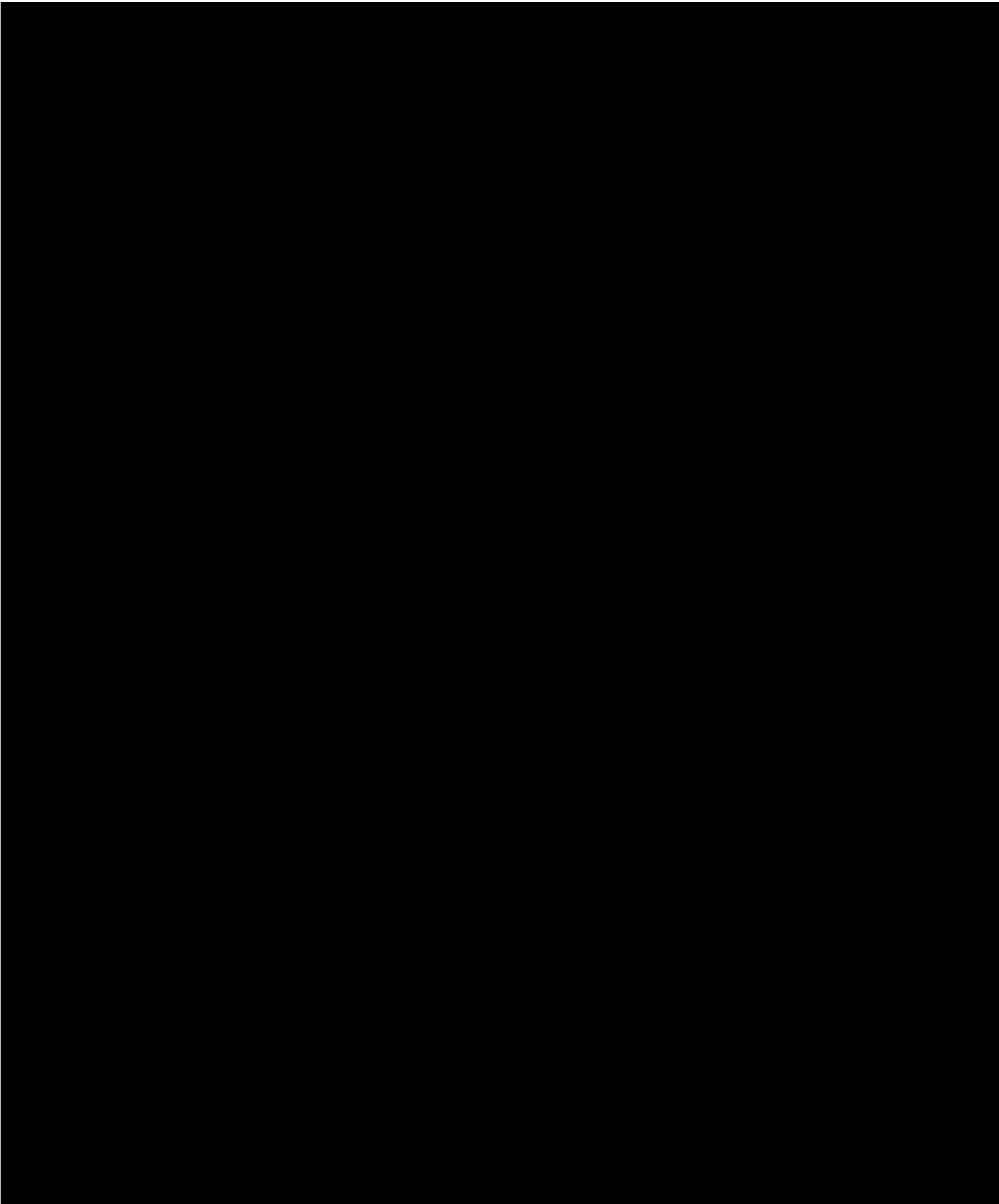
**FIREARMS APPLICANT
INVESTIGATION
REPORT**

**STATE OF NEW JERSEY FIREARMS APPLICANT
INVESTIGATION REPORT**











SCHEDULE "A"

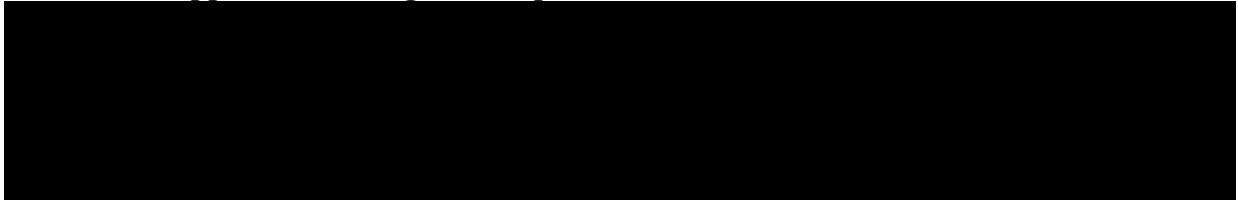
SCHEDULE “A” FIREARM FORMS

This schedule identifies the various firearms forms and their applications. These are the only forms authorized by law to process firearm applicants. All of these forms are available from the New Jersey State Police, via the New Jersey State Police website, www.njsp.org. Utilize the “services” drop down tab, then utilize “Firearms information,” then “Forms to download.”

1. **Application for State of New Jersey Firearms Purchaser Identification Card and/or Handgun Purchase Permit:**
STS 033 form is completed by any person who requires a Permit to Purchase a Handgun, a Firearms Purchaser Identification Card, or a Duplicate Firearms Purchaser Identification Card.
2. **Application for a State of New Jersey Permit to Carry a Handgun:**
S.P. 642 form is completed by any person who establishes a justifiable need or whose employment requires the carrying of a handgun.
3. **Consent for Mental Health Records Search:**
S.P. 066 form is completed by any person submitting any firearm application.
4. **Voluntary Form of Firearm Registration:**
S.P. 650 form is completed by any person who chooses to voluntarily register any firearm which has been lawfully obtained in accordance with the regulatory provisions of all state laws. One firearm is registered per form.
5. **State of New Jersey Firearms Purchaser Identification Card:**
S.P. 645 card is issued by the applicant’s residing authority and is utilized for obtaining long guns, antique cannons, and may be utilized to purchase handgun ammunition. This card is valid until revoked by order of a Superior Court Judge or the applicant becomes subject to the disabilities of N.J.S. 2C:58-3c.
6. **Certificate of Eligibility:**
S.P. 634 form is completed for each long gun transferred from owner to receiver; either via any retail dealer (from any state) or person to person (New Jersey residents only).
7. **State of New Jersey Permit to Carry a Handgun:**
S.P. 159A card is completed and issued by the Superior Court to any person qualifying for a permit to carry a handgun. This card is valid for two years or until revoked by order of a Superior Court Judge, if the applicant becomes subject to the disabilities of N.J.S. 2C:58-3c., or the applicant is no longer employed as indicated in the letter of need.

8. **State of New Jersey Permit to Purchase a Handgun and Form of Register:**
S.P. 671 form is issued by the applicant's residing authority and is utilized for obtaining a handgun **within the State of New Jersey only**. It is valid for ninety (90) days from the date of issue and may be extended by the issuing authority for an additional ninety (90) days, provided it may only be valid for a total of not more than one hundred eighty (180) consecutive days from the original date of issue. Only one extension is permitted under statute and the extension must be issued prior to the expiration of the initial 90 days.

9. **Firearms Applicant Investigation Report:**



10. **Request for Criminal History Record Information for a Non-Criminal Justice Purpose:**
*SBI 212A** form is utilized to search the records of the State Bureau of Identification subsequent to an applicant being fingerprinted, searched, and assigned an SBI number for a firearm permit. **This form must be printed on yellow paper.**

NOTE: The New Jersey State Police State Bureau of Identification is phasing out the use of paper 212A forms. All municipalities should be utilizing the electronic on-line website for applicants to submit their request for a New Jersey Criminal Name Check. Once the municipality is on-line and utilizing the electronic 212A process, direct the applicant to the following website: <http://www.njportal.com/njsp/criminalrecords/>

The applicant will need the ORI number of the agency where application is made.

11. **Application for a Retired Law Enforcement Officer Permit to Carry a Handgun:**
S.P. 232 form is the initial application a retired police officer files with the Superintendent to obtain a Retired Police Officer Permit to Carry a Handgun.

12. **Renewal Application For a Retired Law Enforcement Officer Permit to Carry a Handgun:**
S.P. 232A form is the renewal application a retired police officer files annually with the Superintendent to renew his or her RPO Permit to Carry.

13. **State of New Jersey Application for Multiple Handgun Purchase Exemption:**
S.P. 015 form is utilized by transferee/purchaser of more than one handgun during a 30-day period. This form is used in conjunction with the *S.P. 016*. Continuation page found on Form *S.P. 015A*.

14. **State of New Jersey Application for Multiple Handgun Purchase Exemption Seller/Transferor Certification:**
S.P. 016 form is utilized by the seller/transferor of more than one handgun during a 30-day period. This form is used in conjunction with the *S.P. 015*. Continuation page found on Form *S.P. 016A*.

All Exemption Forms (Both the S.P. 015/15A and S.P. 016/16A) will be submitted to the police department of the municipality where the applicant resides. Once submitted, these exemption forms are to be forwarded to the NJ State Police, Firearms Investigation Unit, P.O. Box 7068, West Trenton, NJ 08628-0068, where they will be reviewed. Once reviewed, the exemption will either be approved or denied by Unit members and then returned to the municipality. The municipality is encouraged to copy these forms prior to distribution to the applicant. The applicant is to be issued original forms only; same to be maintained by the applicant and retail dealer.

*** Please Note: The SBI-212A is a yellow form. Only original SBI 212As (yellow form) will be accepted for processing by the State Bureau of Identification. Photocopies will not be accepted by the SBI. Again, submission of the paper form is being phased out and the utilization of the electronic, on-line website is the preferred process.**



FEE SCHEDULE

FIREARMS APPLICANT FEE SCHEDULE

- | | |
|--|----------------|
| <p>1. Application for Firearms Purchaser Identification Card / STS 033:
 State Police: A check or money order payable to Division of State Police.
 Municipal Police: A check or money order payable to the township or city.</p> | <p>\$5.00</p> |
| <p>2. Application to Purchase a Handgun / STS 033: (For each permit)
 State Police: A check or money order payable to Division of State Police.
 Municipal Police: A check or money order payable to the township or city.</p> | <p>\$2.00</p> |
| <p>3. Application for a Duplicate Firearms Purchaser Identification Card / STS 033:
 There is no fee for a Duplicate Firearms Purchaser Identification Card.</p> | <p>No fee</p> |
| <p>4. Application for a Permit to Carry a Handgun / S.P. 642:
 State Police & Municipal Police: A money order only, payable to:
 State of New Jersey - Treasurer.</p> | <p>\$50.00</p> |
| <p>5. Fingerprinting Conducted by Vendor:
 State Police & Municipal Police: Payment made through vendor at time
 appointment is scheduled. This fee is subject to change.</p> | <p>\$57.20</p> |
| <p>6. Request for Criminal History Record Information for a Non-Criminal Justice Purpose / SBI 212A:
 State Police & Municipal Police: Money order, certified check, or cashier's
 check only payable to: Division of State Police SBI.
 When submitted electronically via the on-line website, there is an additional
 \$2.00 administrative fee.</p> | <p>\$18.00</p> |
| <p>7. Retired Law Enforcement Officer Permit to Carry a Handgun / S.P. 232*:
 * These applications are available at any State Police Barracks or via the NJSP
 internet web site: WWW.NJSP.ORG and processed by the Firearms
 Investigation Unit. A check or money order payable to: Superintendent of
 State Police. Initial Application and Renewal Application same fee.</p> | <p>\$50.00</p> |
| <p>8. Retired Law Enforcement Officer Permit to Carry: Fingerprinting — If necessary: Via Vendor Fee:
 If applicable, contact the Firearms Investigation Unit, RPO for further
 instructions: 609-882-2000, extensions 2060 or 2064. This fee is subject
 to change.</p> | <p>\$50.70</p> |
| <p>9. Retired Law Enforcement Officer Permit to Carry a Handgun Flag Fee:
 * This is a one-time fee that is to be submitted with an initial application
 for a Retired Law Enforcement Officer's Permit to Carry a Handgun.
 Money order only payable to: Division of State Police, SBI.</p> | <p>\$10.00</p> |

10. Application for Multiple Handgun Purchase Exemption / S.P. 015/015A: No fee
There is no fee for a Multiple Handgun Purchase Exemption.

11. Application for Multiple Handgun Purchase Exemption Seller/Transferor Certification / S.P. 016/016A: No fee
There is no fee for a Multiple Handgun Purchase Exemption Seller/Transferor Certification.



**FIREARMS APPLICANT
FORMS & ORDERING
PROCEDURES**

FIREARMS APPLICANT FORMS & ORDERING PROCEDURES

The following forms are available to Division of State Police members at their Troop Headquarters, Division Headquarters, or from the Firearms Investigation Unit. Forms will be picked up by the requesting station. (Items 4 through 11 may be downloaded from the internet: WWW.NJSP.ORG. Click on Services then Forms to Download.)

1. F.D. 258 Federal Bureau of Investigation Applicant Fingerprint Card.
2. S.B.I. 212A Request for Criminal History Record Information for a Non-Criminal Justice Purpose.
3. S.P. 19 State of New Jersey Applicant Fingerprint Card.
4. S.P. 066 Consent for Mental Health Records Search.
5. S.P. 232 Application for a Retired Law Enforcement Officer Permit to Carry a Handgun.
6. S.P. 232A Renewal Application For a Retired Law Enforcement Officer Permit to Carry a Handgun.
7. S.P. 634 Certificate of Eligibility.
8. S.P. 642 Application for a State of New Jersey Permit to Carry a Handgun.
9. S.P. 650 Voluntary Form of Firearms Registration.
10. S.T.S. 033 Application for State of New Jersey Firearms Purchaser Identification Card and/or Permit to Purchase a Handgun; Duplicate Firearms Purchaser Identification Card.
11. S.P. 015/15A Application for Multiple Handgun Purchase Exemption and continuation page.
12. S.P. 016/16A Application for Multiple Handgun Purchase Exemption Seller/Transferor Certification and continuation page.

The following forms are available to all municipal police departments at Division Headquarters, West Trenton and must be picked up by the requesting agency or they may be downloaded from the internet website: WWW.NJSP.ORG. Click on Services, then Forms to Download.

1. S.P. 066 Consent for Mental Health Records Search.
2. S.P. 642 Application for a State of New Jersey Permit to Carry a Handgun.
3. S.P. 650 Voluntary Form of Firearms Registration.
4. S.T.S. 033 Application for State of New Jersey Firearms Purchaser Identification Card / Permit to Purchase a Handgun / Duplicate Firearms Purchaser Identification Card.

The following forms are available to all municipal police departments at Division Headquarters, State Bureau of Identification (SBI), West Trenton.

1. F.D. 258 Federal Bureau of Investigation Applicant Fingerprint Card.
2. S.B.I. 212A Request for Criminal History Record Information for a Non-Criminal Justice Purpose.
3. S.P. 19 State of New Jersey Applicant Fingerprint Card.

The following forms are available to both members of the Division of State Police and municipal police departments directly from the Firearms Investigation Unit and may be picked up in person. They will be mailed to departments who request them by fax or mail.

1. S.P. 645 State of New Jersey Firearms Purchaser Identification Card.
2. S.P. 671 State of New Jersey Permit to Purchase a Handgun & Form of Register.

The following forms are available to Retired Law Enforcement Officers at any State Police road station or via the internet website WWW.NJSP.ORG. Click on Services then Forms to Download:

1. S.P. 232 Initial Application for a Retired Law Enforcement Officer Permit to Carry a Handgun.
2. S.P. 232A Renewal Application For a Retired Law Enforcement Officer Permit to Carry a Handgun.



SCHEDULE “B”
EXEMPTIONS REGARDING THE
“ONE HANDGUN EVERY 30 DAYS LAW”

SCHEDULE “B”
EXEMPTIONS REGARDING THE
“ONE HANDGUN EVERY 30 DAYS LAW”

March 30, 2010

Dear Chief:

This letter is intended to provide your department with guidance and direction as to the proper administration of, and procedures to follow regarding the recently enacted legislation concerning the purchase of one handgun every thirty days, and the proper submission of applications for those seeking exemption to the law. Full context of this legislation can be found at www.njleg.state.nj.us. Chapter laws and statutes are found on the lower left side of the page under the heading “LAWS AND CONSTITUTION.” Click on “Chapter Laws.” On the page which appears, click on “Chapter Laws 2009,” and scroll down to each particular piece of legislation as delineated below. The specific legislation as it pertains to one gun per thirty days is identified as:

P.L., 2009 Chapter 104
P.L., 2009 Chapter 168
P.L., 2009 Chapter 186

Be advised the following handgun transfers are not subject to the purchase of one handgun every thirty days law and thus the transactions ***DO NOT*** require the completion of the new “Application for Multiple Handgun Purchase Exemption” form (S.P. 015) and the new “Seller/Transferor Certification” form (S.P. 016):

Handguns passing to heirs or legatees (N.J.S. 2C:58-3j).

A federal, state, or local law enforcement officer or agency purchasing handguns for use by officers in the actual performance of their law enforcement duties.

A collector of handguns as curios or relics as defined in Title 18, United States Code, section 921(a)(13) who has in his possession a valid Collector of Curios and Relics License issued by the Federal Bureau of Alcohol, Tobacco, Firearms and Explosives. An individual with such a Federal License must obtain the State of New Jersey Permit to Purchase a Handgun for each handgun and complete an exemption form if obtaining more than one handgun in a single transaction.

New Jersey law does not recognize a handgun as an antique, and as such, since the above license is only applicable to antiques, it does not apply to the purchase/transfer of handguns.

Transfers of handguns between licensed retail dealers.

Any transaction where the person has purchased a handgun from a licensed retail dealer and has returned that handgun to the dealer in exchange for another handgun within 30 days of the original transaction, provided the retail dealer reports the exchange transaction to the superintendent.

Gifted Handguns (person to person transfers only).

Completion by both the purchaser/transferee and the seller/transferor of the new “Application for Multiple Handgun Purchase Exemption” form (S.P. 015) and the new “Seller/Transferor Certification” form (S.P. 016) *IS* required for the following exemptions (N.J.S. 2C:58-3.4):

The application is to purchase multiple handguns from a person who obtained the handguns through inheritance or intestacy.

The applicant is a collector of handguns and has a need to purchase or otherwise receive multiple handguns in the same transaction or within a 30-day period in furtherance of the applicant's collecting activities. As used in this paragraph, "need" shall include, but not be limited to, situations where there is a reasonable likelihood that the additional handguns sought to be purchased would not be readily available after the 30-day period, that it would not be feasible or practical to purchase the handguns separately, or that prohibiting the purchase of more than one handgun within a 30-day period would have a materially adverse impact on the applicant's ability to enhance his collection. As used in this paragraph, "collector" shall include any person who devotes time and attention to acquiring firearms for the enhancement of the person's collection: as curios; for inheritance; for historical, investment, training and competitive, recreational, educational, scientific, or defensive purposes; or any or other lawful related purpose. If an applicant is a member of an organized gun club; firearms competitors organization; firearms collectors organization; or any other organization dedicated to the acquisition, preservation, or use of firearms for historical, investment, training and competitive, recreational, educational, scientific, or defensive purposes, or any other lawful related purpose, such membership shall be considered in determining whether the applicant qualifies as a collector.

The applicant participates in sanctioned handgun shooting competitions and needs to purchase or otherwise receive multiple handguns in a single transaction or within a 30-day period, and the need is related to the applicant's competitive shooting activities, including use in, or training for, sanctioned competitions.

The “Application for Multiple Handgun Purchase Exemption” form (S.P. 015) and the new “Seller/Transferor Certification” form (S.P. 016) are available on the New Jersey State Police web site at www.njsp.org, Services, Firearms Information, Forms to Download.

Directions for use and completion of the “Application for Multiple Handgun Purchase Exemption” form (S.P. 015) and the new “Seller/Transferor Certification” form (S.P. 016), as well as procedures to be followed by the applicant and issuing law enforcement agency have been established as follows:

Application for Multiple Handgun Purchase Exemption Form (S.P. 015)

Applicants expressing a desire to apply for an exemption to the “One Handgun every Thirty Days” law are to be provided with the “Application for Multiple Handgun Purchase Exemption Form” (S.P. 015), as well as the requisite number of “Application for Multiple Handgun Purchase Exemption - Seller/Transferor Certification Forms(s)” (S.P.016) at the same time the applicant is provided the “Application for Firearms Purchaser Identification Card and/or Handgun Purchase Permit” (S.T.S. 033).

All information on this form is to be completed by the applicant. The application is to be completed legibly and shall contain all required information. *Exemption applications deemed*

incomplete or illegible by your agency are not to be accepted and are to be returned to the applicant without review.

Applicant is to place a check in the appropriate box for the exemption being sought.

Applicant is to list in detail all required information pertaining to the seller information and full identification of the handgun(s) being purchased. ***Legibility is particularly crucial to capture accurate handgun identification information.***

Applicant is to sign and date the form as provided in the “Affirmation of Applicant.”

If necessary, the applicant is to use the authorized “Application for Multiple Handgun Purchase Exemption Continuation Page” (S.P. 015A).

Applicant is to provide any documentation, if applicable, in support of the exemption request. This documentation should be attached to the “Application for Multiple Handgun Purchase Exemption” form.

Application for Multiple Handgun Purchase Exemption Seller/Transferor Certification Form (S.P. 016)

Applicant is to legibly complete “Purchaser/Transferee Information” blocks.

Applicant is to have the seller/transferor complete all other blocks on this form. It is important to stress to the applicant that the seller must complete all blocks legibly, and include complete and accurate information. **Seller Certification forms deemed incomplete or illegible by your agency are not to be accepted and are to be returned to the applicant without review.**

Seller is to complete “Seller/Transferor Information.”

Seller is to complete “Handguns to be Purchased/Transferred” block for all handguns being sold to the purchaser.

Seller is to complete the block “Number of Handguns being purchased/transferred.”

Seller is to sign and date the form as provided in the “Affirmation of Seller/Transferor.”

If necessary, the seller is to use the authorized “Application for Multiple Handgun Purchase Exemption Seller/Transferor Certification” Continuation Page (S.P. 016A).

Departmental Procedures

An applicant has two options when desiring to apply for a multiple handgun purchase exemption. The applicant may either apply at the time of submission of his/her “Application for Firearms Purchaser Identification Card and/or Handgun Purchase Permit” (S.T.S. 033),” or may apply at any time following the issuance of approved permits to purchase a handgun. Note these permits must still be valid when application is made for a multiple handgun purchase exemption. Procedures to be implemented by your department for each option are outlined below.

Concurrent submission of both the “Application for Multiple Handgun Purchase Exemption (S.P. 015)” and the “Application for Firearms Purchaser Identification Card and/or Handgun Purchase Permit (S.T.S. 033).”

Applicant is to submit both the completed “Application for Multiple Handgun Purchase Exemption” (S.P. 015) and the “Application for Multiple Handgun Purchase Exemption Seller/Transferor Certification” (S.P. 016) forms at the time his/her “Application for Firearms Purchaser Identification Card and/or Handgun Purchase Permit” (S.T.S. 033) is submitted to your agency. As the amended statute also provides “If the information concerning the particular handguns to be purchased is not available when the form is submitted, that information shall be provided to the superintendent as soon as practicable thereafter,” your agency is to retain the exemption application and all seller certification forms until the missing information is provided. ***It is strongly recommended your agency advise the applicant the submission of any forms with incomplete information will delay processing of the application and permits.***

Your agency is to retain both the “Application for Multiple Handgun Purchase Exemption” (S.P. 015) and the “Application for Multiple Handgun Purchase Exemption Seller/Transferor Certification” (S.P. 016) forms until your firearms investigation has been completed, and a determination is made by your agency to approve or deny the applicant’s permits to purchase a handgun.

On denial of an applicant’s application for permits to purchase a handgun, all completed forms are to be retained by your agency.

On approval of an applicant’s application for permits to purchase a handgun, your agency is to immediately forward **only** the “Application for Multiple Handgun Purchase Exemption” form (S.P. 015) and the “Application for Multiple Handgun Purchase Exemption Seller/Transferor Certification” form(s) (S.P. 016) to the New Jersey State Police, Post Office Box 7068, West Trenton, New Jersey 08628. Attention Firearms Investigation Unit - Building 8.

Your agency is to issue to, and provide the applicant all permits in excess of those requested specifically for, and under the exemption application. Your department will retain the requisite number of approved and valid permits as requested in the applicant’s exemption request until such time as the completed and approved (or denied) application for exemption is returned to you.

On review of the exemption application and all supporting documentation, the New Jersey State Police Firearms Investigation Unit will either approve or deny the exemption application.

On return of an approved (or denied) exemption application, your agency will provide a copy of the application form to the applicant, and return to him/her all permits to purchase a handgun previously retained by your department.

Your agency is to retain a signed copy of the approved (or denied) “Application for Multiple Handgun Purchase Exemption” form for your records.

Submission of the “Application for Multiple Handgun Purchase Exemption (S.P. 015)” subsequent to issuance of permits to purchase a handgun.

Note: The permits to purchase a handgun being provided by the applicant under this option ***must be valid*** at the time his/her application is made.

Applicant is to submit to your agency the completed “Application for Multiple Handgun Purchase Exemption” (S.P. 015) form, the “Application for Multiple Handgun Purchase Exemption Seller/Transferor Certification” (S.P. 016) form(s), and the requisite number of previously approved, and still valid permits to purchase a handgun issued by your department. As the amended statute also provides “If the information concerning the particular handguns to be purchased is not available when the form is submitted, that information shall be provided to the superintendent as soon as practicable thereafter,” your agency is to retain the exemption application and all seller certification forms until the missing information is provided. ***It is strongly recommended your agency advise the applicant the submission of any forms with incomplete information will delay processing of the application and permits.***

Your department will retain the approved and valid permits provided you by the applicant until such time as the completed and approved (or denied) application for exemption is returned to you.

Your agency is to immediately forward **only** the “Application for Multiple Handgun Purchase Exemption” form (S.P. 015) and the “Application for Multiple Handgun Purchase Exemption Seller/Transferor Certification” form(s) (S.P. 016) to the New Jersey State Police, Post Office Box 7068, West Trenton, New Jersey 08628. Attention Firearms Investigation Unit Building 8.

On review of the exemption application and all supporting documentation the New Jersey State Police Firearms Investigation Unit will either approve or deny the exemption application.

On return of an approved (or denied) exemption application, your agency will provide a copy of the application form to the applicant, and return to him/her all permits to purchase a handgun previously retained by your department.

Your agency is to retain a signed copy of the approved (or denied) “Application for Multiple Handgun Purchase Exemption” form for your records.

Miscellaneous

Please note, regardless of an applicant’s submission or declination of submission for exemption to the recently enacted legislation, your agency is not authorized to, and cannot limit the number of Permits to Purchase a Handgun to an applicant. Those applicants issued multiple permits without exemption are required to comply with the current law, more specifically the purchase of no more than one handgun in a thirty day period.

Thank you in advance for your cooperation regarding this matter. Should you have any questions, please feel free to contact the New Jersey State Police, Firearms Investigation Unit, at (609) 882-2000, extension 2060.

Sincerely,

FOR COLONEL JOSEPH R. FUENTES
SUPERINTENDENT

Major Thomas Macauley
Commanding Officer
Special Investigations Section



**RETIRED
LAW ENFORCEMENT OFFICER
PERMIT TO
CARRY A HANDGUN**

**APPLICATION FOR A
RETIRED LAW ENFORCEMENT OFFICER
PERMIT TO CARRY A HANDGUN (RPO)**

Applications and instructions for a Retired Law Enforcement Officer Permit to Carry a Handgun are available at any State Police road station or via the internet website: WWW.NJSP.ORG. Applicants can find the relevant criteria for this permit in N.J.S. 2C: 39-6.1.

Retired officers *may make application for this special carry permit*. The Firearms Investigation Unit will not accept applications from anyone prior to two months before their intended date of retirement or a previously issued permit to retire or renew.

This permit must be renewed yearly. Semiannual qualifications *must* be submitted to the Firearms Investigation Unit to keep the permit valid. Qualifications are required to be a minimum of three months apart and are in accordance with the requirements established by the Attorney General pursuant to N.J.S. 2C: 39-6.j.

To qualify for this permit, applicants must have been a regularly employed, full time law enforcement officer, who retired in good standing, including a medical physical disability retirement, for an aggregate of four or more years prior to their retirement. Those individuals who resigned or were terminated are not eligible.

Relevant documents:

1. Instruction sheet.
2. Initial Application (Form S.P. 232).
3. Renewal Application (Form S.P. 232A).

RETIRED LAW ENFORCEMENT OFFICER PERMIT TO CARRY A HANDGUN (RPO) INSTRUCTIONS

On April 8, 1997, Governor Christine Todd Whitman signed into law Assembly Bill 1762, enabling certain eligible retired New Jersey and federal law enforcement officers the right to carry handguns within the State of New Jersey. The bill was codified in N.J.S. 2C:39-6.1.

On January 13, 2008, Governor Jon S. Corzine signed into law Assembly Bill 2158, which eliminated the six month filing requirement from the date of retirement, increased the age restriction from 70 to 75, changed the years of service for a full time law enforcement officer who retired due to a physical disability from five years to four years and now allows those who are a qualified retired law enforcement officer as used in the federal "Law Enforcement Officers Safety Act of 2004" and are domiciled in this State, to be eligible for the Retired Law Enforcement Officer Permit to Carry a Handgun. These amendments to N.J.S. 2C:39-6.1 became effective March 1, 2008.

The Superintendent of the New Jersey State Police has been given statutory responsibility for administering the provisions of N.J.S. 2C:39-6.1.

In addition to semiannual qualification with a handgun, the retired officer must be thoroughly familiar with N.J.S. 2C:3-1 et. seq. of the New Jersey Code of Criminal Justice which codifies the justified use of deadly force by a civilian.

It should also be noted that, as civilians, retired officers cannot legally carry hollow-point ammunition or utilize high-capacity ammunition magazines (capable of holding more than 15 rounds of ammunition) in the handgun they are carrying.

The retired law enforcement officer permit to carry a handgun law was enacted to help make our streets and communities safer. To this end, it is of critical importance that all retired officers govern their use of deadly force with the same professionalism and good judgment demanded during their law-enforcement careers.

INITIAL APPLICATION:

1. Complete **Part 1** only of form S.P. 232 (Fillable PDF)

The four digit municipal code of the NJ municipality where you reside must be entered in block #9.

The applicant's State Bureau of Identification number (SBI) must be entered in block # 15. **If the applicant does not have an SBI number, they must contact the Firearms Investigation Unit for instructions on Fingerprinting Procedures.**

In addition to the initial application, the following must accompany the initial application:

2. Consent For Mental Health Records Search Form, S.P. 66 (Rev. 11/07)

Complete Part One ONLY. Sign the form and have any adult sign as a witness. Print "New Jersey State Police F.I.U./ RPO" in the appropriate space for the Investigating Police Department. Parts 2 & 3 MUST be left blank.

3. Retired law enforcement officer firearms training record

This is a specific qualification course and only forms provided by an approved firearms instructor will be accepted. (All firearms instructors must be registered with the Firearms Investigation Unit, before they qualify retired law enforcement officers) For all initial applicants, a firearms training record will only be accepted no earlier than three months prior to filing the application. A retired law enforcement officer **must qualify twice per calendar year, minimum three months apart, as per the New Jersey Attorney General's guidelines.** The applicant must submit a new firearms training record after each qualification. Insert the State Bureau of Identification number on the lower right hand corner of the firearms training record.

4. Three passport-style color photographs

Applicants **must be** photographed in civilian attire only, without wearing a hat or sunglasses NO EXCEPTIONS. (Photographs must be "passport style," 2 inches x 2 inches with a light background and labeled with name and social security number of the applicant on the back of each photograph.)

5. Application Fee \$50.00 (Annually)

Payable to "**Superintendent of State Police**" in the form of a personal check or money order.

6. State Fingerprint Fee \$48.25 (If Applicable)

Fee includes required \$10.00 flag fee. Fingerprint requirements apply only to applicants who have not been previously fingerprinted by a New Jersey law enforcement agency for any firearm related permit or license. **Applicants requiring fingerprinting must contact the Firearms Investigation Unit for Instructions on Fingerprinting Procedures.**

7. Flag Fee \$10.00.

Payable to "**Division of State Police — SBI**" in the form of money order only. Applicants who are not required to be fingerprinted shall only pay the \$10.00 flag fee.

Do not submit an initial application prior to two (2) months before the anticipated date of retirement. Submitted applications will not be accepted or processed and will be returned to the applicant.

RENEWAL APPLICATION:

1. Complete **Part 1 only** of form S.P. 232A (**Fillable PDF**)

The four digit municipal code of the NJ municipality where you reside must be entered in block #8.

The applicant's State Bureau of Identification number (SBI) must be entered in block # 13.

In addition to the renewal application, the following must accompany the renewal application:

2. Complete Part One ONLY of a Consent For Mental Health Records Search, form S.P. 66 (Rev. 11/07) and submit with application. Sign the form and have any adult sign as a witness. Investigating Police Dept.: print "New Jersey State Police, F.I.U./RPO." Parts 2 & 3 MUST be left blank.

Applicant must be current with the required retired law enforcement firearms training record requirement. Applicants who are not in compliance with the requirement will not be allowed to renew their carrying permit until such time that they demonstrate compliance with the requirement explained in the initial application process above.

3. Submit three (3) passport type photographs. Applicants **must be** photographed in civilian attire only, without wearing a hat or sunglasses **NO EXCEPTIONS**. (Photographs must be “passport style,” 2 inches x 2 inches with a light background and labeled with name and social security number on the back of each photograph.) This is a yearly requirement as per N.J.A.C. 13:54-7.1(a). This requirement may be waived at the discretion of the Superintendent.
4. Application Fee (**Annually**) \$50.00. Payable to “**Superintendent of State Police**” Payable **by personal check or money order**.

In order to ensure that your renewal application is processed in a timely manner, it is recommended the application be submitted no earlier or later than three (3) months prior to the expiration date of your current permit.

MAIL DOCUMENTS TO:

**NEW JERSEY STATE POLICE
FIREARMS INVESTIGATION UNIT - RPO
P.O. BOX 7068
WEST TRENTON, NJ 08628**

The New Jersey State Police Firearms Investigation Unit may also be contacted by telephone or facsimile:

Telephone: (609) 882-2000, extension 2060 (main telephone number)
(609) 882-2000, extension 6612, 2063 or 2064 (RPO telephone numbers)
Facsimile: (609) 406-9826 (main fax number)

N.J.S. 2C:39 6.1 (Retired Law Enforcement Permit To Carry A Handgun Law)

Nothing in subsection b. of N.J.S. 2C:39-5 shall be construed to prevent a law enforcement officer who retired in good standing, including a retirement because of a disability pursuant to section 6 of P.L. 1944, c.255 (C.43:16A 6), section 7 of P.L. 1944, c.255 (C.43:16A 7), section 1 of P.L. 1989, c.103(C.43:16A 6.1) or any substantially similar statute governing the disability retirement of federal law enforcement officers, provided the officer was a regularly employed, full time law enforcement officer for an aggregate of four or more years prior to his disability retirement and further provided that the disability which constituted the basis for the officer’s retirement did not involve a certification that the officer was mentally incapacitated for the performance of his usual law enforcement duties and any other available duty in the department which his employer was willing to assign to him or does not subject that retired officer to any of the disabilities set forth in subsection c. of N.J.S. 2C:58 3 which would disqualify the retired officer from possessing or carrying a firearm, who semiannually qualifies in the use of the handgun he is permitted to carry in accordance with the requirements and procedures established by the Attorney General pursuant to

subsection j. of this section and pays the actual costs associated with those semiannual qualifications, who is 75 years of age or younger, and who was regularly employed as a full time member of the State Police; a full time member of an interstate police force; a full time member of a county or municipal police department in this State; a full time member of a State law enforcement agency; a full time sheriff, undersheriff or sheriff's officer of a county of this State; a full time State or county corrections officer; a full time county park police officer; a full time county prosecutor's detective or investigator; a full time federal law enforcement officer; or is a qualified retired law enforcement officer, as used in the federal "Law Enforcement Officers Safety Act of 2004," Pub .L. 108 277, domiciled in this State from carrying a handgun in the same manner as law enforcement officers exempted under paragraph (7) of subsection a. of this section under the conditions provided herein:

1. The retired law enforcement officer shall make application in writing to the Superintendent of State Police for approval to carry a handgun for one year. An application for annual renewal shall be submitted in the same manner.
2. Upon receipt of the written application of the retired law enforcement officer, the superintendent shall request a verification of services from the chief law enforcement officer of the organization in which the retired officer was last regularly employed as a full time law enforcement officer prior to retiring. The verification of service shall include:
 - a. The name and address of the retired officer;
 - b. The date that the retired officer was hired and the date that the officer retired;
 - c. A list of all handguns known to be registered to that officer;
 - d. A statement that, to the reasonable knowledge of the chief law enforcement officer, the retired officer is not subject to any of the restrictions set forth in subsection c. of N.J.S. 2C:58 3; and
 - e. A statement that the officer retired in good standing.
3. If the superintendent approves a retired officer's initial application or renewal application to carry a handgun pursuant to the provisions of this subsection, the superintendent shall notify in writing the chief law enforcement officer of the municipality wherein that retired officer resides. In the event the retired officer resides in a municipality which has no chief law enforcement officer or law enforcement agency, the superintendent shall maintain a record of the approval.
4. The superintendent shall issue to an approved retired officer an identification card permitting the retired officer to carry a handgun pursuant to this subsection. This identification card shall be valid for one year from the date of issuance and shall be valid throughout the state. The identification card shall not be transferable to any other person. The identification card shall be carried at all times on the person of the retired officer while the retired officer is carrying a handgun. The retired officer shall produce the identification card for review on the demand of any law enforcement officer or authority.
5. Any person aggrieved by the denial of the superintendent of approval for a permit to carry a handgun pursuant to this subsection may request a hearing in the Superior Court of New Jersey in the county in which he resides by filing a written request for such a hearing within 30 days of the denial. Copies of the request shall be served upon the superintendent and the county prosecutor. The hearing shall be held within 30 days of the filing of the request, and no formal pleading or filing fee shall be required. Appeals from the determination of such a hearing shall be in accordance with law and the rules governing the courts of this State.

6. A judge of the Superior Court may revoke a retired officer's privilege to carry a handgun pursuant to this subsection for good cause shown on the application of any interested person. A person who becomes subject to any of the disabilities set forth in subsection c. of N.J.S. 2C:58-3 shall surrender, as prescribed by the superintendent, his identification card issued under paragraph (4) of this subsection to the chief law enforcement officer of the municipality wherein he resides or the superintendent, and shall be permanently disqualified to carry a handgun under this subsection.
7. The superintendent may charge a reasonable application fee to retired officers to offset any costs associated with administering the application process set forth in this subsection.

NOTE:

The Retired Law Enforcement Officer Permit To Carry A Handgun Law does not meet the requirements established by the Federal HR218, Retired Law Enforcement Officer Safety Act. As such, the RPO permit may not be accepted outside of New Jersey; this is at the discretion of each individual state. Additionally, the Attorney General's Office has determined that this Federal Act does not apply to retired New Jersey law enforcement officers who are still required to obtain the New Jersey Retired Law Enforcement Officer Permit To Carry A Handgun in order to lawfully carry.

All applications for a Retired Law Enforcement Officer Permit To Carry A Handgun shall be submitted directly to the New Jersey State Police, Firearms Investigation Unit. Applications will not be accepted at any State Police Station.



**PERTINENT
STATE FIREARM
STATUTES**

PERTINENT STATE FIREARM STATUTES REGARDING THE APPLICATION PROCESS

N.J.S. 2C:39-10. Violation of the regulatory provisions relating to firearms; false representation in applications

a. (1) Except as otherwise provided in paragraph (2) of this subsection, any person who knowingly violates the regulatory provisions relating to manufacturing or wholesaling of firearms (section 2C:58-1), retailing of firearms (section 2C:58-2), permits to purchase certain firearms (section 2C:58-3), permits to carry certain firearms (section 2C:58-4), licenses to procure machine guns or assault firearms (section 2C:58-5), or incendiary or tracer ammunition (section 2C:58-10), except acts which are punishable under section 2C:39-5 or section 2C:39-9, is guilty of a crime of the fourth degree.

(2) A licensed dealer who knowingly violates the provisions of subparagraph (d) of paragraph (5) of subsection a. of **N.J.S. 2C:58-2** is a disorderly person.

b. Any person who knowingly violates the regulatory provisions relating to notifying the authorities of possessing certain items of explosives (section 2C:58-7), or of certain wounds (section 2C:58-8) is a disorderly person.

c. Any person who gives or causes to be given any false information, or signs a fictitious name or address, in applying for a firearms purchaser identification card, a permit to purchase a handgun, a permit to carry a handgun, a permit to possess a machine gun, a permit to possess an assault firearm, or in completing the certificate or any other instrument required by law in purchasing or otherwise acquiring delivery of any rifle, shotgun, handgun, machine gun, or assault firearm or any other firearm, is guilty of a crime of the third degree.

d. Any person who gives or causes to be given any false information in registering an assault firearm pursuant to section 11 of P.L. 1990, c. 32 (C. 2C:58-12) or in certifying that an assault firearm was rendered inoperable pursuant to section 12 of P.L. 1990, c. 32 (C. 2C:58-13) commits a crime of the fourth degree.

e. Any person who knowingly sells, gives, transfers, assigns or otherwise disposes of a firearm to a person who is under the age of 18 years, except as permitted in section 14 of P.L. 1979, c. 179 (C. 2C:58-6.1), is guilty of a crime of the third degree. Notwithstanding any other provision of law to the contrary, the sentence imposed for a conviction under this subsection shall include a mandatory minimum three-year term of imprisonment, during which the defendant shall be ineligible for parole.

f. Unless the recipient is authorized to possess the handgun in connection with the performance of official duties under the provisions of **N.J.S. 2C:39-6**, any person who knowingly sells, gives, transfers, assigns or otherwise disposes of a handgun to a person who is under the age of 21 years, except as permitted in section 14 of P.L. 1979, c. 179 (C. 2C:58-6.1), is guilty of a crime of the third degree.

g. Any person who knowingly gives or causes to be given any false information or knowingly engages in any other fraudulent conduct in applying for an exemption to purchase more than one handgun in a 30-day period in violation of the provisions of section 4 of P.L.2009, c.186 (C.2C:58-3.4) shall be guilty of a crime of the third degree. The presumption of non-imprisonment set forth in **N.J.S. 2C:44-1** shall not apply to persons convicted under the provisions of this subsection.

(L. 1978, c. 95; amended 1979, c. 179, ? 8; 1990, c. 32, ? 4; 1993, c. 49, ? 1; 1999, c. 233, ? 4, eff. Jan. 1, 2000; 2000, c. 145, ? 2, eff. Jan. 1, 2001; 2009, c. 186, ? 3, eff. Jan. 12, 2010.)

N.J.S. 2C:58-3. Purchase of firearms

a. Permit to purchase a handgun. No person shall sell, give, transfer, assign or otherwise dispose of, nor receive, purchase, or otherwise acquire a handgun unless the purchaser, assignee, donee, receiver or holder is licensed as a dealer under this chapter or has first secured a permit to purchase a handgun as provided by this section.

b. Firearms purchaser identification card. No person shall sell, give, transfer, assign or otherwise dispose of nor receive, purchase or otherwise acquire an antique cannon or a rifle or shotgun, other than an antique rifle or shotgun, unless the purchaser, assignee, donee, receiver or holder is licensed as a dealer under this chapter or possesses a valid firearms purchaser identification card, and first exhibits said card to the seller, donor, transferor or assignor, and unless the purchaser, assignee, donee, receiver or holder signs a written certification, on a form prescribed by the superintendent, which shall indicate that he presently complies with the requirements of subsection c. of this section and shall contain his name, address and firearms purchaser identification card number or dealer' s registration number. The said certification shall be retained by the seller, as provided in paragraph (4) of subsection a. of N.J.S.2C:58-2, or, in the case of a person who is not a dealer, it may be filed with the chief of police of the municipality in which he resides or with the superintendent.

c. Who may obtain. No person of good character and good repute in the community in which he lives, and who is not subject to any of the disabilities set forth in this section or other sections of this chapter, shall be denied a permit to purchase a handgun or a firearms purchaser identification card, except as hereinafter set forth. No handgun purchase permit or firearms purchaser identification card shall be issued:

(1) To any person who has been convicted of any crime, or a disorderly persons offense involving an act of domestic violence as defined in section 3 of P.L.1991, c.261 (C.2C:25-19), whether or not armed with or possessing a weapon at the time of such offense;

(2) To any drug dependent person as defined in section 2 of P.L.1970, c.226 (C.24:21-2), to any person who is confined for a mental disorder to a hospital, mental institution or sanitarium, or to any person who is presently an habitual drunkard;

(3) To any person who suffers from a physical defect or disease which would make it unsafe for him to handle firearms, to any person who has ever been confined for a mental disorder, or to any alcoholic unless any of the foregoing persons produces a certificate of a medical doctor or psychiatrist licensed in New Jersey, or other satisfactory proof, that he is no longer suffering from that particular disability in such a manner that would interfere with or handicap him in the handling of firearms; to any person who knowingly falsifies any information on the application form for a handgun purchase permit or firearms purchaser identification card;

(4) To any person under the age of 18 years for a firearms purchaser identification card and to any person under the age of 21 years for a permit to purchase a handgun;

(5) To any person where the issuance would not be in the interest of the public health, safety or welfare;

(6) To any person who is subject to a restraining order issued pursuant to the Prevention of Domestic Violence Act of 1991, P.L.1991, c.261 (C.2C:25-17 et seq.) prohibiting the person from possessing any firearm;

(7) To any person who as a juvenile was adjudicated delinquent for an offense which, if committed by an adult, would constitute a crime and the offense involved the unlawful use or possession of a weapon, explosive or destructive device or is enumerated in subsection d. of section 2 of P.L.1997, c.117 (C.2C:43-7.2); or

(8) To any person whose firearm is seized pursuant to the Prevention of Domestic Violence Act of 1991, P.L.1991, c.261 (C.2C:25-17 et seq.) and whose firearm has not been returned.

(9) To any person named on the consolidated Terrorist Watchlist maintained by Terrorist Screening Center administered by the Federal Bureau of Investigations.

d. Issuance. The chief of police of an organized full-time police department of the municipality where the applicant resides or the superintendent, in all other cases, shall upon application, issue to any person qualified under the provisions of subsection c. of this section a permit to purchase a handgun or a firearms purchaser identification card.

Any person aggrieved by the denial of a permit or identification card may request a hearing in the Superior Court of the county in which he resides if he is a resident of New Jersey or in the Superior Court of the county in which his application was filed if he is a nonresident. The request for a hearing shall be made in writing within 30 days of the denial of the application for a permit or identification card. The applicant shall serve a copy of his request for a hearing upon the chief of police of the municipality in which he resides, if he is a resident of New Jersey, and upon the superintendent in all cases. The hearing shall be held and a record made thereof within 30 days of the receipt of the application for such hearing by the judge of the Superior Court. No formal pleading and no filing fee shall be required as a preliminary to such hearing. Appeals from the results of such hearing shall be in accordance with law.

e. Applications. Applications for permits to purchase a handgun and for firearms purchaser identification cards shall be in the form prescribed by the superintendent and shall set forth the name, residence, place of business, age, date of birth, occupation, sex and physical description, including distinguishing physical characteristics, if any, of the applicant, and shall state whether the applicant is a citizen, whether he is an alcoholic, habitual drunkard, drug dependent person as defined in section 2 of P.L.1970, c.226 (C.24:21-2), whether he has ever been confined or committed to a mental institution or hospital for treatment or observation of a mental or psychiatric condition on a temporary, interim or permanent basis, giving the name and location of the institution or hospital and the dates of such confinement or commitment, whether he has been attended, treated or observed by any doctor or psychiatrist or at any hospital or mental institution on an inpatient or outpatient basis for any mental or psychiatric condition, giving the name and location of the doctor, psychiatrist, hospital or institution and the dates of such occurrence, whether he presently or ever has been a member of any organization which advocates or approves the commission of acts of force and violence to overthrow the Government of the United States or of this State, or which seeks to deny others their rights under the Constitution of either the United States or the State of New Jersey, whether he has ever been convicted of a crime or disorderly persons offense, whether the person is subject to a restraining order issued pursuant to the Prevention of Domestic Violence Act of 1991, P.L.1991, c.261 (C.2C:25-17 et seq.) prohibiting the person from possessing any firearm, and such other information as the superintendent shall deem necessary for the proper enforcement of this

chapter. For the purpose of complying with this subsection, the applicant shall waive any statutory or other right of confidentiality relating to institutional confinement. The application shall be signed by the applicant and shall contain as references the names and addresses of two reputable citizens personally acquainted with him.

Application blanks shall be obtainable from the superintendent, from any other officer authorized to grant such permit or identification card, and from licensed retail dealers.

The chief police officer or the superintendent shall obtain the fingerprints of the applicant and shall have them compared with any and all records of fingerprints in the municipality and county in which the applicant resides and also the records of the State Bureau of Identification and the Federal Bureau of Investigation, provided that an applicant for a handgun purchase permit who possesses a valid firearms purchaser identification card, or who has previously obtained a handgun purchase permit from the same licensing authority for which he was previously fingerprinted, and who provides other reasonably satisfactory proof of his identity, need not be fingerprinted again; however, the chief police officer or the superintendent shall proceed to investigate the application to determine whether or not the applicant has become subject to any of the disabilities set forth in this chapter.

f. Granting of permit or identification card; fee; term; renewal; revocation. The application for the permit to purchase a handgun together with a fee of \$ 2, or the application for the firearms purchaser identification card together with a fee of \$ 5, shall be delivered or forwarded to the licensing authority who shall investigate the same and, unless good cause for the denial thereof appears, shall grant the permit or the identification card, or both, if application has been made therefor, within 30 days from the date of receipt of the application for residents of this State and within 45 days for nonresident applicants. A permit to purchase a handgun shall be valid for a period of 90 days from the date of issuance and may be renewed by the issuing authority for good cause for an additional 90 days. A firearms purchaser identification card shall be valid until such time as the holder becomes subject to any of the disabilities set forth in subsection c. of this section, whereupon the card shall be void and shall be returned within five days by the holder to the superintendent, who shall then advise the licensing authority. Failure of the holder to return the firearms purchaser identification card to the superintendent within the said five days shall be an offense under subsection a. of N.J.S. 2C:39-10. Any firearms purchaser identification card may be revoked by the Superior Court of the county wherein the card was issued, after hearing upon notice, upon a finding that the holder thereof no longer qualifies for the issuance of such permit. The county prosecutor of any county, the chief police officer of any municipality or any citizen may apply to such court at any time for the revocation of such card.

There shall be no conditions or requirements added to the form or content of the application, or required by the licensing authority for the issuance of a permit or identification card, other than those that are specifically set forth in this chapter.

g. Disposition of fees. All fees for permits shall be paid to the State Treasury if the permit is issued by the superintendent, to the municipality if issued by the chief of police, and to the county treasurer if issued by the judge of the Superior Court.

h. Form of permit; quadruplicate; disposition of copies. The permit shall be in the form prescribed by the superintendent and shall be issued to the applicant in quadruplicate. Prior to the time he receives the handgun from the seller, the applicant shall deliver to the seller the permit in quadruplicate and the seller shall complete all of the information required on the form. Within five days of the date of the sale, the seller shall forward the original copy to the

superintendent and the second copy to the chief of police of the municipality in which the purchaser resides, except that in a municipality having no chief of police, such copy shall be forwarded to the superintendent. The third copy shall then be returned to the purchaser with the pistol or revolver and the fourth copy shall be kept by the seller as a permanent record.

i. Restriction on number of firearms person may purchase. Only one handgun shall be purchased or delivered on each permit and no more than one handgun shall be purchased within any 30-day period, but this limitation shall not apply to:

(1) a federal, State or local law enforcement officer or agency purchasing handguns for use by officers in the actual performance of their law enforcement duties;

(2) a collector of handguns as curios or relics as defined in Title 18, United States Code, section 921(a)(13) who has in his possession a valid Collector of Curios and Relics License issued by the federal Bureau of Alcohol, Tobacco, Firearms and Explosives;

(3) transfers of handguns among licensed retail dealers, registered wholesale dealers and registered manufacturers;

(4) transfers of handguns from any person to a licensed retail dealer or a registered wholesale dealer or registered manufacturer;

(5) any transaction where the person has purchased a handgun from a licensed retail dealer and has returned that handgun to the dealer in exchange for another handgun within 30 days of the original transaction, provided the retail dealer reports the exchange transaction to the superintendent; or

(6) any transaction where the superintendent issues an exemption from the prohibition in this subsection pursuant to the provisions of section 4 of P.L.2009, c.186 (C.2C:58-3.4).

The provisions of this subsection shall not be construed to afford or authorize any other exemption from the regulatory provisions governing firearms set forth in chapter 39 and chapter 58 of Title 2C of the New Jersey Statutes.

A person shall not be restricted as to the number of rifles or shotguns he may purchase, provided he possesses a valid firearms purchaser identification card and provided further that he signs the certification required in subsection b. of this section for each transaction.

j. Firearms passing to heirs or legatees. Notwithstanding any other provision of this section concerning the transfer, receipt or acquisition of a firearm, a permit to purchase or a firearms purchaser identification card shall not be required for the passing of a firearm upon the death of an owner thereof to his heir or legatee, whether the same be by testamentary bequest or by the laws of intestacy. The person who shall so receive, or acquire said firearm shall, however, be subject to all other provisions of this chapter. If the heir or legatee of such firearm does not qualify to possess or carry it, he may retain ownership of the firearm for the purpose of sale for a period not exceeding 180 days, or for such further limited period as may be approved by the chief law enforcement officer of the municipality in which the heir or legatee resides or the superintendent, provided that such firearm is in the custody of the chief law enforcement officer of the municipality or the superintendent during such period.

k. Sawed-off shotguns. Nothing in this section shall be construed to authorize the purchase or possession of any sawed-off shotgun.

1. Nothing in this section and in **N.J.S.** 2C:58-2 shall apply to the sale or purchase of a visual distress signaling device approved by the United States Coast Guard, solely for possession on a private or commercial aircraft or any boat; provided, however, that no person under the age of 18 years shall purchase nor shall any person sell to a person under the age of 18 years such a visual distress signaling device.

(L. 1978, c. 95; amended 1979, c. 179, 11; 1981, c. 363, 2; 1982, c. 173, 2; 1983, c. 479, 4; 1991, c. 261, 19; 2000, c. 145, 1, eff. Jan. 1, 2001; 2001, c. 3, 1, eff. Jan. 16, 2001; 2003, c. 73, 1, eff. May 6, 2003; 2003, c. 277, 4, eff. Jan. 14, 2004; 2009, c. 104, 2, eff. Jan. 1, 2010; 2009, c. 168, 2, eff. Jan. 3, 2010; 2009, c. 186, 2, eff. Jan. 12, 2010.)

N.J.S. 2C:58-3.1. Temporary transfer of firearms

a. Notwithstanding the provisions of **N.J.S.** 2C:39-9, **N.J.S.** 2C:58-2, **N.J.S.** 2C:58-3 or any other statute to the contrary concerning the transfer or disposition of firearms, the legal owner, or a dealer licensed under **N.J.S.** 2C:58-2, may temporarily transfer a handgun, rifle or shotgun to another person who is 18 years of age or older, whether or not the person receiving the firearm holds a firearms purchaser identification card or a permit to carry a handgun. The person to whom a handgun, rifle or shotgun is temporarily transferred by the legal owner of the firearm or a licensed dealer may receive, possess, carry and use that handgun, rifle or shotgun, if the transfer is made upon a firing range operated by a licensed dealer, by a law enforcement agency, a legally recognized military organization or a rifle or pistol club which has filed a copy of its charter with the superintendent and annually submits to the superintendent a list of its members and if the firearm is received, possessed, carried and used for the sole purpose of target practice, trap or skeet shooting, or competition upon that firing range or instruction and training at any location.

A transfer under this subsection shall be for not more than eight consecutive hours in any 24-hour period and may be made for a set fee or an hourly charge.

The firearm shall be handled and used by the person to whom it is temporarily transferred only in the actual presence or under the direct supervision of the legal owner of the firearm, the dealer who transferred the firearm or any other person competent to supervise the handling and use of firearms and authorized to act for that purpose by the legal owner or licensed dealer. The legal owner of the firearm or the licensed dealer shall be on the premises or the property of the firing range during the entire time that the firearm is in the possession of the person to whom it is temporarily transferred.

The term legal owner as used in this subsection means a natural person and does not include an organization, commercial enterprise, or a licensed manufacturer, wholesaler or dealer of firearms.

b. Notwithstanding the provisions of **N.J.S.** 2C:39-9, **N.J.S.** 2C:58-2, **N.J.S.** 2C:58-3 or any other statute to the contrary concerning the transfer and disposition of firearms, a legal owner of a shotgun or a rifle may temporarily transfer that firearm to another person who is 18 years of age or older, whether or not the person receiving the firearm holds a firearms purchaser identification card. The person to whom a shotgun or rifle is temporarily transferred by the legal owner may receive, possess, carry and use that shotgun or rifle in the woods or fields or upon the waters of this State for the purposes of hunting if the transfer is made in the woods or fields or upon the waters of this State, the shotgun or rifle is legal and appropriate for hunting and the person to whom the firearm is temporarily transferred possesses a valid license to hunt with a

firearm, and a valid rifle permit if the firearm is a rifle, obtained in accordance with the provisions of chapter 3 of Title 23 of the Revised Statutes.

The transfer of a firearm under this subsection shall be for not more than eight consecutive hours in any 24-hour period and no fee shall be charged for the transfer.

The legal owner of the firearm which is temporarily transferred shall remain in the actual presence or in the vicinity of the person to whom it was transferred during the entire time that the firearm is in that person's possession.

The term legal owner as used in this subsection means a natural person and does not include an organization, commercial enterprise, or a licensed manufacturer, wholesaler or dealer of firearms.

c. No firearm shall be temporarily transferred or received under the provisions of subsections a. or b. of this section for the purposes described in section 1 of P.L. 1983, c. 229 (C. 2C:39-14).

d. An owner or dealer shall not transfer a firearm to any person pursuant to the provisions of this section if the owner or dealer knows the person does not meet the qualifications set forth in subsection c. of N.J.S. 2C:58-3 for obtaining or holding a firearms purchaser identification card or a handgun purchase permit. A person shall not receive, possess, carry or use a firearm pursuant to the provisions of this section if the person knows he does not meet the qualifications set forth in subsection c. of N.J.S. 2C:58-3 for obtaining or holding a firearms purchaser identification card or a handgun purchase permit.

(L. 1992, c. 74, 1; amended 2000, c. 145, 4, eff. Jan. 1, 2001.)

N.J.S. 2C:58-3.2. Temporary transfer of firearm for training purposes

a. Notwithstanding the provisions of N.J.S.2C:39-9, N.J.S.2C:58-2, N.J.S.2C:58-3 or any other statute to the contrary, a person who is certified as an instructor in the use, handling and maintenance of firearms by the Police Training Commission, the Division of Fish, Game and Wildlife and the State Park Service in the Department of Environmental Protection, the Director of Civilian Marksmanship of the United States Department of the Army or by a recognized rifle or pistol association that certifies instructors may transfer a firearm temporarily in accordance with the terms of this section to a person participating in a training course for the use, handling and maintenance of firearms by the Police Training Commission, the Division of Fish, Game and Wildlife, the Director of Civilian Marksmanship or by a recognized rifle or pistol association that certifies instructors. The person to whom a firearm is transferred by a certified instructor in accordance with the terms of this section may receive, possess, carry and use the firearm temporarily during the sessions of the course for the purpose of training and participating in the course.

b. A transfer of a firearm under this section may be made only if:

- (1) the transfer is made upon a firearms range or, if the firearm is unloaded, in an area designated and appropriate for the training;
- (2) the transfer is made during the sessions of the firearms course for the sole purpose of participating in the course;
- (3) the transfer is made for not more than eight consecutive hours in any 24-hour period; and
- (4) the transferred firearm is used and handled only in the actual presence and under the direct supervision of the instructor.

c. The transfer permitted by this section may be made whether or not the person participating in the course holds a firearms license, firearms purchaser identification card or a handgun purchase permit. However, an instructor shall not knowingly transfer a firearm under the terms of this section to a person who does not meet the qualifications set forth in subsection c. of N.J.S.2C:58-3 for obtaining or holding a firearms purchaser identification card or a handgun purchase permit, and a person who knows that he does not meet such qualifications shall not receive the transferred firearm under the terms of this section.

d. No firearm shall be transferred or received under the provisions of this section for purposes described in section 1 of P.L.1983, c.229 (C.2C:39-14).

(L. 1997, c. 375, 1.)

N.J.S. 2C:58-3.3. Handgun ammunition defined; sale, purchase, etc., regulated; violation, fourth degree crime

a. As used in this act, handgun ammunition means ammunition specifically designed to be used only in a handgun. Handgun ammunition shall not include blank ammunition, air gun pellets, flare gun ammunition, nail gun ammunition, paint ball ammunition, or any non-fixed ammunition.

b. No person shall sell, give, transfer, assign or otherwise dispose of, or receive, purchase, or otherwise acquire handgun ammunition unless the purchaser, assignee, donee, receiver or holder is licensed as a manufacturer, wholesaler, or dealer under this chapter or is the holder of and possesses a valid firearms purchaser identification card, a valid copy of a permit to purchase a handgun, or a valid permit to carry a handgun and first exhibits such card or permit to the seller, donor, transferor or assignor.

c. No person shall sell, give, transfer, assign or otherwise dispose of handgun ammunition to a person who is under 21 years of age.

d. The provisions of this section shall not apply to a collector of firearms or ammunition as curios or relics who purchases, receives, acquires, possesses, or transfers handgun ammunition which is recognized as being historical in nature or of historical significance.

e. A person who violates this section shall be guilty of a crime of the fourth degree, except that nothing contained herein shall be construed to prohibit the sale, transfer, assignment or disposition of handgun ammunition to or the purchase, receipt or acceptance of ammunition by a law enforcement agency or law enforcement official for law enforcement purposes.

f. Nothing in this section shall be construed to prohibit the transfer of ammunition for use in a lawfully transferred firearm in accordance with the provisions of section 1 of P.L.1992, c.74 (C.2C:58-3.1), section 1 of P.L.1997, c.375 (C.2C:58-3.2) or section 14 of P.L.1979, c.179 (C.2C:58-6.1).

g. Nothing in this section shall be construed to prohibit the sale of a de minimis amount of handgun ammunition at a firearms range operated by a licensed dealer; a law enforcement agency; a legally recognized military organization; or a rifle or pistol club which has filed a copy of its charter with the superintendent for immediate use at that range.

(L. 2007, c. 318, 1, eff. Apr. 1, 2008.)

N.J.S. 2C:58-3.4. Exemption on restriction of purchase of handguns

a. The superintendent may grant an exemption from the restriction on the purchase of handguns set forth in subsection i. of **N.J.S.2C:58-3** if the applicant demonstrates to the satisfaction of the superintendent that the applicant' s request meets one of the following conditions:

(1) The application is to purchase multiple handguns from a person who obtained the handguns through inheritance or intestacy;

(2) The applicant is a collector of handguns and has a need to purchase or otherwise receive multiple handguns in the same transaction or within a 30-day period in furtherance of the applicant' s collecting activities. As used in this paragraph, need shall include, but not be limited to, situations where there is a reasonable likelihood that the additional handguns sought to be purchased would not be readily available after the 30-day period, that it would not be feasible or practical to purchase the handguns separately, or that prohibiting the purchase of more than one handgun within a 30-day period would have a materially adverse impact on the applicant' s ability to enhance his collection. As used in this paragraph, collector shall include any person who devotes time and attention to acquiring firearms for the enhancement of the person' s collection: as curios; for inheritance; for historical, investment, training and competitive, recreational, educational, scientific, or defensive purposes; or any or other lawful related purpose. If an applicant is a member of an organized gun club; firearms competitors organization; firearms collectors organization; or any other organization dedicated to the acquisition, preservation, or use of firearms for historical, investment, training and competitive, recreational, educational, scientific, or defensive purposes, or any other lawful related purpose, such membership shall be considered in determining whether the applicant qualifies as a collector; or

(3) The applicant participates in sanctioned handgun shooting competitions and needs to purchase or otherwise receive multiple handguns in a single transaction or within a 30-day period, and the need is related to the applicant' s competitive shooting activities, including use in or training for sanctioned competitions.

b. The applicant shall certify, on a form prescribed by the superintendent, the specific exemption sought and the particular handguns to be purchased. This form shall be submitted to the superintendent at the same time as the permit to purchase a handgun, along with any pertinent documentation supporting the need for an exemption. If the information concerning the particular handguns to be purchased is not available when the form is submitted, that information shall be provided to the superintendent as soon as practicable thereafter. The superintendent shall consider the veracity, accuracy, and completeness of the information provided in determining whether the applicant meets the requirements for an exemption pursuant to this section. In considering whether an applicant qualifies as a collector under paragraph (2) of subsection a. of this section, the superintendent shall not consider the number of guns in the applicant' s collection. In considering an exemption sought under paragraph (2) of subsection a. of this section, the superintendent shall not consider the merit or validity of the applicant' s collecting activities.

The superintendent shall not grant an exemption if he finds a reasonable likelihood that the public safety would be endangered by granting the exemption, including but not limited to instances where the applicant may be purchasing a handgun to give, sell or distribute to a person who would not qualify to purchase or otherwise acquire a handgun under the provisions of this chapter.

The exemptions set forth in this section shall not be construed and are not intended to authorize multiple handgun purchases.

N.J.S. 2C:58-4. Permits to carry handguns

a. Scope and duration of authority. Any person who holds a valid permit to carry a handgun issued pursuant to this section shall be authorized to carry a handgun in all parts of this State, except as prohibited by section 2C:39-5e. One permit shall be sufficient for all handguns owned by the holder thereof, but the permit shall apply only to a handgun carried by the actual and legal holder of the permit.

All permits to carry handguns shall expire 2 years from the date of issuance or, in the case of an employee of an armored car company, upon termination of his employment by the company occurring prior thereto whichever is earlier in time, and they may thereafter be renewed every 2 years in the same manner and subject to the same conditions as in the case of original applications.

b. Application forms. All applications for permits to carry handguns, and all applications for renewal of such permits, shall be made on the forms prescribed by the superintendent. Each application shall set forth the full name, date of birth, sex, residence, occupation, place of business or employment, and physical description of the applicant, and such other information as the superintendent may prescribe for the determination of the applicant's eligibility for a permit and for the proper enforcement of this chapter. The application shall be signed by the applicant under oath, and shall be indorsed by three reputable persons who have known the applicant for at least 3 years preceding the date of application, and who shall certify thereon that the applicant is a person of good moral character and behavior.

c. Investigation and approval. Each application shall in the first instance be submitted to the chief police officer of the municipality in which the applicant resides, or to the superintendent, (1) if the applicant is an employee of an armored car company, or (2) if there is no chief police officer in the municipality where the applicant resides, or (3) if the applicant does not reside in this State. The chief police officer, or the superintendent, as the case may be, shall cause the fingerprints of the applicant to be taken and compared with any and all records maintained by the municipality, the county in which it is located, the State Bureau of Identification and the Federal Bureau of Identification. He shall also determine and record a complete description of each handgun the applicant intends to carry.

No application shall be approved by the chief police officer or the superintendent unless the applicant demonstrates that he is not subject to any of the disabilities set forth in 2C:58-3c., that he is thoroughly familiar with the safe handling and use of handguns, and that he has a justifiable need to carry a handgun. If the application is not approved by the chief police officer or the superintendent within 60 days of filing, it shall be deemed to have been approved, unless the applicant agrees to an extension of time in writing.

d. Issuance by Superior Court; fee. If the application has been approved by the chief police officer or the superintendent, as the case may be, the applicant shall forthwith present it to the Superior Court of the county in which the applicant resides, or to the Superior Court in any county where he intends to carry a handgun, in the case of a nonresident or employee of an armored car company. The court shall issue the permit to the applicant if, but only if, it is satisfied that the applicant is a person of good character who is not subject to any of the disabilities set forth in section 2C:58-3c., that he is thoroughly familiar with the safe handling

and use of handguns, and that he has a justifiable need to carry a handgun. The court may at its discretion issue a limited-type permit which would restrict the applicant as to the types of handguns he may carry and where and for what purposes such handguns may be carried. At the time of issuance, the applicant shall pay to the county clerk of the county where the permit was issued a permit fee of \$ 20.00.

e. Appeals from denial of applications. Any person aggrieved by the denial by the chief police officer or the superintendent of approval for a permit to carry a handgun may request a hearing in the Superior Court of the county in which he resides or in any county in which he intends to carry a handgun, in the case of a nonresident, by filing a written request for such a hearing within 30 days of the denial. Copies of the request shall be served upon the superintendent, the county prosecutor and the chief police officer of the municipality where the applicant resides, if he is a resident of this State. The hearing shall be held within 30 days of the filing of the request, and no formal pleading or filing fee shall be required. Appeals from the determination at such a hearing shall be in accordance with law and the rules governing the courts of this State.

If the superintendent or chief police officer approves an application and the Superior Court denies the application and refuses to issue a permit, the applicant may appeal such denial in accordance with law and the rules governing the courts of this State.

f. Revocation of permits. Any permit issued under this section shall be void at such time as the holder thereof becomes subject to any of the disabilities set forth in section 2C:58-3c., and the holder of such a void permit shall immediately surrender the permit to the superintendent who shall give notice to the licensing authority.

Any permit may be revoked by the Superior Court, after hearing upon notice to the holder, if the court finds that the holder is no longer qualified for the issuance of such a permit. The county prosecutor of any county, the chief police officer of any municipality, the superintendent or any citizen may apply to the court at any time for the revocation of any permit issued pursuant to this section.

History

(L. 1978, c. 95; amended by L. 1979, c. 179, § 12; L. 1981, c. 135, § 1.)

N.J.S. 2C:58-4.1. Employee of armored car company; application; letter from chief executive officer

In addition to the requirements of **N.J.S. 2C:58-4** any application to carry a handgun by an employee of an armored car company shall be accompanied by a letter from the chief executive officer of the armored car company verifying employment of the applicant; endorsing approval of the application; and agreeing to notify the superintendent forthwith upon the termination of the employee of any person to whom a permit is issued and to obtain from the employee the permit which shall thereupon be surrendered to the superintendent.

History

(L. 1981, c. 135, § 2.)



FREQUENTLY ASKED QUESTIONS

FREQUENTLY ASKED QUESTIONS

This section of the guide will attempt to answer some of the frequently asked questions about New Jersey's firearm laws in general, and the firearms application process.

Q. I want to buy a shotgun, what permit(s) do I need?

A. A person who wishes to obtain (purchase or transfer) long-arms, (shotguns, rifles, muzzle loading rifles or BB/Pellet rifles) first needs to make application for and be issued a Firearms Purchaser Identification Card.

Q. How do I get a Firearms Purchaser Identification Card?

A. You must apply at your local full time police department. If you do not have a local full time police department, you must apply at the State Police Barracks that provides your local police protection.

Q. I live outside of New Jersey; can I apply for a Firearms Purchaser Identification Card?

A. Yes. You can make application for a Firearms Purchaser Identification Card at the State Police Barracks located closest to your residence (excluding NJSP Toll Road Stations).

Q. I'm not a citizen of the United States; can I be issued a Firearms Purchaser Identification Card and/or a Permit to Purchase a Handgun?

A. Yes. If you are a legal resident alien and reside in New Jersey in a municipality with a full time police department, you may apply there. If you reside outside of New Jersey, you can apply at any State Police Station, other than a toll road station (Out of state residents cannot apply for a handgun purchase permit).

Q. How long will it take to be issued a Firearms Purchaser Identification Card?

A. This varies depending on the volume of applications the investigating agency receives as well as the length of time required to conduct a thorough investigation.

Q. Once I have obtained a Firearms Purchaser Identification Card, where can I purchase long-arms?

A. You may purchase long-arms with your State of New Jersey Firearms Purchaser Identification Card and a State of New Jersey Certificate of Eligibility Form (S.P. 634) at licensed (both a state and federal license) gun shops within New Jersey. You may purchase long-arms at any federally licensed firearms dealer in any state, at their place of business. (You must follow the laws of that state and the State of New Jersey.) You may also purchase long-arms from any private citizen who resides within the State of New Jersey while actually in New Jersey.

Q. Can I purchase or receive a long-arm directly from someone in another state?

A. No. It is a violation of federal law for a resident of one state to receive a firearm of any kind from a resident of another state. In order for this type of transfer to proceed legally, it must go through a licensed firearms dealer in the state where the firearm is to be received. In New Jersey that means the dealer must have both a New Jersey State Retail Firearms Dealers License and a Federal Firearms License. A firearm transferred in such a manner may either be brought directly to the gun shop, or shipped there by the person in the foreign state.

- Q. What form(s) must I complete when I buy or receive a long-arm?**
A. If you purchase or receive a long-arm from a licensed dealer, he or she will have all the proper forms for you to complete. If you purchase or receive a long-arm from a private citizen, you must complete a State of New Jersey Certificate of Eligibility Form (C.O.E. - S.P. 634). They are available at any licensed firearms dealer in the State of New Jersey or from the NJSP web site, www.njsp.org.
- Q. Can someone from another state bring a firearm into New Jersey?**
A. Yes. Persons from other states may transport their firearm(s) into and through New Jersey. They may bring them (directly) to a gun shop, practice facility or a private residence. You may also hunt with your long-gun, with current and appropriate hunting licenses.
- Q. How do I legally transport my long-arm(s)?**
A. All firearms must be transported unloaded and contained in a closed and fastened case, gun box, securely tied package, or locked in the trunk of the automobile in which it is being transported, and in the course of travel shall include only such deviations as are reasonably necessary under the circumstances (N.J.S. 2C:39-6.g).
- Q. I want to buy or receive a handgun, what permit is needed?**
A. Persons who wish to obtain handguns (including BB/Pellet handguns, muzzle loading and antique pistols) first need to make application for and be issued a Permit to Purchase a Handgun.
- Q. How do I get a Permit to Purchase a Handgun?**
A. You must apply at a full time police department in the municipality where you reside. If you do not have a local full time police department, you must apply at the State Police Barracks that provides your local police protection.
- Q. I live outside of New Jersey; can I apply for a Permit to Purchase a Handgun?**
A. No. Federal law prohibits persons from buying or receiving a handgun in any state other than the one in which they reside. Therefore, the New Jersey State Police will not accept applications for handgun permits from non-residents.
- Q. Once I have a Permit to Purchase a Handgun, where can I purchase a handgun?**
A. You may purchase handguns with your Permit at licensed (both a state and federal license) gun shops within New Jersey. You may also purchase handguns from any private citizen who resides within the State of New Jersey by utilizing the permit.
- Q. Can I purchase or receive a handgun directly from someone in another state?**
A. No. It is a violation of Federal law for a resident of one state to receive a firearm of any kind from a resident of another state. In order for this type of transfer to proceed legally, it must go through a licensed firearms dealer in the state where the firearm is to be received. In New Jersey, that means the dealer must have both a New Jersey State Retail Firearms Dealer's License and a Federal Firearms License. A firearm transferred in such a manner may either be brought directly to the gun shop, or shipped there by the person in the foreign state.

Q. What form(s) must I complete when I buy or receive a handgun?

A. If you purchase or receive a handgun from a licensed dealer, you must first be issued a Permit to Purchase a Handgun. The dealer will have additional Federal Forms that must be completed. If you purchase or receive a handgun from a private citizen, you must complete the information required on the permit at the time you take possession of the handgun. The seller is required to distribute all copies of the permit to the appropriate jurisdiction as well as to the State Police.

Q. How do I legally transport my handgun(s)?

A. All firearms must be transported unloaded and contained in a closed and fastened case, gun box, securely tied package, or locked in the trunk of the automobile in which it is being transported, and in the course of travel shall include only such deviations as are reasonably necessary under the circumstances. (N. J. S. 2C:39-6.g)

Q. I'm not a policeman, are hollow point bullets legal for me to possess?

A. Yes. They are legal for purchase and to possess in your home or on land owned by you. They are legal to possess and use at the practice range. They are also legal for hunting in certain instances. They are also legal to possess while traveling to and from such places.

Q. I've just been notified I was willed a firearm and I don't have a Firearms Purchaser Identification Card, how can I legally receive it?

A. Persons who are willed a firearm do not need to have a Firearms Purchaser Identification Card or a Permit to Purchase a Handgun to legally take possession of it. N. J. S. 2C:58-3.j stipulates in such circumstances, all that is required is the person receiving the firearm not be subject to the disabilities set forth in N. J. S. 2C:58-3.c. If the intended recipient is subject to any of the disabilities under N. J. S. 2C:58-3.c, he or she may maintain ownership (not possession) for a period of 180 days, so the gun may be sold or transferred to another who may lawfully receive it. The firearm is to remain in the custody of the Chief of Police in the municipality where the heir resides or the Superintendent as the case may be.

Q. I want to go hunting, but don't own a gun. Can I borrow one?

A. Yes. You may borrow (Transfer) a firearm (rifle or shotgun) from the legal owner of such weapon, provided your possession of it is not more than eight consecutive hours in a twenty-four hour period, and provided you are not subject to any of the disabilities as set forth under N. J. S. 2C:58-3.c. The legal owner of the firearm must remain in close proximity to you. The firearm transfer must take place in the woods where you intend to hunt. (N.J.S. 2C:58-3.1). Additionally, you must have a valid hunting license.

Q. What types of firearms are considered assault weapons?

A. A complete list can be found in N. J. S. 2C:39-1.w, as well as N.J.A.C. 15:54-1.2, which may be accessed through the New Jersey State Police web page at www.njsp.org (Follow prompts for the drop down menu of "SERVICES". Locate "Firearms" and in this web page are links to the firearm statutes.

Q. How do I determine if a weapon is substantially similar to a named weapon?

A. The Attorney General of the State of New Jersey determined the term substantially identical means:

A semi-automatic rifle that has the ability to accept a detachable magazine and has at least two of the following:

- A folding or telescoping stock.
- A pistol grip that protrudes conspicuously beneath the action of the weapon.
- A bayonet mount.
- A flash suppressor or threaded barrel designed to accommodate a flash suppressor.
- A grenade launcher.

A semi-automatic pistol that has an ability to accept a detachable magazine and has at least two of the following:

- An ammunition magazine that attaches to the pistol outside of the pistol grip.
- A threaded barrel capable of accepting a barrel extender, flash suppressor, forward handgrip, or silencer.
- Manufactured weight of 50 ounces or more when the pistol is unloaded.
- A semiautomatic version of an automatic firearm.

A semi-automatic shotgun with either:

- A pistol grip
- A folding or telescoping stock **OR**
- A magazine capacity exceeding six rounds

Q. I've just moved into New Jersey and I own several firearms. What permits do I need?

A. New Jersey is a voluntary registration state. A person who moves into New Jersey from another jurisdiction, may keep firearms legally owned prior to the move. No permits or ID cards are needed. There are several conditions that may apply however:

1. If the owner of the firearm(s) is subject to any of the disabilities under N.J.S. 2C: 58-3.c, he or she may only retain ownership for a period of 180 days. He/She must surrender, sell or otherwise legally transfer the firearms he/she owns within that time period.
2. If any of the weapons are considered assault firearms (or high capacity magazines) under New Jersey law, those weapons may not be brought into New Jersey and must be disposed of legally (under the former jurisdiction's laws) prior to the individual moving into New Jersey.

Persons who move into New Jersey may voluntarily register their firearm(s) at their local police department or State Police station as the case may be, utilizing form S.P. 650.



ATTACHMENTS
A - B - C



State of New Jersey
 DEPARTMENT OF LAW AND PUBLIC SAFETY
 DIVISION OF CRIMINAL JUSTICE
 25 MARKET STREET
 CN 085
 TRENTON, NJ 08625-0085
 TELEPHONE: (609) 984-6500

DEBORAH T. PORITZ
 ATTORNEY GENERAL

TERRENCE P. FARLEY
 DIRECTOR

January 24, 1996

Detective Michael J. Razzano
 Piscataway Police Department
 Piscataway, New Jersey 08854

Re: Automatic Approval of Gun Applications

Dear Detective Razzano:

This is in response to your letter concerning provisions in the State's gun laws which provide that gun applications must be approved within a specified period of time or be deemed approved. These provisions should not be read literally. An application should not be prematurely approved before the police investigation is completed just to meet this apparent statutory deadline.

N.J.S.A. 2C:58-3 specifies the procedure that should be followed in determining whether an applicant is eligible for a permit to purchase a handgun or a firearms purchaser identification card for the purchase of rifles or shotguns. The statute further provides that the licensing authority shall conduct an investigation of the applicant and:

... unless good cause for the denial thereof appears, shall grant the permit or the identification card, or both, if application has been made therefor, within 30 days from the date of receipt of the application for residents of this State and within 45 days for nonresident applicants [N.J.S.A. 2C:58-3f].

N.J.S.A. 2C:58-4 specifies the procedure for obtaining a permit to carry a handgun in this State. Included in the statute is a provision that states:

If the application is not approved by the chief police officer or the superintendent within 60 days of filing, it shall be deemed to have been approved, unless the

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applicant agrees to an extension of time in writing
[N.J.S.A. 2C:58-4c].

These two statutory provisions in the State's gun control laws have not been interpreted by our courts. However, there are similar statutory provisions regarding other types of applications which can provide guidance as to how they should be interpreted. These provisions have been termed "automatic approval provisions" or "deemed-approved provisions." Our courts have stated that the

application of the statutory time constraints [respecting automatic approval] must be anchored in the reason for their existence. The evil which the automatic approval provisions were designed to remedy was municipal inaction and inattention. D'Anna v. Planning Bd. of Wash. Tp., 256 N.J.Super. 78, 82 (App. Div. 1992), (quoting Allied Realty, Ltd. v. Borough of Upper Saddle River, 221 N.J.Super. 407, 418 (App. Div. 1987), certif. denied, 110 N.J. 304 (1988).

"Our courts have repeatedly indicated that such automatic approval provisions 'should be applied with caution.'" Star Enterprise v. Wilder, 268 N.J.Super. 371, 374 (App. Div. 1993), (quoting King v. New Jersey Racing Comm'n, 103 N.J. 412 (1986)). The legislative purpose

behind adoption of the automatic approval statutes "would be unjustifiably distorted in a manner patently subversive to the public interest if ... [such statutes] were to be applied in a mechanical fashion." [Allied Realty, Ltd., supra, at 82]

The statutory automatic approval provisions in the gun control laws were not designed to frustrate a police investigation into an applicant's background or to cause the law enforcement agency to conduct a perfunctory investigation in order to meet the apparent statutory deadline. Rather, these provisions undoubtedly were included to ensure that applications would be processed in a timely manner and not deliberately delayed by the agency.

Law enforcement agencies are statutorily charged with the responsibility of investigating a gun permit application to determine whether the application should be denied pursuant to the criteria in N.J.S.A. 2C:58-3c. The gun control laws place the burden of denial upon the agency. The applicant is not required to prove a basis for approval, except for the

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Page 3

provision regarding a permit to carry a firearm. The provisions for a permit to carry a handgun require that the applicant demonstrate that

he is not subject to any of the disabilities set forth in 2C:58-3c., that he is thoroughly familiar with the safe handling and use of handguns, and that he has a justifiable need to carry a handgun [N.J.S.A. 2C:58-4c].

* The fact that a gun permit investigation is not completed within the statutory time period does not mean that the application is automatically approved. This statutory provision just provides the applicant with a means of seeking judicial review of the matter. *For example, if the police investigation has been delayed because the department is awaiting a fingerprint check with the FBI, clearly the delay was not the fault of the agency. However, if an agency deliberately delayed the granting of a permit because the department has taken an informal position against the granting of permits, then the court should intercede in the matter.

* These statutory provisions should not create problems with police investigations of gun applicants. Police departments should continue with their approved background investigation procedure, including the required fingerprint checks. Where approval by the department will not take place within the statutory time period through no fault of the department, the department should inform the applicant of this fact. The department should explain that it cannot recommend any action until the investigative process is completed and should attempt to obtain the person's waiver of the statutory time period so that the investigation process could continue. Requests for waivers or extensions of time to complete a matter is not uncommon with other governmental agencies that also have statutorily mandated time periods in which to act. For example, zoning boards and planning boards, also are under statutory time periods in which to act and may have to seek extensions to process applications. If the applicant refuses to grant an extension and files an appeal with the court, the department would be required to show that the delay was not caused by the agency but was inherent in the investigatory process.

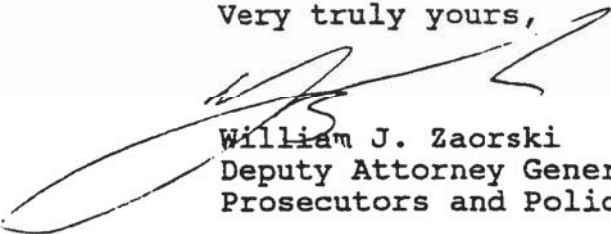
These "deemed-approved" statutes in the State's gun control laws apparently have not been the source of any significant problems within the State because this matter was not specifically addressed by the Committee to Review Gun Application Procedures in its proposed Gun Permit Manual. This committee had been appointed in 1991 by the State Supreme Court

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Page 4

to review and evaluate the many and varied gun permit application procedures throughout the State and to recommend a uniformed procedure. My office has informed the committee of this matter so that it may determine whether future action may be required.

I hope that the above has clarified the scope of the automatic approval provisions in the gun control laws. If I can be of further assistance, please do not hesitate to call me. My telephone number is (609) 984-2796.

Very truly yours,



William J. Zaorski
Deputy Attorney General
Prosecutors and Police Bureau

cc:

AAG Debra L. Stone, Deputy Director
Operations
Capt. Carl Leisinger, supervisor
State Police Firearms Unit
Robert H. Corbin, First Assistant Prosecutor
Middlesex County Prosecutor's Office
DAG Greta Gooden-Brown, Chief
Prosecutors and Police Bureau



State of New Jersey

DEPARTMENT OF LAW AND PUBLIC SAFETY
OFFICE OF THE ATTORNEY GENERAL
STATE POLICE AFFAIRS
P.O. Box 080
TRENTON, NJ 08625-0080

CHRISTINE TODD WHITMAN
Governor

JOHN J. FARMER, JR.
Attorney General

MARTIN CRONIN
Director

MEMORANDUM

TO: Detective Sergeant First Class Michael C. Aneskewich
Unit Head, Firearms Investigation Unit
New Jersey State Police

FROM: Steven J. Zweig *SJZ*
Deputy Attorney General

DATE: May 26, 2000

SUBJECT: Application of Armored Car Industry Reciprocity Act

You inquired as to the application of the Armored Car Industry Reciprocity Act, 15 U.S.C. § 5902, to the following scenario: armored car crew members who live and work in New Jersey are obtaining permits to carry weapons in neighboring States and then cite to the Armored Car Industry Reciprocity Act as the basis for their not obtaining permits in this State.

The Armored Car Industry Reciprocity Act allows armored car crew members to lawfully carry any weapon in any State while such member is acting in the service of that armored car company if, *inter alia*, the armored car member "has in effect a license issued by the appropriate State agency (in the State in which such member is primarily employed by such company) to carry a weapon while acting in the services of such company in that State." 15 U.S.C. § 5902 (a) (1). Thus, the issue becomes whether these crew members are "primarily employed" in New Jersey. Assuming that these crew members are indeed "primarily employed" by the armored car companies in New Jersey, then they are required to obtain a gun carrying permit in New Jersey under N.J.S.A. 2C:58-4, notwithstanding the Armored Car Industry Reciprocity Act.

Before undertaking any enforcement actions against the employees of these armored car companies, however, you should provide the companies with notice of the above interpretation of the Armored Car Industry Reciprocity Act. You should also provide the companies and/or their crew member employees with the opportunity to demonstrate that said crew members are not “primarily employed” in New Jersey before taking any enforcement action. And, of course, before undertaking any enforcement action you should clear such action with the Division of Criminal Justice. For this you should contact Kimberly Guadagno, Deputy Director in charge of Prosecutions, at 984-0032.

cc: Anthony Cowell, DAG/ Deputy Director

GENERAL INFORMATION AND ACCOUNT SET-UP PROCEDURE

In an effort to assist law enforcement and state agencies with the increased demand for noncriminal justice background checks, the New Jersey State Police (NJSP), State Bureau of Identification (SBI) will begin to process electronic 212A forms on September 3, 2013. The purpose of this is to provide responses and tracking capabilities for all agencies directly online. This should greatly decrease the turn around time and give the agencies access to their submissions at any time. Responses will be sent back electronically to the agencies as soon as the submission is processed. We encourage all agencies to participate in this program. We will continue to provide manual submission formats for individuals that don't have access to the internet. There will be no change in that submission process, and the turn around time goals will be five to ten business days plus mail time.

Prior to participation the Police Department (PD) or Local Licensing Agency (LLA) will need to set up an account for their Originating Agency Identifier Number (ORI number). Only one account can be set up per agency, however there is no limit on the number of users that can be affiliated to an account. The account administrator can initiate the process by sending an invitation email to the user through the "Invite New User" link under the "Manage Account" menu. This provides notification to your employee that you would like to add them to your account. The employee will be provided with a link that will walk them through the steps of setting up a "Business User" account that will be associated with your account. The link can only be used one time. This will enable them to have access to all 212A forms that were submitted for that particular ORI number. All forms submitted online will get queued up in the "Pending Acceptance" work queue. The requests are listed in chronological order with the oldest at the top.

The user can take actions on the pending requests by accessing them through the "Details" link on the work queue. The user will be able to update information on the forms at this time. The following actions can also be taken at this time.

- **Save & Accept** to save any updates made to the Form 212A and set the status of the request to "Accepted." It will move the request off the PD or LLA "Pending Acceptance" work queue and into the NJSP Criminal Information Unit (CIU) work queue for further action.
- **Save** This will only save any updates made to the Form 212A. However, the request will stay in the "Pending Acceptance" work queue.
- **Reject** This will remove the request from the work queue and an email will be sent to the applicant. Once a request is marked 'Rejected' no action can be taken on.

A CIU user can process and update the status of a request only after it has been marked 'Accepted' by the concerned PD or LLA. CIU can mark an accepted request for the following status:

- No Record
- Criminal Record Mailed
- Contact SBI
- Closed

An email is sent to the user who had accepted the request whenever the status is updated by a CIU user. All other users can login to their account and check the work queues. A CIU user marks a request with the status 'Contact SBI' if they need additional information from the concerned PD or LLA. All such requests with your ORI number will be listed in this queue. You need to contact the State Police SBI / CIU at 609-882-2000 ext. 2918 for these requests.

A CIU user can mark a request as 'Closed' along with the reason for marking it closed if they can't process the request. All these requests will get queued in the 'Closed' queue so that the PD or LLA can view them and mark them as 'Rejected'.

A request which can't be processed, whether because it has been assigned to the wrong ORI number or there is insufficient information, needs to be marked as 'Rejected'. Only the PD or LLA can mark a request as 'Rejected' along with the reason for rejection. The applicant is sent an email informing them when a request is marked 'Rejected'. The reason for rejection is only for internal reference.

You will direct the applicant to the website at <https://www.njportal.com/njsp/criminalrecords/>. The applicant will need the ORI number of the PD or LLA., which will be entered on the first page of the application. At this time it is incumbent on the applicant to verify the ORI number. A literal translation will appear and the applicant has the option of continuing or canceling the filing.

If the continue option is chosen, the applicant will fill out the demographics and select the type of background needed. There will be four options:

NJS 2C:58-3. Firearm Licensing

Local Ordinance

State Agencies

Statute for HUD Compliance

If the applicant selects the firearm option, they will be asked to include their State Bureau of Identification number (SBI number) if available, to verify that they have prints on file for a firearm's ID card. If the SBI number is not available and the State Bureau of Identification is unable to find an SBI number, the request will be rejected.

If the Local Ordinance or State Agencies option is selected the “Reason for Filing Request” box must be completed with the appropriate statute, rule or regulation, executive order, administrative code, local ordinance, or resolution. When this is completed, the applicant must then check the agreement box and will have the opportunity to review and make changes before moving onto the payment screen.

If all information is correct, the applicant will then check out. There is a fee of \$20.00 and payment must be made by credit card or electronic check. Once the payment is verified, the applicant will receive a Confirmation & Receipt that will include a confirmation number. The request will then be forwarded to the PD or the LLA for that particular ORI number.

You will find additional instructions in the help section once you set up your account and become a user.

Access to the New Jersey State Police Request for a Criminal History Record service is now available to you. The following simple step-by-step instructions will walk you through the process of creating your account and inviting others at the police department to also access records securely.

1

Let's Begin

- Go to the website address (URL) mentioned in the communication from the State Police.
- Enter your unique ORI Number and Access Key received from the State Police into the proper fields.
- Click the Continue button to proceed.

STATE OF NEW JERSEY
NEW JERSEY STATE POLICE
REQUEST FOR A CRIMINAL HISTORY RECORD

STATE POLICE NJ

Login New User Home

To access Criminal History Records application you must provide your Access Identifier and unique Access Key.

Access Details

ORI Number

Access Key

Continue --> Cancel x

2**Enter Your Police Department Information and User Details**

- Business/Company Name = Full Police Department Name
- Company Address = Police Department's address.

User Details

Every account created has an administrator. The administrator of the account is responsible for inviting users and managing users' access to the service, and can be anyone the PD designates.

- Enter the administrator's name, email address and phone number.
- Click the Continue button to proceed.

Please Note: If you receive the error message "Error in adding business user," please contact NJ Government Services at 609-586-2600.

Complete All Required Fields [*]

Company/Business Information

Business/Company Name *

Company Address *

Company Address 2

Company City *

Company State *

Company Zip/Postal Code *

Company County *

User Details

First Name *

Last Name *

Email Address *

Confirm Email Address *

Telephone Number

[Continue](#) →

3

Enter/Create a “My New Jersey” Username and Password

- A “My New Jersey” account allows access to authorized services provided by the State.
- **If you already have an account:** Select “Yes” and enter your existing login id and password.
- Click the Continue button to proceed.

Identification **myNewJersey Logon ID** Payment Info Review Confirmation

Link MVC Temp Tags to Your [myNewJersey](#) Logon ID

Please Answer the Following:
 Do you have a myNewJersey Logon ID?
 Yes
 No

Please Provide the Following:
 myNewJersey Logon ID *

 myNewJersey Password *

Forgot Your Logon ID?
 If you created a myNewJersey Logon ID before but forgot what it is, we can send it to you by [clicking here](#). Please don't create another logon ID.

Forgot Your Password?
 If you have a myNewJersey Logon ID but forgot your password, we can reset it and send it to you by [clicking here](#).

Why Do I Need a myNewJersey Logon ID?
 Here are [answers](#) to common questions.

[Continue](#) [Go Back](#)

- **If you do not have a “My New Jersey” account:**Select “No” to create a logon id and password.
 - Passwords must be at least 8 characters long, chosen from at least two of these groups: lowercase letters, uppercase letters, digits, and other characters (except space, quotes, <, >, & and \).
 - If you receive the error message “Please enter a different logon ID”, then the logon id entered has already been taken. Please choose another logon id.
 - Click the Continue button to proceed.

4

Account Created Successfully

Congratulations, you have successfully created your account!

- Optional: Click the Invite Users button to invite others from your Police Department to have access to this service. Invited users will receive an email with a link to setup their own “My New Jersey” account. This doesn’t have to be done now - You can always go back and invite users at a later date.
- Otherwise, click the Continue button to proceed.

Read and Accept Notice

- Click the “I Agree” button to proceed.
- If you have any question, use the “Help” link which lists Frequently Asked Questions.

STATE OF NEW JERSEY
NEW JERSEY STATE POLICE
REQUEST FOR A CRIMINAL HISTORY RECORD

Neel Best (NJ001013A) Manage Account Admin Home

Notice to users

I certify that I am authorized to receive Criminal History Record Information pursuant to a Federal or State Statute, Rule or Regulation, Executive Order, Administrative Code Provision, Local Ordinance, or Resolution. I understand that the Criminal History Record Information received shall not be disseminated to persons unauthorized to receive the information.

I Agree →

APPLICANT INSTRUCTIONS

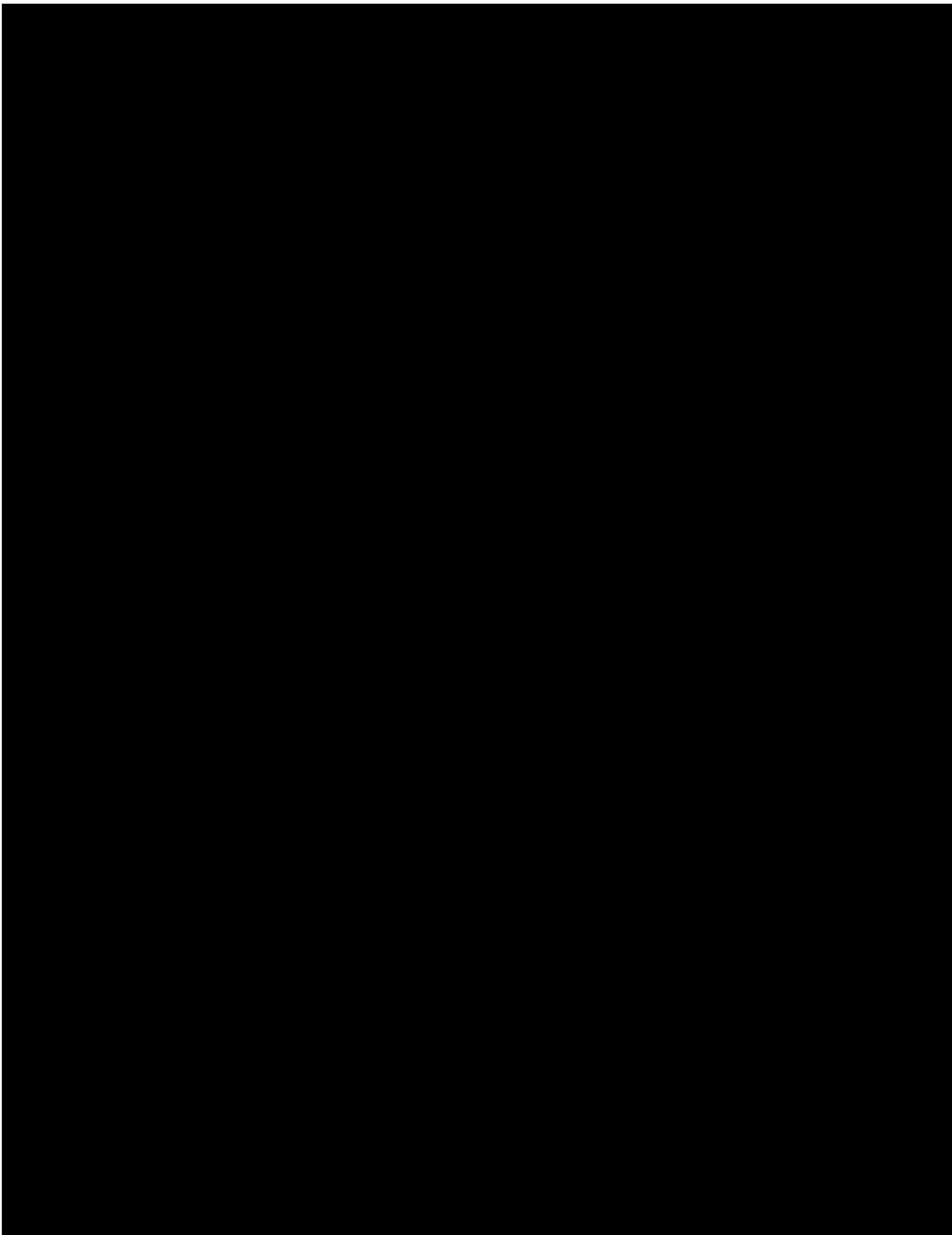
- Provide your applicant with your nine digit Originating Agency Identification Number (ORI).

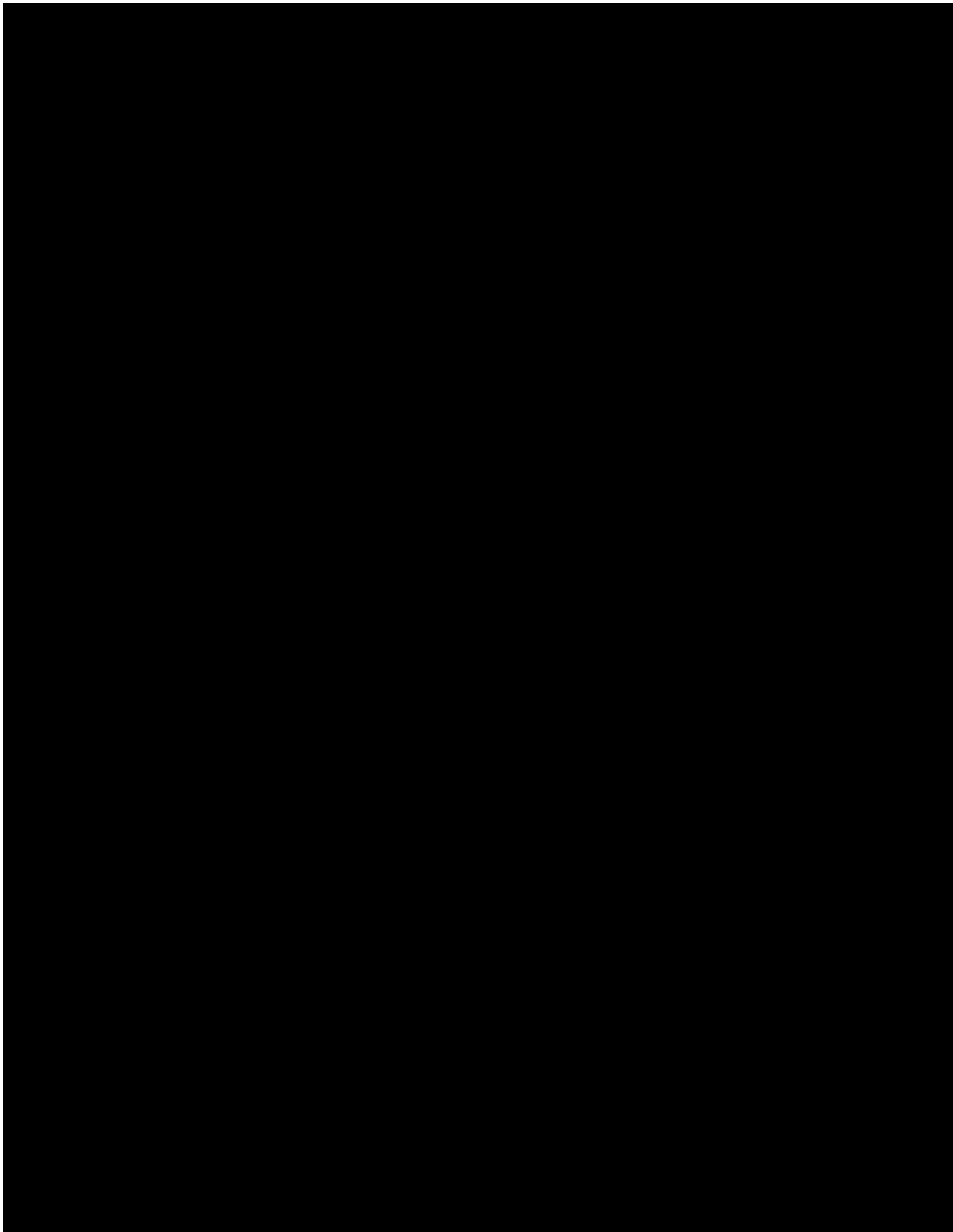
ORI number _____

- Instruct your applicant to log on to **<https://www.njportal.com/njsp/criminalrecords/>** and click on the **ON LINE FORM 212A** , a highlighted block located on the lower left side of the page.
- The applicant will follow the prompts for demographic and payment information.
- Upon completion of the form the applicant will receive an email Confirmation & Receipt that will include a confirmation number.
- At this time the request will be forwarded to the Police Department's work queue for approval and submission to the NJ State Police for processing.
- The applicant can find more detailed information by clicking on the **Help Tab**, located on the top right side of the page.



SAMPLE FORMS







STATE OF NEW JERSEY



Application for Firearms Purchaser Identification Card and/or Handgun Purchase Permit

This form is prescribed by the Superintendent for use by applicants for Firearms Purchaser I.D. Cards & Handgun Purchase Permits. Any alteration to this form is expressly forbidden.

Check Appropriate Block(s)

- Initial Firearms Purchaser Identification Card
Lost or Stolen Identification Card
Mutilated Identification Card
Change of Address on Identification Card
Change of Sex on Identification Card
Change of name on Identification Card
Application to Purchase a Handgun

Form fields for personal information: (1) NAME, (2) SOCIAL SECURITY NUMBER, (3) RESIDENCE ADDRESS, (4) HOME TELEPHONE, (5) DATE OF BIRTH, (6) AGE, (7) PLACE OF BIRTH, (8) DRIVER'S LICENSE NUMBER & STATE, (9) SEX, RACE, HEIGHT, WEIGHT, HAIR, EYES, (10) DIST. PHYSICAL CHARACTERISTICS, (11) U.S. CITIZEN, (12) NAME OF EMPLOYER, EMPLOYER'S ADDRESS & TELEPHONE, (13) OCCUPATION, (14) ADDRESS APPEARING ON FORMER FIREARMS IDENTIFICATION CARD, (15) N.J. FIREARMS ID CARD/SBI NUMBER, (16) Have you ever been convicted of any domestic violence offense... (17) Are you subject to any court order issued pursuant to Domestic Violence? (18) Have you ever been adjudged a juvenile delinquent? (19) Have you ever been convicted of a disorderly persons offense... (20) Have you ever been convicted of a crime in New Jersey... (21) Do you suffer from a physical defect or disease? (22) If answer to question 21 is yes, does this make it unsafe for you to handle firearms? (23) Are you an alcoholic? (24) Have you ever been confined or committed to a mental institution... (25) Are you dependent upon the use of a narcotic(s) or other controlled dangerous substance(s)? (26) Have you ever been attended, treated or observed by any doctor or psychiatrist... (27) Have you ever had a firearms purchaser identification card, permit to purchase a handgun... (28) Are you presently, or have you ever been a member of any organization which advocates or approves the commission of acts of force and violence...

(29) Names, Addresses and Telephone Numbers of two reputable persons who are presently acquainted with the applicant, other than relatives:
A.
B.

APPLICANT: DO NOT WRITE BELOW THIS SPACE
A non-refundable fee of \$5.00 for a Firearms Purchaser Identification Card (Initial Firearms Purchaser ID card only) and/or \$2.00 for each Permit to Purchase a Handgun, payable to the Superintendent of State Police or the Chief of Police in the municipality in which you reside, must accompany this application.
APPROVED
DISAPPROVED
GRANTED ON APPEAL
Reason for Disapproval
A. CRIMINAL RECORD
B. PUBLIC HEALTH SAFETY AND WELFARE
C. MEDICAL, MENTAL OR ALCOHOLIC BACKGROUND
D. NARCOTICS/ DANGEROUS DRUG OFFENSE
E. FALSIFICATION OF APPLICATION
F. DOMESTIC VIOLENCE
G. OTHER (SPECIFY)

I hereby certify that the answers given on this application are complete, true and correct in every particular. I realize that if any of the foregoing answers made by me are false, I am subject to punishment.

(30) Signature of Applicant Date of Application
(The disclosure of my social security number is voluntary. Without this number, the processing of my application may be delayed. This number is considered confidential.)
Falsification of this form is a crime of the third degree as provided in NJS 2C:39-10c.

APPLICANT: DO NOT WRITE BELOW THIS SPACE
This Day of , 20
Signature Title
Department of Police Municipal Code #



This form is prescribed by the Superintendent for use by applicants for a Permit to Carry a Handgun. Any alteration to this form is expressly forbidden.



STATE OF NEW JERSEY APPLICATION FOR PERMIT TO CARRY A HANDGUN

Application must be delivered, in triplicate, to the Chief of Police of the municipality wherein you reside, or to the Superintendent of State Police in all other cases. A money order in the amount of \$50.00 payable to State of New Jersey — Treasurer must accompany this application.

Answer all questions. If more space is needed, attach bond paper. Page two must be completed. Four photographs of the applicant, one and one-half inch square, head and shoulders, no hat, light background, taken within the last 30 days must accompany this application.

NEW RENEWAL Municipal Code _____

Each person applying for a Permit to Carry and Handgun must supply a letter of need, specific in content, as to why they have a need to carry a firearm in the State of New Jersey. If this application is employment-related, then your employer must supply this letter. List the reason for this application:

(1) Last Name (If female, include maiden) First Middle		(2) Resident Address (Number Street City State Zip)		
(3) Date of Birth Month / Day / Year	(4) Age (Place of Birth City State or Country)	(5) U.S. Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No	(6) Social Security Number - -	
(7) Sex Height Weight Eyes Race Hair Complexion	(8) Distinguishing Physical Characteristics			
(9) Name of Employer		(10) Employer's Address (Number Street City State Zip)		
(11) Occupation		(12) Home Telephone () -	(13) Business Telephone () -	
(14) Driver's License Number & State		(15) If you possess a N.J. Firearms Purchaser ID Card, list the number		
(16) Have you ever been adjudged a juvenile delinquent?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, List Date(s)	Place(s) Offense(s)	
(17) Have you ever been convicted of a disorderly persons offense, that has not been expunged or sealed?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, List Date(s)	Place(s) Offense(s)	
(18) Have you ever been convicted of a criminal offense, that has not been expunged or sealed?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, List Date(s)	Place(s) Offense(s)	
(19) Have you ever had a firearms purchaser identification card, permit to purchase a handgun, or permit to carry a handgun refused or revoked?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, By Whom?	When? Where Why?	
(20) Have you ever had an Employee of Firearms Dealer License refused or revoked?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, By Whom?	When? Where Why?	
(21) Are you an Alcoholic?	<input type="checkbox"/> Yes <input type="checkbox"/> No	(22) Have you ever been confined or committed to a mental institution or hospital for treatment or observation of a mental or psychiatric condition on a temporary, interim or permanent basis? If Yes, give the name and location of the institution or hospital and the date(s) of such confinement or commitment		
(23) Are you dependent upon the use of any narcotic or other controlled dangerous substance?	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No
(24) Are you now being treated for a drug abuse problem?	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No
(25) Have you ever been attended, treated or observed by any doctor or psychiatrist or at any hospital or mental institution on an inpatient or outpatient basis for any mental or psychiatric conditions? If Yes, give the name & location of the doctor, psychiatrist, hospital or institution and the date(s) of such occurrence.	<input type="checkbox"/> Yes <input type="checkbox"/> No			
(26) Do you suffer from a physical defect or sickness?	<input type="checkbox"/> Yes <input type="checkbox"/> No			
(27) If answer to question 26 is yes, does this make it unsafe for you to handle firearms? If not, explain.	<input type="checkbox"/> Yes <input type="checkbox"/> No	(28) Are you subject to any court order issued pursuant to Domestic Violence? If yes, explain.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
(29) Have you ever been convicted of any domestic violence in any jurisdiction which involved the elements of (1) striking, kicking, shoving, or (2) purposely or attempting to or knowingly or recklessly causing bodily injury, or (3) negligently causing bodily injury to another with a weapon? If Yes, explain.			<input type="checkbox"/> Yes <input type="checkbox"/> No	
(30) Are you presently, or have you ever been a member of any organization which advocates or approves the commission of acts of violence, either to overthrow the government of the United States or of this State, or to deny others of their rights under the Constitution of either the United States or the State of New Jersey? If yes, list name and address of organization(s) here:			<input type="checkbox"/> Yes <input type="checkbox"/> No	

APPLICANT: DO NOT WRITE BELOW THIS SPACE

To the Judge of the Superior Court of _____ County: I have investigated or caused to be investigated the applicant, and from the results of such investigation, the applicant is: _____
(Attach investigation Report when submitting to Superior Court.)

APPROVED	This _____ Day of _____, 20____	Reason for Disapproval
<input type="checkbox"/>	Signature _____ Title _____	<input type="checkbox"/> A. CRIMINAL RECORD
DISAPPROVED	Department of Police _____	<input type="checkbox"/> B. PUBLIC HEALTH SAFETY AND WELFARE
<input type="checkbox"/>		<input type="checkbox"/> C. MEDICAL, MENTAL OR ALCOHOLIC BACKGROUND
<p>The foregoing application, having been presented to me, and the determination made of the sufficiency thereof, and the need of the applicant to carry a handgun, I hereby:</p> <p><input type="checkbox"/> Grant a permit, pursuant to Section 2C:58-4 of the New Jersey Statutes.</p> <p><input type="checkbox"/> Deny</p> <p>This _____ Day of _____, 20____</p> <p>_____ Judge of the Superior Court County NJ</p>		<input type="checkbox"/> D. NARCOTICS/ DANGEROUS DRUG OFFENSE
		<input type="checkbox"/> E. FALSIFICATION OF APPLICATION
		<input type="checkbox"/> F. DOMESTIC VIOLENCE
		<input type="checkbox"/> G. LACK OF JUSTIFIABLE NEED
		<input type="checkbox"/> H. OTHER (SPECIFY) _____
		GRANTED ON APPEAL
		SBI Number: _____
		Permit Number: _____
		Restrictions: <input type="checkbox"/> Yes (List on Page 2) <input type="checkbox"/> No

Endorsement Number One — Reference must have known applicant for a minimum of three years preceding the date of the application.

I am personally acquainted with _____, the applicant named on page one of this application. I have known Him/Her for the past _____ years to be a person of good moral character and behavior and who is capable of exercising self control. I have reviewed this application and I believe that the answers given by the applicant to the questions set forth in this application are complete, true and correct in every particular.

Print or Type Name	No. Street Address
Signature	City/Town State Zip
Date of Endorsement	Home Telephone Number Business Telephone Number

Endorsement Number Two — Reference must have known applicant for a minimum of three years preceding the date of the application.

I am personally acquainted with _____, the applicant named on page one of this application. I have known Him/Her for the past _____ years to be a person of good moral character and behavior and who is capable of exercising self control. I have reviewed this application and I believe that the answers given by the applicant to the questions set forth in this application are complete, true and correct in every particular.

Print or Type Name	No. Street Address
Signature	City/Town State Zip
Date of Endorsement	Home Telephone Number Business Telephone Number

Endorsement Number Three — Reference must have known applicant for a minimum of three years preceding the date of the application.

I am personally acquainted with _____, the applicant named on page one of this application. I have known Him/Her for the past _____ years to be a person of good moral character and behavior and who is capable of exercising self control. I have reviewed this application and I believe that the answers given by the applicant to the questions set forth in this application are complete, true and correct in every particular.

Print or Type Name	No. Street Address
Signature	City/Town State Zip
Date of Endorsement	Home Telephone Number Business Telephone Number

<p>State of New Jersey</p> <p>County of _____ SS</p> <p>_____ being duly sworn, upon oath deposes and states that he/she is the applicant named on page one of this application; that the answers to the questions given on this application are complete, true and correct in every particular.</p> <p>This _____ Day of _____, 20____</p> <p style="text-align: right;">Signature of Applicant named on page one _____ Date of Application _____ <small>(The disclosure of my social security number is voluntary. Without this number, the processing of my application may be delayed. This number is considered confidential.) I realize that if any of the foregoing answers made by me are false, I am subject to punishment.</small></p> <p style="text-align: center;"><small>Notary Public</small></p> <p style="text-align: center;">SPACE BELOW RESERVED FOR SUPERIOR COURT JUDGE GRANTING PERMIT</p>	
<p>List Permit Restrictions Here:</p> <hr/> <hr/>	<p>Photograph of Applicant 1.5 x 1.5 inches</p>

CONSENT FOR MENTAL HEALTH RECORDS SEARCH

*This consent MUST be completed by the firearm applicant.
Failure to consent requires denial or disapproval of the application.*

N.J.S.A. 30:4-24.3 provides that all records of any individual's commitment to a non-correctional institution for mental health reasons shall be confidential and shall not be disclosed except in limited circumstances or with the consent of the individual.

PART ONE (To be completed by the applicant)

Name: (Last, Maiden, First, MI)		Date of Birth: (Month, Day, Year)	Social Security #: *See Privacy Act Notice Below.
Address: (Number & Street)	(Municipality)	(County)	(State)

List Prior Addresses for past 10 years: NOT APPLICABLE

ADDRESS 1: Dates Resided From: _____ To: _____

(Number & Street)	(Municipality)	(County)	(State)
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ADDRESS 2: Dates Resided From: _____ To: _____

(Number & Street)	(Municipality)	(County)	(State)
-------------------	----------------	----------	---------

I, _____ am aware of my rights under N.J.S.A. 30:4-24.3, and the Health Insurance Portability and Insurance Accountability Act (HIPAA), 45 C.F.R. 164.50, and consent to the disclosure of my mental health records to the Chief of Police and the Superintendent of State Police, or their designees, for the purpose of verifying my firearms permit application and my fitness to own a firearm under N.J.S.A. 2C:58-3. **I understand that copies of this authorization shall be considered sufficient authorization for the release of records.**

Investigating Police Department	Witness (Print Name)
X	X
Signature of Applicant	Signature of Witness
	Date

* Applicant's Social Security Number is requested pursuant to N.J.S.A. 2C:58-3(e) and disclosure is voluntary. The number will be used to expedite the application. Without this number, the processing of the application may be delayed. This number is considered confidential.

PART TWO (To be completed by County Adjuster's Office, Mental Health Institution and/or Doctor)

	Record of Admission Commitment or Treatment	Date of Check	Signature of Authorized Official or Doctor <i>(Dr.: Provide Medical License #)</i>
County Adjuster's Office	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Expunged		
Institution or Doctor	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Expunged		

PART THREE (To be completed by authorized official or doctor only if applicant has record of admission, commitment, or treatment at a hospital, mental institution or sanitarium for a mental disorder)

NAME OF HOSPITAL, MENTAL INSTITUTION OR SANITARIUM	ADMISSION <i>(mo/day/yr)</i>	DISCHARGE <i>(mo/day/yr)</i>	SIGNATURE OF AUTHORIZED OFFICIAL OR DOCTOR
		to	
		to	

*Additional forms may be obtained through the New Jersey State Police, Firearms Investigation Unit,
P.O. Box 7068, West Trenton, NJ 08628-0068, or via the internet at www.njsp.org/info/forms.html.*

REQUEST FOR CRIMINAL HISTORY RECORD INFORMATION FOR A NONCRIMINAL JUSTICE PURPOSE

(TYPE OR PRINT ALL INFORMATION)

COMPLETE NAME AND ADDRESS OF REQUESTING AGENCY

ASSIGNED IDENTIFIER (ORI Number)

REQUESTING AGENCY USE ONLY

NAME (Including Maiden Name)

SBI NUMBER (If Known)

(Last Name) (Maiden Name) (First Name) (Middle)

ADDRESS

FBI NUMBER (If Known)

(Number) (Street) (City) (State)

DOB

SEX

RACE

SOCIAL SECURITY NUMBER

(Month) (Day) (Year)

I certify that I am authorized to receive Criminal History Record Information pursuant to a Federal or State Statute, Rule or Regulation, Executive Order, Administrative Code Provision, Local Ordinance, or Resolution. I understand that the Criminal History Record Information received shall not be disseminated to persons unauthorized to receive the information.

(Enter the appropriate Statute, Rule or Regulation, Executive Order, Administrative Code, Local Ordinance, or Resolution.)

Type or Print Name of Authorized Person Making Request

Signature of Authorized Person Making Request

AUTHORIZATION BY SUBJECT OF REQUEST AND PRIVACY ACT NOTIFICATION

Supervisor, State Bureau of Identification:

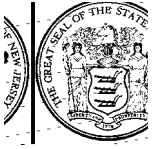
I hereby authorize the release of any Criminal History Record Information maintained by your agency, meeting dissemination criteria, for the above stated Noncriminal Justice Purpose to

(Insert name of agency you authorize to receive this information.)

Pursuant to the Privacy Act of 1974 (P.L. 93 579), I realize that disclosure of my social security number is **voluntary**. I also realize my social security number will be used by the State Bureau of Identification for the purpose of facilitating the security check authorized by the above referenced authority. Any information released as a result of this authorization, including the furnishing of my social security number, shall be used only for the express purpose of processing the above indicated application.

X _____
Signature of Applicant

Date



STATE OF NEW JERSEY CERTIFICATE OF ELIGIBILITY

(This form must be completed for each transfer of a Shotgun, Rifle, including black powder or BB Rifle)



Part 1: This section must be completed by the transferor (seller or giver) of the firearm.

Make of Firearm: _____ Action: _____
 Pump, Lever, Semi Automatic, Bolt etc.

Model of Firearm: _____ Caliber or Gauge: _____ Serial #: _____

Name of Transferor (or Dealer Employee):
 Last _____ First _____ MI _____

Dealer Name (if applicable): _____ Dealer's State License Number: _____

Address of Transferor: (Dealer: list your licensed location)
 Street _____ Town/City _____ State _____ Zip Code _____

Transferor's Firearms I.D. Card Number: _____ Date of Transfer: _____

Part 2: This section must be completed by the person receiving (receiver of) the firearm.

Name of Receiver:
 Last _____ First _____ MI _____ Telephone Number _____

Address:
 Street _____ Town/ City _____ State _____ Zip Code _____

Date of Birth: _____ Firearms Purchaser I.D. Number: _____

- 1) Have you ever been convicted of a crime that has not been expunged or sealed? Yes No
- 2) Are you subject to any court order prohibiting you from possessing firearms? Yes No
- 3) Are you subject to any court order issued pursuant to Domestic Violence?
NOTICE: If you have had a Final Restraining Order issued against you within the last two years, you must answer "Yes" and are ineligible to possess a firearm. The period of ineligibility is two years from the date of issuance of the Final Restraining Order or the date it was dismissed whichever is longer. Yes No
- 4) Have you ever been convicted of a disorderly persons offense or its equivalent, in any jurisdiction, involving an act of domestic violence that involved the offense(s) of (1) Simple Assault (2) False Imprisonment (3) Lewdness (4) Criminal Trespass or (5) Harassment that has not been expunged or sealed? Yes No
- 5) Are you an alcoholic? **NOTE: A recovered alcoholic may answer no to this question.** Yes No
- 6) Are you dependent upon the use of any narcotic or other controlled dangerous substance? Yes No
- 7) Do you suffer from any physical defect or sickness which makes it unsafe for you to handle firearms? Yes No
- 8) Since the issuance of your firearms I.D. card, have you been confined for a mental disorder? Yes No
- 9) Are you presently, or have you ever been a member of any organization which advocates or approves the commission of acts of violence, either to overthrow the government of the United States or of this State, or to deny others of their rights under the Constitution of either the United States or the State of New Jersey? Yes No
- 10) Are you a fugitive from justice? Yes No
- 11) What is your State of residence? _____

If other than NJ, this transfer must go through a licensed firearms dealer.

Signature of Transferor

Should you have any questions in completing this form, contact the Fire arms Investigation Unit, New Jersey State Police, P.O. Box 7068, West Trenton, NJ 08628 0068 (609) 882 2000 Ext. 2060 or 2061.

Questions 1 - 10 must be answered "no" for the transfer of the firearm to proceed. A person who answers "yes" to any question is not eligible to receive a firearm.

Signature of Receiver

I hereby certify that the answers given on this form are complete, true and correct in every particular. I realize that if any of the foregoing answers made by me are false, I am subject to punishment.

Falsification of this form is a crime of the third degree as provided in NJS 2C:39-10c

**White copy is to be retained by the transferor pursuant to N.J.S.A. 2C:58-3b.
Yellow copy is to be retained by the receiver.
If internet form, make and sign two copies.**

STATE OF NEW JERSEY
Application for Multiple Handgun Purchase Exemption

This application must be approved by the Superintendent of State Police in order for the transferee/purchaser to be exempt from purchasing only one handgun during a 30 day period pursuant to N.J.S. 2C:58-2a(7), N.J.S. 2C:58-3i, N.J.S. 2C:58-3.4, and N.J.S. 2C:39-10a(1).

This application must be completed legibly and shall include complete information as required. Applications deemed illegible will not be accepted by the issuing authority and will be returned to the applicant without review.

(1) NAME (Last - Maiden Name if applicable, First, Middle)				(2) ADDRESS (Number & Street, City, State Zip Code)							
(3) DATE OF BIRTH / /		(4) AGE		(5) PLACE OF BIRTH		(6) US CITIZEN <input type="checkbox"/> Yes <input type="checkbox"/> No		(7) SOCIAL SECURITY NUMBER - -			
(8) SEX		HEIGHT		WEIGHT		EYE COLOR		RACE			
						HAIR COLOR		COMPLEXION			
								(9) DISTINGUISHING PHYSICAL CHARACTERISTICS			
(10) NAME OF EMPLOYER				(11) EMPLOYER'S ADDRESS (Number & Street, City, State Zip Code)							
(12) OCCUPATION				(13) HOME TELEPHONE				(14) BUSINESS TELEPHONE			
(15) DRIVER'S LICENSE NUMBER & STATE				(16) FIREARMS PURCHASER IDENTIFICATION CARD NUMBER (If Applicable)							
(17) APPLICANT'S POLICE DEPARTMENT				(18) POLICE DEPARTMENT ADDRESS							

EXEMPTION SOUGHT:

- Purchase of multiple handguns from a person who obtained the handguns through inheritance or intestacy.
- Collector of handguns with a need to purchase or otherwise receive multiple handguns in the same transaction or within a 30-day period in furtherance of the applicant's collecting activities. "Need" shall include, but not be limited to, situations where there is a reasonable likelihood that the additional handguns sought to be purchased would not be readily available after the 30-day period, that it would not be feasible or practical to purchase the handguns separately, or that prohibiting the purchase of more than one handgun within a 30-day period would have a materially adverse impact on the applicant's ability to enhance his collection. A "collector" shall include any person who devotes time and attention to acquiring firearms for the enhancement of the person's collection: as curios; for inheritance; for historical, investment, training and competitive, recreational, educational, scientific, or defensive purposes; or any or other lawful related purpose.
- The applicant participates in sanctioned handgun shooting competitions and needs to purchase or otherwise receive multiple handguns in a single transaction or within a 30-day period, and the need is related to the applicant's competitive shooting activities, including use in or training for sanctioned competitions.

HANDGUNS TO BE PURCHASED/TRANSFERRED:

Completed and signed "Seller/Transferor Certification" forms (S.P. 016) from each seller of each handgun listed must accompany this exemption application.

SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE (Semi-Auto/Revolver/BB/Pellet)
SELLER'S NAME		SELLER'S ADDRESS		SELLER'S TELEPHONE
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE (Semi-Auto/Revolver/BB/Pellet)
SELLER'S NAME		SELLER'S ADDRESS		SELLER'S TELEPHONE
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE (Semi-Auto/Revolver/BB/Pellet)
SELLER'S NAME		SELLER'S ADDRESS		SELLER'S TELEPHONE

APPLICATION FOR MULTIPLE HANDGUN PURCHASE EXEMPTION

SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE (Semi-Auto/Revolver/BB/Pellet)
SELLER'S NAME		SELLER'S ADDRESS		SELLER'S TELEPHONE
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE (Semi-Auto/Revolver/BB/Pellet)
SELLER'S NAME		SELLER'S ADDRESS		SELLER'S TELEPHONE

If more space is needed, use continuation page (S.P. 015A).

REASON FOR EXEMPTION REQUEST (MUST be Completed):

SUPPORTING DOCUMENTATION (If Applicable):

AFFIRMATION OF APPLICANT:

Section must be signed and dated by applicant on submission to the issuing authority.

Exemption Application and Seller Certification forms MUST be submitted at time of application for Permits to Purchase a Handgun.

I affirm that the information provided by me on this application is complete, true, and correct in every particular. I realize that if any of the foregoing answers made by me are false, I am subject to criminal prosecution. I also understand that the transference of any handgun(s) not in compliance with conditions of the exemptions listed on the application may subject me to criminal prosecution.

Signature

Date

(The disclosure of my social security number is voluntary. Without this number, the processing of my application may be delayed. This number is considered confidential.)

Falsification of this form or knowingly engaging in any other fraudulent conduct in applying for an exemption to purchase more than one handgun in a thirty day period is a crime of the third degree as provided in N.J.S. 2C:39 10g.

If approved, only those handguns listed on application may be purchased/acquired by the applicant within 90 days (180 days with extension approval) of the permit issue date.

Applicants wishing to acquire handguns must still first obtain a Permit to Purchase a Handgun & Form of Register prior to the transference of a handgun as required by N.J.S. 2C:58-3a.

FOR FIREARMS INVESTIGATION UNIT USE ONLY — DO NOT WRITE BELOW.

Approved
Number of handguns approved under this exemption application: _____

This _____ day of _____, 20____.

Disapproved _____

Signature

Title

**New Jersey State Police
Firearms Investigation Unit**

Granted on Appeal
Number of handguns approved under this exemption application appeal: _____

STATE OF NEW JERSEY

Application for Multiple Handgun Purchase Exemption Continuation Page

HANDGUNS TO BE PURCHASED/TRANSFERRED:

Completed and signed "Seller/Transferor Certification" forms (S.P. 016) for each handgun listed must accompany this exemption application.

SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE <i>(Semi-Auto/Revolver/BB/Pellet)</i>
SELLER'S NAME		SELLER'S ADDRESS		SELLER'S TELEPHONE
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE <i>(Semi-Auto/Revolver/BB/Pellet)</i>
SELLER'S NAME		SELLER'S ADDRESS		SELLER'S TELEPHONE
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE <i>(Semi-Auto/Revolver/BB/Pellet)</i>
SELLER'S NAME		SELLER'S ADDRESS		SELLER'S TELEPHONE
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE <i>(Semi-Auto/Revolver/BB/Pellet)</i>
SELLER'S NAME		SELLER'S ADDRESS		SELLER'S TELEPHONE
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE <i>(Semi-Auto/Revolver/BB/Pellet)</i>
SELLER'S NAME		SELLER'S ADDRESS		SELLER'S TELEPHONE
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE <i>(Semi-Auto/Revolver/BB/Pellet)</i>
SELLER'S NAME		SELLER'S ADDRESS		SELLER'S TELEPHONE
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE <i>(Semi-Auto/Revolver/BB/Pellet)</i>
SELLER'S NAME		SELLER'S ADDRESS		SELLER'S TELEPHONE
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE <i>(Semi-Auto/Revolver/BB/Pellet)</i>
SELLER'S NAME		SELLER'S ADDRESS		SELLER'S TELEPHONE
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE <i>(Semi-Auto/Revolver/BB/Pellet)</i>
SELLER'S NAME		SELLER'S ADDRESS		SELLER'S TELEPHONE
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE <i>(Semi-Auto/Revolver/BB/Pellet)</i>
SELLER'S NAME		SELLER'S ADDRESS		SELLER'S TELEPHONE

STATE OF NEW JERSEY
Application for Multiple Handgun Purchase Exemption
Seller/Transferor Certification

This Seller/Transferor Certification form must be completed by the seller/transferor for each handgun being sold to the listed Multiple Handgun Purchase Exemption applicant, and must accompany the applicant's completed Application for Multiple Handgun Purchase Exemption form (S.P. 015) on its submission to the issuing authority. It is strongly recommended that this Seller/Transferor Certification form be completed in full. Forms will not be forwarded to the Division of State Police until complete, resulting in the delay of both the applications and permits.

This Seller/Transferor Certification form must be completed legibly and shall include complete information as required. Forms deemed illegible will not be accepted by the issuing authority and will be returned to the exemption applicant without review.

PURCHASER/TRANSFEREE INFORMATION:

(1) NAME (Last - Maiden Name if applicable, First, Middle)				(2) ADDRESS (Number & Street, City, State Zip Code)			
(3) DATE OF BIRTH / /		(4) AGE	(5) PLACE OF BIRTH		(6) US CITIZEN <input type="checkbox"/> Yes <input type="checkbox"/> No		(7) SOCIAL SECURITY NUMBER - -
(8) SEX	HEIGHT	WEIGHT	EYE COLOR	RACE	HAIR COLOR	COMPLEXION	(9) DISTINGUISHING PHYSICAL CHARACTERISTICS
(10) NAME OF EMPLOYER				(11) EMPLOYER'S ADDRESS (Number & Street, City, State Zip Code)			
(12) OCCUPATION			(13) HOME TELEPHONE			(14) BUSINESS TELEPHONE	
(15) DRIVER'S LICENSE NUMBER & STATE				(16) FIREARMS PURCHASER IDENTIFICATION CARD NUMBER (If Applicable)			

SELLER/TRANSFEROR INFORMATION (If Individual):

(17) NAME (Last - Maiden Name if applicable, First, Middle)				(18) ADDRESS (Number & Street, City, State Zip Code) (P.O. Box is unacceptable. Must reside in NJ)			
(19) DATE OF BIRTH / /		(20) AGE	(21) US CITIZEN <input type="checkbox"/> Yes <input type="checkbox"/> No		(22) CONTACT TELEPHONE NUMBER		(23) FIREARMS PURCHASER IDENTIFICATION CARD NUMBER (If Applicable)

SELLER/TRANSFEROR INFORMATION (If New Jersey Licensed Retail Firearms Dealer):

(24) NEW JERSEY LICENSED RETAIL FIREARMS DEALER NAME				(25) ADDRESS (Number & Street, City, State Zip) (P.O. Box is unacceptable. Must be located in NJ)			
(26) FIREARMS DEALER TELEPHONE #		(27) NAME OF SALESPERSON		(28) DEALER FFL NUMBER		(29) DEALER SFL NUMBER	

HANDGUNS TO BE PURCHASED/TRANSFERRED:

SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE (Semi-Auto/Revolver/BB/Pellet)
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE (Semi-Auto/Revolver/BB/Pellet)
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE (Semi-Auto/Revolver/BB/Pellet)
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE (Semi-Auto/Revolver/BB/Pellet)
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE (Semi-Auto/Revolver/BB/Pellet)

APPLICATION FOR MULTIPLE HANDGUN PURCHASE EXEMPTION - SELLER/TRANSFEROR CERTIFICATION

SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE (Semi-Auto/Revolver/BB/Pellet)
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE (Semi-Auto/Revolver/BB/Pellet)
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE (Semi-Auto/Revolver/BB/Pellet)
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE (Semi-Auto/Revolver/BB/Pellet)
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE (Semi-Auto/Revolver/BB/Pellet)
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE (Semi-Auto/Revolver/BB/Pellet)
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE (Semi-Auto/Revolver/BB/Pellet)
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE (Semi-Auto/Revolver/BB/Pellet)
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE (Semi-Auto/Revolver/BB/Pellet)
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE (Semi-Auto/Revolver/BB/Pellet)
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE (Semi-Auto/Revolver/BB/Pellet)
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE (Semi-Auto/Revolver/BB/Pellet)
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE (Semi-Auto/Revolver/BB/Pellet)
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE (Semi-Auto/Revolver/BB/Pellet)
SERIAL NUMBER	CALIBER	MAKE	MODEL	TYPE (Semi-Auto/Revolver/BB/Pellet)

If more space is needed, use continuation page (S.P. 016A).

Total Number of Handguns being purchased/transferred: <input style="width: 80px; height: 20px;" type="text"/>

AFFIRMATION OF SELLER/TRANSFEROR:
Section must be signed and dated by seller/transferor and provided to exemption applicant.

I affirm that the information provided by me on this certification form is complete, true, and correct in every particular. I realize that if any of the foregoing answers made by me are false, I am subject to criminal prosecution. I also understand that the transference of any handgun(s) not in compliance with conditions of the exemptions listed on the application may subject me to criminal prosecution.

Signature of Seller/Transferor

Date

Falsification of this form is a crime as provided in N.J.S. 2C:28 3a and N.J.S. 2C:39 10c.

NOTE TO SELLER: Applicants wishing to acquire handguns must still first obtain a Permit to Purchase a Handgun & Form of Register prior to the transference of a handgun as required by N.J.S. 2C:58-3a.



State of New Jersey

OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF STATE POLICE
POST OFFICE BOX 7068
WEST TRENTON NJ 08628 0068
(609) 882 2000

JOHN J. HOFFMAN
Acting Attorney General

COLONEL JOSEPH R. FUENTES
Superintendent

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

NEW JERSEY STATE POLICE
STATION
ADDRESS
CITY, STATE, ZIP
PHONE

DATE _____

NAME :
ADDRESS :
CITY :
STATE :

DEAR, _____

RE: _____

The above captioned person is being investigated to determine his/her suitability for the issuance of a: (check one)

Permit to Carry a Handgun _____

N.J. Firearms ID Card _____

Permit to Purchase Handgun _____

A review of his/her application refers to you as a voucher. If that is the case, please provide the information requested below. Sign where indicated. Date and return it in the enclosed, self addressed envelope.

If the response to any of the questions below are in the affirmative, please explain the details on the back of this form.



REF: _____

INVEST # _____

It must be emphasized that in order for the Firearms Application to be considered, this form must be returned to the _____ Station **as soon as possible**.

TO THE BEST OF YOUR KNOWLEDGE:

1. Has the applicant ever been convicted of a crime or disorderly persons offense? YES ___ NO ___
2. Is the applicant an alcoholic? YES ___ NO ___
3. Is the applicant a habitual drunk? YES ___ NO ___
4. Is the applicant a narcotics user? YES ___ NO ___
5. Does the applicant suffer from any physical defect or illness? YES ___ NO ___
6. Has the applicant ever been confined to a mental institution? YES ___ NO ___
7. Has the applicant ever committed an act of domestic violence? YES ___ NO ___
8. Has the applicant ever been a member of any organization which advocates the overthrow of the U.S. or the State of New Jersey? YES ___ NO ___
9. How many years have you known the applicant? _____ YEARS
10. To your knowledge is there any reason why the above named person should **NOT** be issued a Firearms Permit? (If **YES** explain on back) YES ___ NO ___

If you have any questions or need further instructions please refer to the _____ Station phone number on page one (1).

SIGNATURE: _____

State of NJ Firearms Purchaser IDENTIFICATION CARD

This Certifies That

Initial
Duplicate

residing at _____

City _____

Number and Street _____

State _____

is hereby granted permission to purchase rifles and shotguns pursuant to provisions of N.J.S. 2C:58-3 with amendments and supplements.

Number _____

Signature of issuing authority _____

Date issued _____

Title _____

Department of Police _____

Note: This card is void upon you becoming subject to any of the disabilities set forth in Section 2C:58-3 of the New Jersey Statutes whereupon this card shall be returned to the Superintendent of State Police within five (5) days. Failure to surrender this card is a crime of the fourth degree.

Date of birth _____ Sex _____

Ht. _____ Wt. _____ Eyes _____

Hair _____

Distinguishing physical

Characteristics _____

Signature of applicant _____

S.P. 645 (Rev. 03/04)

Right Index Print

STATE OF NEW JERSEY PERMIT TO PURCHASE A HANDGUN & FORM OF REGISTER

PLEASE USE INK AND PRESS HARD, YOU ARE MAKING 4 COPIES

Pursuant to 2C:58-3F, this permit is valid for 90 days from date of issue, unless renewed once for good cause by the issuing authority for an additional 90 days, for a total of 180 consecutive days.

CONTROL NO. _____

The Chief of Police of the Municipality where the applicant resides or the Superintendent of State Police in all other cases are the ONLY persons authorized to issue a Permit to Purchase a handgun as provided in 2C:58-3 of the New Jersey Statutes.

TO BE FILLED IN BY SELLER/TRANSFEROR		Print or Type Only
Serial Number	Caliber <input type="checkbox"/> New <input type="checkbox"/> Used	
Make	Model	Date of Transfer

To be completed by Issuing Authority, type or print		SBI#
Permit is hereby issued to _____ <small style="display: flex; justify-content: space-between;">Last NameFirst NameMiddle Name</small>		_____
Address of Applicant _____ <small style="display: flex; justify-content: space-between;">Number & StreetCityStateZip Code</small>		

Date of Birth (Month, Day, Year)	Age	Sex	Race	Height	Weight	Hair	Eyes	Marks, Scars, Tattoos
Phone Number of Applicant				Signature of Applicant (Signed in presence of Issuing Authority)				Municipal Code
Occupation of Applicant		Permit Number		Date Issued		Date Renewed		Renewing Authority Signature & Title
Name & Address of Applicant's Employer				Signature of Issuing Authority				Title of Office
Address of Issuing Authority (Number & Street, City, State & Zip Code)								

TO BE FILLED IN BY SELLER/TRANSFEROR	
(A) Seller/Transferor (Name of Individual) _____ Date of Birth _____	(B) Seller/Transferor (Name of Store) _____
Seller/Transferor's Address	Seller/Transferor's Address
Seller/Transferor's Phone Number	Seller/Transferor's Phone Number
Signature of Seller/Transferor	Signature of Seller/Salesperson/Transferor
Signature of Purchaser/Transferee	Signature of Purchaser/Transferee
<i>To be signed in the presence of seller/transferor</i>	<i>To be signed in the presence of seller/transferor</i>
Seller's Social Security No. _____ <small>(Disclosure of SSN is voluntary.)</small>	Dealer SFL# _____
IDENTIFICATION CARD NO./Seller's SBI# _____	_____

As per N.J.S.A. 2C:58-3.i.: Only ONE Handgun Shall be Purchased within any 30-Day Period Unless an Exemption is Authorized.

STATE OF NEW JERSEY

PERMIT TO CARRY A HANDGUN

Issued:

Expires:

Permit #:

SBI#:



has permission to carry a handgun in the State of New Jersey pursuant to 2C:58-4 of the New Jersey Statutes with amendments thereto. Permit must be in possession when carrying handgun. Restrictions placed on this permit must be strictly observed. This permit expires two years from the date of issue.

Signature, Superior Court Judge

County

If revoked or employment is terminated, permit must be returned to Supt. of State Police, Box 7068, W. Trenton, N.J. 08628-0068

Ht.:

Wt.:

Eyes:

Hair:

DOB:

PHOTO

Right Index Print

Restrictions:

None

See Below

See Court Order

S.T.S. 159A (Rev. 09/08)

Signature of Applicant

This card may be laminated.

STATE OF NEW JERSEY
VOLUNTARY FORM OF FIREARMS REGISTRATION

(To register a firearm, all questions must be answered)

**This is a three-part form — Type or press firmly with ball point pen
If internet form — complete and make two additional copies**

*Should you have questions regarding this form, contact the New Jersey State Police, Firearms Investigation Unit,
P.O. Box 7068, West Trenton, NJ 08628 0068, (609) 882 2000, ext. 2060 or 2061*

This form may only be utilized to voluntarily register firearms you own that may be lawfully possessed in New Jersey that were previously acquired under any one of the following circumstances:

1. Inherited pursuant to N.J.S.A. 2C:58-3j;
2. Lawfully acquired in another state pursuant to state and federal laws; or
3. Lawfully acquired in New Jersey pursuant to N.J.S.A. 2C:58-3a and N.J.S.A. 2C:58-3b.

You may not utilize this form to acquire firearms

OWNER INFORMATION:

Name (Last, First, Middle) _____ Social Security No. _____

Resident Address: Number & Street _____

City _____ State _____ Zip _____

Date of Birth _____ Age _____ Home Phone _____ Work Phone _____
(Area Code) (Area Code)

Firearms Purchaser I.D. Card No. (If Applicable) _____ Driver's License No. & State _____

FIREARMS INFORMATION (One form per firearm to be registered):

Manufacturer _____ Model _____

Serial Number _____ Caliber or Gauge _____

Type: Revolver Pistol Rifle Shotgun

Other Marks of Identification _____

SOURCE FROM WHICH YOU OBTAINED FIREARM:

Name (Person or Firearm Dealer) _____

Address: Number & Street _____

City _____ State _____ Zip _____

Date Acquired _____

Were you a resident of NJ when you acquired this firearm? Yes No

Was firearm acquired in N.J.? Yes No

Was firearm acquired through a will? Yes No

Death of next kin? Yes No

Signature of owner of firearm being registered

Date

The disclosure of my Social Security Number is voluntary. Without this number, the processing of my application may be delayed. This number is used for document tracking only and is considered confidential.

White - To be mailed to Superintendent of State Police - Data Reduction Unit, P.O. Box 7068, West Trenton, N.J. 08628-0068

Yellow Copy - To Chief of Police, Municipality where you reside

Pink Copy - Owner's Copy

If Internet Form - Send original to Superintendent of State Police, copy to the chief of police of the municipality where you reside and owner to retain a copy.

*Additional forms may be obtained through the New Jersey State Police, Firearms Investigation Unit,
P.O. Box 7068, West Trenton, NJ 08628-0068, or via the internet at www.njsp.org/info/forms.html.*

This form is prescribed by the Superintendent for use by applicants for a Retail Firearms Dealer's License. Any alteration to this form is expressly forbidden.

STATE OF NEW JERSEY Application for Retail Firearms Dealer's License

Initial
 Renewal
 Change of Name
 Change of Business Address
(Personal or Business)

(All Licenses valid for three years from the date of issuance)
If internet form, make and sign two originals

If applicant is a Corporation or Partnership, form SP649A must be completed. Print or type answers to all questions and submit in duplicate.

(1) Last Name (If female, include maiden) First		Middle	(2) Resident Address (Number Street City State Zip)	
(3) Date of Birth Month / Day / Year	(4) Age (Place of Birth City State or Country)		(5) U.S. Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No	(6) Social Security Number - -
(7) Sex	Height	Weight	Eyes	Race
			Hair	(8) Distinguishing Physical Characteristics
(9) Trade Name			(10) Business Address (Number Street City State Zip)	
(11) Home Telephone () -	(12) Business Telephone () -		(13) Driver's License Number & State	
(14a) If Part Time, Name of Full Time Employer			Address (Number Street City State Zip)	
			Telephone Number () -	
(15) If you possess a New Jersey Retail Firearms Dealer's License, List			(16) If you possess a Federal Firearms Dealer's License, List	
(A) License Number		(B) Date of Issue	(A) License Number	
			(B) Date of Issue	
(17) Have you ever been adjudged a juvenile delinquent?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, List Date(s)	Place(s)	Offense(s)
(18) Have you ever been convicted of a disorderly persons offense, that has not been expunged or sealed?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, List Date(s)	Place(s)	Offense(s)
(19) Have you ever been convicted of a criminal offense that has not been expunged or sealed?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, List Date(s)	Place(s)	Offense(s)
(20) Have you ever had a firearms purchaser identification card, permit to purchase a handgun, or permit to carry a handgun refused or revoked?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, By Whom?	When?	Where
				Why?
(21) Have you ever had an Employee of Firearms Dealer License refused or revoked?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, By Whom?	When?	Where
				Why?
(22) Are you an Alcoholic?	<input type="checkbox"/> Yes <input type="checkbox"/> No	(23) Have you ever been confined or committed to a mental institution or hospital for treatment or observation of a mental or psychiatric condition on a temporary, interim or permanent basis? If Yes, give the name and location of the institution or hospital and the date(s) of such confinement or commitment.		
(24) Are you dependent upon the use of any narcotic or other controlled dangerous substance?	<input type="checkbox"/> Yes <input type="checkbox"/> No			
(25) Are you now being treated for a drug abuse problem?	<input type="checkbox"/> Yes <input type="checkbox"/> No	(26) Have you ever been attended, treated or observed by any doctor or psychiatrist or at any hospital or mental institution on an in patient or outpatient basis for any mental or psychiatric conditions? If Yes, give the name & location of the doctor, psychiatrist, hospital or institution and the date(s) of such occurrence.		
(27) Do you suffer from a physical defect or sickness?	<input type="checkbox"/> Yes <input type="checkbox"/> No			
(28) If answer to question 27 is yes, does this make it unsafe for you to handle firearms? If not, explain.	<input type="checkbox"/> Yes <input type="checkbox"/> No	(29) If you possess a New Jersey Firearms Purchaser Identification Card, list the number.		
(30) Are you subject to any court order issued pursuant to Domestic Violence? If yes, explain.				
(31) Have you ever been convicted of any domestic violence in any jurisdiction which involved the elements of (1) striking, kicking, shoving, or (2) purposely or attempting to or knowingly or recklessly causing bodily injury, or (3) negligently causing bodily injury to another with a weapon? If yes, explain.				
(32) Are you presently, or have you ever been a member of any organization which advocates or approves the commission of acts of violence, either to overthrow the government of the United States or of this State, or to deny others of their rights under the Constitution of either the United States or the State of New Jersey? If yes, list name and address of organization(s) here:				
A fee of \$50.00 payable to the Superintendent of State Police must accompany this application. Forward to: New Jersey State Police Firearms Investigation Unit P.O. Box 7068 West Trenton, NJ 08628-0068			I hereby certify that the answers given on this application are complete, true and correct in every particular. I realize that if any of the foregoing answers made by me are false, I am subject to punishment.	
DO NOT WRITE BELOW THIS SPACE			(33) _____ Signature of Applicant	
License Number			Date of Application	
Date of Issue			(The disclosure of my social security number is voluntary. Without this number, the processing of my application may be delayed. This number is considered confidential.)	
Falsification of this form is a crime of the fourth degree as provided in NJS 2C:28-3a.				

STATE OF NEW JERSEY
APPLICATION FOR RETAIL FIREARMS DEALER'S LICENSE
(To be completed if Corporation or Partnership)

1. Name of Applicant: _____

A. Is applicant a private corporation? Yes No

B. Is applicant a partnership? Yes No

(This form does not apply to a public corporation. If you are a public corporation, contact the Superintendent of State Police, West Trenton, New Jersey 08628 0068 for instructions. For the purpose of this application, all corporations shall be considered private unless the stock of said corporation is sold on an authorized stock exchange.)

2. Business address of applicant: _____

3. Location to be licensed: _____

4. If applicant is a private corporation or partnership, then all principals, general partners, limited partners, officers, directors, stockholders, other capital contributors, sales managers, sales personnel who directly engage in the purchase or sales of firearms shall complete page one or page two of the application forms (whichever is applicable) and submit the following information:

Name	Residence	Business Location	Capacity

(If additional space is needed for names, attach a separate sheet)

5. Has applicant ever conducted a firearms business at the location sought to be licensed or elsewhere? Yes No
If yes, where and when? _____

6. Have persons who hold or possess an actual or equitable controlling interest in the applicant ever conducted a firearms business under any other business entity? Yes No If yes, under what name, where and when? _____

7. Has applicant ever applied for and been refused a firearms dealer's license under any other business entity? Yes No
If yes, where and when? _____

8. Have persons who possess an actual or equitable controlling interest in the applicant ever applied for and been refused a firearm's dealer's license under any other business entity? Yes No If yes, where and when? _____

9. Has applicant ever had a firearms dealer's license revoked in this or any other state? Yes No
If yes, where and when? _____

10. Have persons who hold or possess an actual or equitable controlling interest in the applicant ever had a firearms dealers license revoked in this or in any other state? Yes No If yes, where and when? _____

11. Is the applicant currently licensed to sell firearms in any other state or by the Federal Government? Yes No
If yes, indicate where, license number and date of issue. _____

12. Do any of the persons who possess an actual or equitable controlling interest in the applicant currently possess a license to sell firearms in any other state or by the Federal Government? Yes No If yes, indicate name of person(s), where and license number(s). _____

_____ certifies he is the _____
(Name of Applicant) (President, Vice President, Partner, Etc.)
of the applicant, that the applicant is a _____ in the State of _____
(Corporation, Partnership, Limited Partnership, Etc.)

and that said applicant is authorized or registered to do business in the State of New Jersey. Further, that he is familiar with the information furnished herein, that the information contained herein is true and correct, and is furnished in order to assist the application to obtain a New Jersey Retail Firearms Dealer's License, and that he is authorized to submit this application on behalf of said applicant for a Retail Dealer's License.

NOTE: In event of any change to any answer set forth in this application, applicant shall forthwith notify the issuing authority of the change.

_____ Date

_____ Signature of Corporate Officer or Partnership

Page 1A



This form is prescribed by the Superintendent for use by applicants for Employee of Firearms Dealer License. Any alteration to this form is expressly forbidden.



STATE OF NEW JERSEY APPLICATION FOR EMPLOYEE OF FIREARMS DEALER LICENSE

Check all that apply.

Initial Renewal Transfer Retail Wholesale

(All Employee Licenses expire three years from the date of issuance or upon the expiration of the employer's license to Manufacture, Wholesale or Retail Firearms)

All employees of a Firearms Dealer or Manufacturer who directly or indirectly engage in the sale or purchase of firearms or parts thereof and ammunition are required to complete this application form.

(1) Last Name (If female, include maiden) First		Middle	(2) Resident Address (Number Street City State Zip)		
(3) Date of Birth Month / Day / Year	(4) Age (Place of Birth City State or Country)		(5) U.S. Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No	(6) Social Security Number - -	
(7) Sex	Height	Weight	Eyes	Race	
			Hair	(8) Distinguishing Physical Characteristics	
(9) Employer's Trade Name			(10) Business Address (Number Street City State Zip)		
(11) Home Telephone () -	(12) Business Telephone () -		(13) Driver's License Number & State	(14) Date of Employment / / <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	
(15) Employee's Position with Licensee			(16) If you possess a New Jersey Firearms Purchaser Identification Card, list the number.		
(17) Have you ever been adjudged a juvenile delinquent?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, List Date(s)	Place(s)	Offense(s)	
(18) Have you ever been convicted of a disorderly persons offense, that has not been expunged or sealed?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, List Date(s)	Place(s)	Offense(s)	
(19) Have you ever been convicted of a crime that has not been expunged or sealed?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, List Date(s)	Place(s)	Offense(s)	
(20) Have you ever had a firearms purchaser identification card, permit to purchase a handgun, or permit to carry a handgun refused or revoked?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, By Whom?	When?	Where	
(21) Have you ever had an Employee of Firearms Dealer License refused or revoked?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, By Whom?	When?	Where	
(22) Are you an Alcoholic?	<input type="checkbox"/> Yes <input type="checkbox"/> No	(23) Have you ever been confined or committed to a mental institution or hospital for treatment or observation of a mental or psychiatric condition on a temporary, interim or permanent basis? If Yes, give the name and location of the institution or hospital and the date(s) of such confinement or commitment.			<input type="checkbox"/> Yes <input type="checkbox"/> No
(24) Are you dependent upon the use of any narcotic or other controlled dangerous substance?	<input type="checkbox"/> Yes <input type="checkbox"/> No				<input type="checkbox"/> Yes <input type="checkbox"/> No
(25) Are you now being treated for a drug abuse problem?	<input type="checkbox"/> Yes <input type="checkbox"/> No				(26) Have you ever been attended, treated or observed by any doctor or psychiatrist or at any hospital or mental institution on an in patient or outpatient basis for any mental or psychiatric conditions? If Yes, give the name & location of the doctor, psychiatrist, hospital or institution and the date(s) of such occurrence.
(27) Do you suffer from a physical defect or sickness?	<input type="checkbox"/> Yes <input type="checkbox"/> No				<input type="checkbox"/> Yes <input type="checkbox"/> No
(28) If answer to question 27 is yes, does this make it unsafe for you to handle firearms? If not, explain.					<input type="checkbox"/> Yes <input type="checkbox"/> No
(29) Are you subject to any court order issued pursuant to Domestic Violence? If yes, explain.					<input type="checkbox"/> Yes <input type="checkbox"/> No
(30) Have you ever been convicted of any domestic violence in any jurisdiction which involved the elements of (1) striking, kicking, shoving, or (2) purposely or attempting to or knowingly or recklessly causing bodily injury, or (3) negligently causing bodily injury to another with a weapon? If Yes, explain.					<input type="checkbox"/> Yes <input type="checkbox"/> No
(31) Are you presently, or have you ever been a member of any organization which advocates or approves the commission of acts of violence, either to overthrow the government of the United States or of this State, or to deny others of their rights under the Constitution of either the United States or the State of New Jersey? If yes, list name and address of organization(s) here.					<input type="checkbox"/> Yes <input type="checkbox"/> No
A fee of \$5.00 payable to the Superintendent of State Police must accompany this application. Forward to: New Jersey State Police Firearms Investigation Unit P.O. Box 7068 West Trenton, NJ 08628-0068			I hereby certify that the answers given on this application are complete, true and correct in every particular. I realize that if any of the foregoing answers made by me are false, I am subject to punishment.		
DO NOT WRITE BELOW THIS SPACE			(32) _____ Signature of Applicant Date of Application <i>(The disclosure of my social security number is voluntary. Without this number, the processing of my application may be delayed. This number is considered confidential.)</i>		
License Number	FIU#	Date of Issue	County Code		
Falsification of this form is a crime of the fourth degree as provided in NJS 2C:28-3a.					



This form is prescribed by the Superintendent for use by applicants for a Manufacturer/Wholesale Dealer of Firearms License. Any alteration to this form is expressly forbidden.



STATE OF NEW JERSEY Application for Registration as Wholesale Dealer & Manufacturer of Firearms

Initial Renewal Change of Name (Personal or business) Change of Business Address
(All Licenses valid for three years from the date of issuance)

If applicant is a Corporation or Partnership, form S.P. 280A must be completed.
Print or type answers to all questions and submit in duplicate.

(1) Last Name (If female, include maiden) First		Middle	(2) Resident Address (Number - Street - City - State - Zip)	
(3) Date of Birth Month / Day / Year	(4) Age (Place of Birth - City - State or Country)		(5) U.S. Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No	(6) Social Security Number - -
(7) Sex	Height	Weight	Eyes	Race
			Hair	(8) Distinguishing Physical Characteristics
(9) Trade Name			(10) Business Address (Number - Street - City - State - Zip)	
(11) Home Telephone () -	(12) Business Telephone () -		(13) Driver's License Number & State	(14) Business Hours <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time
(14a) If Part Time, Name of Full Time Employer			Address (Number - Street - City - State - Zip)	Telephone Number () -
(15) If you possess a New Jersey Retail Firearms Dealer's License, List			(16) If you possess a Federal Firearms Dealer's License, List	
(A) License Number	(B) Date of Issue		(A) License Number	(B) Date of Issue
(17) Have you ever been adjudged a juvenile delinquent?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, List Date(s)	Place(s)	Offense(s)
(18) Have you ever been convicted of a disorderly persons offense, that has not been expunged or sealed?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, List Date(s)	Place(s)	Offense(s)
(19) Have you ever been convicted of a criminal offense that has not been expunged or sealed?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, List Date(s)	Place(s)	Offense(s)
(20) Have you ever had a firearms purchaser identification card, permit to purchase a handgun, or permit to carry a handgun refused or revoked?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, By Whom?	When?	Where
(21) Have you ever had an Employee of Firearms Dealer License refused or revoked?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, By Whom?	When?	Where
(22) Are you an Alcoholic?	<input type="checkbox"/> Yes <input type="checkbox"/> No	(23) Have you ever been confined or committed to a mental institution or hospital for treatment or observation of a mental or psychiatric condition on a temporary, interim or permanent basis? If Yes, give the name and location of the institution or hospital and the date(s) of such confinement or commitment.		
(24) Are you dependent upon the use of any narcotic or other controlled dangerous substance?	<input type="checkbox"/> Yes <input type="checkbox"/> No			
(25) Are you now being treated for a drug abuse problem?	<input type="checkbox"/> Yes <input type="checkbox"/> No	(26) Have you ever been attended, treated or observed by any doctor or psychiatrist or at any hospital or mental institution on an in-patient or outpatient basis for any mental or psychiatric conditions? If Yes, give the name & location of the doctor, psychiatrist, hospital or institution and the date(s) of such occurrence.		
(27) Do you suffer from a physical defect or sickness?	<input type="checkbox"/> Yes <input type="checkbox"/> No			
(28) If answer to question 27 is yes, does this make it unsafe for you to handle firearms? If not, explain.		<input type="checkbox"/> Yes <input type="checkbox"/> No	(29) If you possess a New Jersey Firearms Purchaser Identification Card, list the number.	
(30) Are you subject to any court order issued pursuant to Domestic Violence? If yes, explain.				<input type="checkbox"/> Yes <input type="checkbox"/> No
(31) Have you ever been convicted of any domestic violence in any jurisdiction which involved the elements of (1) striking, kicking, shoving, or (2) purposely or attempting to or knowingly or recklessly causing bodily injury, or (3) negligently causing bodily injury to another with a weapon? If Yes, explain.				<input type="checkbox"/> Yes <input type="checkbox"/> No
(32) Are you presently, or have you ever been a member of any organization which advocates or approves the commission of acts of violence, either to overthrow the government of the United States or of this State, or to deny others of their rights under the Constitution of either the United States or the State of New Jersey? If yes, list name and address of organization(s) here:				<input type="checkbox"/> Yes <input type="checkbox"/> No
A fee of \$150.00 payable to the Superintendent of State Police must accompany this application. Forward to: New Jersey State Police Firearms Investigation Unit P.O. Box 7068 West Trenton, NJ 08628-0068			I hereby certify that the answers given on this application are complete, true and correct in every particular. I realize that if any of the foregoing answers made by me are false, I am subject to punishment.	
DO NOT WRITE BELOW THIS SPACE			(33) _____ Signature of Applicant	
License Number		Date of Issue		
(The disclosure of my social security number is voluntary. Without this number, the processing of my application may be delayed. This number is considered confidential.) Falsification of this form is a crime of the fourth degree as provided in NJS 2C:28-3a.				

State of New Jersey
APPLICATION FOR REGISTRATION AS
WHOLESALE DEALER AND MANUFACTURER OF FIREARMS
(To be completed if partnership or corporation)

LAW QUOTED

2C:58-1 Registration of Manufacturers and Wholesale Dealers of Firearms.

a. Registration

Every manufacturer and/or wholesale dealer of firearms shall register with the Superintendent as provided in this section. No person shall engage in the business of, or act as a manufacturer or sell at wholesale any firearm, until he has so registered.

Applications for registration shall be made on such forms as shall be prescribed by the superintendent, and the applicant shall furnish such information and other particulars as may be prescribed by law or by any rules or regulations promulgated by the superintendent. Each application for registration or renewal shall be accompanied by a fee of \$150.00

1. Name of applicant: _____

2. Address of business: _____

3. Are you a manufacturer or wholesaler? _____

4. If manufacturer, give complete description of the items you manufacture which are covered by this law.

5. If wholesaler, what items do you sell which are covered by this law?

6. State whether your business is individual, corporation, or partnership *(If corporation, give name and date of filing with secretary of state)*:

7. If individual, give full name and home address; if corporation, give full name and home addresses of officers and directors; if partnership, give full names and home address of partners (each individual must also complete form S.P. 280).

8. Give full name and home address of all persons employed by applicant who purchase or sell complete firearms or completed parts of firearms on your behalf (each individual must also complete form S.P. 641).

All persons named in 7 and 8 must complete form S.P. 280 and be fingerprinted.

9. Has applicant ever conducted a firearms business at the location sought to be registered or elsewhere? Yes No
If yes, under what name, where and when:

10. Have persons who hold or possess an actual or equitable controlling interest in the applicant ever conducted a firearms business under any other business entity? Yes No If yes, under what name, where and when:

11. Has applicant ever applied for and been refused a firearms dealer's license or registration as a manufacturer or wholesaler under any other business entity? Yes No If yes, when and where

12. Have persons who possess an actual or equitable controlling interest in the applicant ever applied for and been refused a firearms dealer's license or registration as a manufacturer or wholesaler under any other business entity? Yes No

If yes, where and when:

13. Has applicant ever had a firearms dealer's license or registration as a manufacturer or wholesaler revoked in this or any other state?

Yes No If yes, where and when

14. Have persons who hold or possess an actual or equitable controlling interest in the applicant ever had a firearms dealer's license or registration as a manufacturer or wholesaler revoked in this or any other state? Yes No If yes, where and when:

15. Is the applicant currently licensed to sell or manufacturer firearms in any other state or by the Federal Government?

If yes, indicate where, license number and date of issue: Yes No

16. Do any of the persons who possess an actual or equitable controlling interest in the applicant currently possess a license to sell or manufacture firearms in any other state or by Federal Government? Yes No

If yes, indicate name of person(s) where and license number(s):

17. Give the names and addresses of three (3) references. (Include home and business addresses.)

A. Name _____

Home address _____ Phone _____

Business address _____ Phone _____

B. Name _____

Home address _____ Phone _____

Business address _____ Phone _____

C. Name _____

Home address _____ Phone _____

Business address _____ Phone _____

NOTE: In the event of any change to any answer set forth in this application, applicant shall forthwith notify the issuing authority of the change.

_____ certifies he is the _____
Corporate Officer or Partner

of the applicant, that the applicant is a _____
Corporation, Partnership, Limited Partnership, etc.

of the State of _____ and that the said applicant is authorized or registered to do business in the State of New Jersey. Further, that he is familiar with the information furnished herein, that the information contained herein is true and correct, and is furnished in order to assist the applicant to become registered as a manufacturer or wholesaler, and that he is authorized to submit this application on behalf of said applicant for such registration.

_____ Date

_____ Signature of Corporate Officer or Partner

STATE OF NEW JERSEY
Initial Application For a Retired Law Enforcement Officer
Permit to Carry a Handgun

Part 1 PRINT OR TYPE ALL INFORMATION

Applicant: Complete **ONLY PART 1** of this application and mail entire two page application to NJSP Firearms Investigation Unit RPO, P.O. Box 7068, West Trenton, NJ 08628 0068. If you reside in New Jersey, enter your municipal code in block 9. If your retirement is a result of service with more than one agency, list the most recent agency information in block 11 and attach a listing of all agencies with which you earned retirement credit. Include full contact information for each agency. Failure to properly complete this application may result in a delay in issuing a permit to carry.

(1) NAME Last First Middle			(2) SOCIAL SECURITY NUMBER		
(3) RESIDENCE ADDRESS Street City State Zip Code				(4) HOME PHONE NUMBER	
(5) DATE OF BIRTH	(6) AGE	(7) PLACE OF BIRTH City State	(8) COUNTY OF RESIDENCE		(9) MUN. CODE NO.
(10) SEX	HEIGHT	WEIGHT	HAIR	EYES	RACE
(11) FORMER LAW ENFORCEMENT EMPLOYER			(12) ADDRESS OF FORMER EMPLOYER		
(13) FORMER EMPLOYER'S PHONE NO.		(14) DRIVER'S LICENSE NUMBER & STATE		(15) SBI NUMBER	
(16) Have you ever been convicted of any domestic violence offense in any jurisdiction which involved the elements of (1) striking, kicking, shoving, or (2) purposely or attempting to or knowingly or recklessly causing bodily injury, or (3) negligently causing bodily injury to another with a deadly weapon? If yes, explain.					<input type="checkbox"/> Yes <input type="checkbox"/> No
(17) Are you subject to any court order issued pursuant to Domestic Violence? If yes, explain.					<input type="checkbox"/> Yes <input type="checkbox"/> No
(18) Have you ever been adjudged a juvenile delinquent? If yes, list date(s), place(s), and offense(s).					<input type="checkbox"/> Yes <input type="checkbox"/> No
(19) Have you ever been convicted of a disorderly persons offense in New Jersey or any criminal offense in another jurisdiction where you could have been sentenced up to six months in jail that has not been expunged or sealed? If yes, list date(s), place(s) and offense(s).					<input type="checkbox"/> Yes <input type="checkbox"/> No
(20) Have you ever been convicted of a crime in New Jersey or a criminal offense in another jurisdiction where you could have been sentenced to more than six months in jail that has not been expunged or sealed? If yes, list date(s), place(s) and crime(s).					<input type="checkbox"/> Yes <input type="checkbox"/> No
(21) Do you suffer from a physical defect or disease?		(22) If answer to question 21 is yes, does this make it unsafe for you to handle firearms? If not, explain.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
(23) Are you an alcoholic?		(24) Have you ever been confined or committed to a mental institution or hospital for treatment or observation of a mental or psychiatric condition on a temporary, interim, or permanent basis? If yes, give the name and location of the institution or hospital and the date(s) of such confinement or commitment.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
(25) Are you dependent upon the use of a narcotic(s) or other controlled dangerous substance(s)?		(26) Have you ever been attended, treated or observed by any doctor or psychiatrist or at any hospital or mental institution on an inpatient or outpatient basis for any mental or psychiatric condition? If yes, give the name and location of the doctor, psychiatrist, hospital or institution and the date(s) of such occurrence.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
(27) Have you ever had a firearms purchaser identification card, permit to purchase a handgun, permit to carry a handgun or any other firearms license or application refused or revoked in New Jersey or any other state? If yes, explain.					<input type="checkbox"/> Yes <input type="checkbox"/> No
(28) Are you presently, or have you ever been a member of any organization which advocates or approves the commission of acts of force and violence, either to overthrow the Government of the United States or of this State, or which seeks to deny others their rights under the Constitution of either the United States or the State of New Jersey? If yes, list name and address of organization(s).					<input type="checkbox"/> Yes <input type="checkbox"/> No
(29) SIGNATURE OF APPLICANT			The disclosure of my Social Security number is voluntary. Without this number, the processing of my application may be delayed. This number is used for document tracking purposes only and is considered confidential.		(30) DATE OF APPLICATION

Falsification of this form is a crime of the third degree as provided in NJS 2C:39-10c.

STATE OF NEW JERSEY
**Initial Application For a Retired Law Enforcement Officer
Permit to Carry a Handgun**

Part 2 **APPLICANT: DO NOT WRITE BELOW THIS LINE**

THIS PART IS TO BE COMPLETED BY THE FORMER EMPLOYER .

The Superintendent of State Police, Chief of Police or the Chief Law Enforcement Officer will certify the above portion of the retired police officer's application for a permit to carry a handgun in accordance to N.J.S. 2C:39-6L(2).

Name of Police/Law Enforcement Agency: _____

Applicant's Date of Hire: _____ Applicant's Date of Retirement: _____

Did the Applicant Retire in Good Standing: Yes No

Did the Applicant Retire on a Disability Retirement? Yes No If yes, did the applicant's disability retirement include a certification that the applicant was mentally incapacitated for the performance of his or her usual law enforcement duties and any other available duty in the department which you were willing to assign him or her? Yes No

I, _____, indicated by my signature below, certify to the reasonable knowledge as the chief law enforcement officer of the agency which employed the retired law enforcement officer listed on this application, the applicant is not subject to any mentally incapacitating disabilities, or any of the disabilities or restrictions set forth in subsection c. of N.J.S. 2C:58-3.

Signature of Superintendent of State Police/Chief of Police or Chief Law Enforcement Officer

P.D. Municipal Code

LIST ALL HANDGUNS KNOWN TO BE REGISTERED TO APPLICANT (If more space is needed, attach bond paper.)

MAKE	MODEL	SERIAL #	CALIBER

Processing Police Agency: Upon completion of this portion of the application, mail to NJSP Firearms Investigation Unit- RPO, P.O. Box 7068, West Trenton, NJ 08628-0068.

Part 3 **STATE POLICE USE ONLY - DO NOT WRITE BELOW THIS LINE**

Approved Disapproved *Specify* _____

Granted on Appeal *Specify* _____

Permit No. _____ Date Permit Issued: _____ Date Permit Expires: _____

Date Documents Forwarded: _____

To Applicant _____ To Police Dept. _____

Signature of Superintendent of State Police (Affix Seal Here)

STATE OF NEW JERSEY

Renewal Application for a Retired Law Enforcement Officer Permit to Carry a Handgun

Part 1 PRINT OR TYPE ALL INFORMATION

(1) NAME <i>Last First Middle</i>			(2) SOCIAL SECURITY NUMBER
(3) RESIDENCE ADDRESS <i>Street City State Zip Code</i>			(4) HOME PHONE NUMBER
(5) DATE OF BIRTH	(6) AGE	(7) COUNTY OF RESIDENCE	(8) MUN. CODE NO. (9) DRIVER'S LICENSE NUMBER & STATE
(10) SEX	HEIGHT	WEIGHT	HAIR EYES RACE
(11) DATE OF MOST RECENT FIREARMS QUALIFICATION		(12) DATE CURRENT RPO PERMIT EXPIRES	(13) SBI NUMBER
(14) <i>Have you ever been convicted of any domestic violence offense in any jurisdiction which involved the elements of (1) striking, kicking, shoving, or (2) purposely or attempting to or knowingly or recklessly causing bodily injury, or (3) negligently causing bodily injury to another with a deadly weapon? If yes, explain.</i>			<input type="checkbox"/> Yes <input type="checkbox"/> No
(15) <i>Are you subject to any court order issued pursuant to Domestic Violence? If yes, explain.</i>			<input type="checkbox"/> Yes <input type="checkbox"/> No
(16) <i>Have you ever been adjudged a juvenile delinquent? If yes, list date(s), place(s), and offense(s).</i>			<input type="checkbox"/> Yes <input type="checkbox"/> No
(17) <i>Have you ever been convicted of a disorderly persons offense in New Jersey or any criminal offense in another jurisdiction where you could have been sentenced up to six months in jail that has not been expunged or sealed? If yes, list date(s), place(s) and offense(s).</i>			<input type="checkbox"/> Yes <input type="checkbox"/> No
(18) <i>Have you ever been convicted of a crime in New Jersey or a criminal offense in another jurisdiction where you could have been sentenced to more than six months in jail that has not been expunged or sealed? If yes, list date(s), place(s) and crime(s).</i>			<input type="checkbox"/> Yes <input type="checkbox"/> No
(19) <i>Do you suffer from a physical defect or disease?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	(20) <i>If answer to question 19 is yes, does this make it unsafe for you to handle firearms? If not, explain.</i>	
(21) <i>Are you an alcoholic?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	(22) <i>Have you ever been confined or committed to a mental institution or hospital for treatment or observation of a mental or psychiatric condition on a temporary, interim, or permanent basis? If yes, give the name and location of the institution or hospital and the date(s) of such confinement or commitment.</i>	
(23) <i>Are you dependent upon the use of a narcotic(s) or other controlled dangerous substance(s)?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	(24) <i>Have you ever been attended, treated or observed by any doctor or psychiatrist or at any hospital or mental institution on an inpatient or outpatient basis for any mental or psychiatric condition? If yes, give the name and location of the doctor, psychiatrist, hospital or institution and the date(s) of such occurrence.</i>	
(25) <i>Have you ever had a firearms purchaser identification card, permit to purchase a handgun, permit to carry a handgun or any other firearms license or application refused or revoked in New Jersey or any other state? If yes, explain.</i>			<input type="checkbox"/> Yes <input type="checkbox"/> No
(26) <i>Are you presently, or have you ever been a member of any organization which advocates or approves the commission of acts of force and violence, either to overthrow the Government of the United States or of this State, or which seeks to deny others their rights under the Constitution of either the United States or the State of New Jersey? If yes, list name and address of organization(s).</i>			<input type="checkbox"/> Yes <input type="checkbox"/> No
(27) SIGNATURE OF APPLICANT		<small>The disclosure of my Social Security number is voluntary. Without this number, the processing of my application may be delayed. This number is used for document tracking purposes only and is considered confidential.</small> Falsification of this form is a crime of the third degree as provided in NJS 2C:39-10c.	(28) DATE OF APPLICATION

Upon completion of this portion of the application, mail to NJSP Firearms Investigation Unit, RPO, P.O. Box 7068, West Trenton, NJ 08628-0068.

Part 2 STATE POLICE USE ONLY - DO NOT WRITE BELOW THIS LINE - STATE POLICE USE ONLY

<input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED <i>Specify</i> _____ <input type="checkbox"/> GRANTED ON APPEAL <i>Specify</i> _____		
Permit No. _____	Date Permit Issued: _____	Date Permit Expires: _____
Date Documents Forwarded: _____		
To Applicant _____	To Police Department _____	Signature of Superintendent of State Police <i>(Affix Seal Here)</i> _____